

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting/Public Hearing  
May 7, 2014  
Egg Harbor City Community School  
Cafetorium  
730 Havana Avenue  
7:00 PM

**I. Open Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

**II. Flag Salute/Roll Call**

Mr. Bouchard ('15)  
Mrs. Hall ('15)  
Mrs. Williams ('16)

Mrs. Brown ('14)  
Mr. Murphy ('14)

Mrs. Filippello('16)  
Mr. Ortiz ('16)

**BUDGET PRESENTATION**

Ms. Shulby and Mr. Smurlo

**STAFF RECOGNITION**

Heather Camillo, Teacher of the Year  
Spragg Elementary School

James Connelly, Teacher of the Year  
Community School

**HIB SCORES PRESENTATION**

Mrs. Shulby

**BOYS' BASKETBALL TEAM PRESENTATION**

Mr. Griffith and Mr. Melchionni

### **III. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on May 7, 2014 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

### **IV. Open Floor To Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

### **V. Comments for the Good of the Board**

### **VI. Monthly Reports**

- |                                          |                   |
|------------------------------------------|-------------------|
| A. Superintendent / Principal Report     | <i>Attachment</i> |
| B. Business Administrator Report         |                   |
| C. Supervisor of Special Projects Report |                   |
| D. EHCCS Principal Report                | <i>Attachment</i> |
| E. Board Solicitor’s Report              |                   |

### **VII. Board Minutes**

- |                                       |         |                   |
|---------------------------------------|---------|-------------------|
| A. <b><u>APPROVE (roll call):</u></b> |         |                   |
| 1. April 9, 2014                      | Regular | <i>Attachment</i> |

### **VIII. Financial Items**

- |                                                    |  |                   |
|----------------------------------------------------|--|-------------------|
| A. <b><u>APPROVE (roll call):</u></b>              |  |                   |
| 1. Board Secretary’s Report – March, 2014          |  | <i>Attachment</i> |
| 2. Treasurer of School Moneys Report – March, 2014 |  | <i>Attachment</i> |

B. **APPROVE (roll call):** Board Certification  
Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 03/31/14 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** April, 2014 Bill List *Attachment*

1. General Account	\$351,494.19
2. Capital Account	\$44,658.31
3. Food Service Account	\$38,614.30
4. Payroll Account	\$552,657.59
5. Debt Service Account	\$0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #14-15) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

May 7, 2014 Fund 10 - \$42,462.37 Fund 20 - \$10,612.70 *Attachment*

E. **APPROVE (roll call):** Submission of the 2014-2015 school district budget as approved by the Atlantic County Office of Education and after public hearing with the following resolution:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 500

BE IT RESOLVED to approve the 2014-2015 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,499,751.00
Special Revenue Fund	\$1,243,443.00
Debt Service Fund	<u>\$ 632,563.00</u>
	\$10,375,757.00

BE IT FURTHER RESOLVED to acknowledge that the 2014-2015 budget as described above will result in the following:

General Tax Fund Levy	\$2,523,087.00
Debt Service Tax Levy	<u>\$ 632,510.00</u>
	\$3,155,597.00

BE IT FURTHER RESOLVED that \$9,274 in levy cap adjustments and \$95,538 in banked cap will be applied to the 2014-2015 school budget. The need for this cap adjustment is to offset increased health care costs, mandatory staffing of kindergarten aides, and to continue the district's athletic programs. These costs cannot be deferred or incrementally completed over an extended period of time.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establish a maximum of \$20,000.00 in the general fund 2014-2015 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that this budget appropriates \$100,000 to Capital Outlay to be Transferred to Capital Projects to fund the Charles L. Spragg Elementary School Roof and HVAC Replacement Project #1300-020-14-G1BL.

F. **APPROVE (roll call):** The following resolution:

Whereas, the Egg Harbor City Board of Education approved Resolution #12-13 on February 8, 2012 establishing the election of members to the Egg Harbor City Board of Education as the first Tuesday after the first Monday in November,

Therefore, the Board certifies that the budget passed at the May 7, 2014 Public Budget Hearing is at or below the two percent levy cap.

G. **APPROVE (roll call):** The following resolution:

Whereas, the board has authorized the submission of a Roofing and HVAC Alterations Project at the Charles L. Spragg Elementary School to NJDOE (DOE Project #: 1300-020-14-1001).

Whereas, the board authorizes the Business Administrator to contract with Becica Associates, LLC to update the district's Long Range Facilities Plan and prepare preliminary drawings for the submission of this project.

Therefore, the Board authorizes the Business Administrator to transfer \$68,000.00 from Capital Reserve to the Capital Projects account to fund the Construction Documents/Bidding Phase associated with this project.

- H. **APPROVE (roll call):** The attached resolution authorizing the issuance of Grant Anticipation Notes in an amount not to exceed \$813,029.00. *Attachment*
  
- I. **APPROVE (roll call):** Shared services agreement with Sterling High School District, doing business as South Jersey Technology Partnership (SJTP), to deliver technology and other shared services. *Attachment*

## **IX. Non-instructional Operations Items**

- A. **APPROVE (roll call):** Change the Board of Education meeting schedule to move the regularly scheduled meeting for the month of June to June 4, 2014.
  
- B. **APPROVE (roll call):** Resolution #14-16 School Funding in the FY15 New Jersey State Budget. *Attachment*

## **X. Personnel Items – as recommended by the Superintendent of Schools:**

- A. **APPROVE (roll call):** Appointment of the following substitutes for the 2013-2014 school year:
  - 1. *Teacher Substitutes*  
Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00
    - L. Falzani NJ Teach. Cert.
  
- B. **APPROVE (roll call):** Renewal of staff contracts for the 2014-2015 school year. *Attachment*
  
- C. **APPROVE (roll call):** Contract for Joseph Smurlo, School Business Administrator, for a term of July 1, 2014 to June 30, 2015 as approved by the NJDOE, Interim Atlantic County Executive Superintendent. *Attachment*
  
- D. **RATIFY and AFFIRM (roll call):** Leave of absence for EHCCS School Nurse, Lorie Walsh from 4/28/14 – 5/26/14 in accordance with FLA/FMLA.
  
- E. **RATIFY and AFFIRM (roll call):** Leave of absence for EHCCS School Librarian, Concetta Burzo from 3/24/14 – 5/15/14 in accordance with FLA/FMLA.
  
- F. **RATIFY and AFFIRM (roll call):** Leave of absence for CLS Teacher, Kristin DeAngelis from 3/25/14 – 6/23/14 in accordance with FLA/FMLA.

G. **APPROVE (roll call):** Posting of the following positions for the Special Education Extended School Year Program (July 7, 2014 to August 1, 2014), at the contractual rate:

- |    |                               |                          |
|----|-------------------------------|--------------------------|
| 1. | Special Education Instructors | 6 - up to 90 hours each  |
| 2. | Classroom Aides               | 2 - up to 80 hours each. |
| 3. | 1:1 Aide                      | 1 - up to 80 hours       |

H. **APPROVE (roll call):** Posting of an EHCCS Summer School Remediation Lead Teacher for up to 25 hours at the contractual rate.

I. **APPROVE (roll call):** Appointment of Jen Connelly, School Social Worker for up to 80 hours of summer work at the contractual rate.

J. **APPROVE (roll call):** Appointment of Sue Savino, Learning Consultant for up to 80 hours of summer work at the contractual rate.

K. **APPROVE (roll call):** Appointment of Ana Cabral, School Psychologist for up to 80 hours of summer work at the contractual rate.

L. **APPROVE (roll call):** Appointment of Laura Gentile as the Speech and Language Specialist for the 2014 Special Education Extended School Year Program at the contractual rate not to exceed a total of 90 hours.

M. **APPROVE (roll call):** Posting for six (6) CLS staff as School Management Team members for the 2014-2015 school year (including summer) not to exceed 20 hours each at the contracted rate.

N. **APPROVE (roll call):** Posting for six (6) EHCCS staff as School Management Team members for the 2014-2015 school year (including summer) not to exceed 20 hours each at the contracted rate.

O. **APPROVE (roll call):** Posting for Spragg extra-curricular activity positions for the 2014-2015 school year at the contractual rate as follows:

- AM/PM Duty Staff (5)
- Intervention and Referral Services Staff Member (1)

P. **APPROVE (roll call):** Posting for substitute nurses, teachers, custodians and teachers' aides for the 2014-2015 school year.

Q. **APPROVE (roll call):** Posting of the following positions for the 21<sup>st</sup> CCLC Summer Program (July 7, 2014 to August 1, 2014), at the contractual rate funded by the FY'14 21<sup>ST</sup> CCLC grant:

1. Instructors:
  - Special Education 1 up to 100 hours each

- Science 2 up to 100 hours each
- Math 1 up to 100 hours each
- Technology 1 up to 100 hours each

2. Aide:
  - PT Aide 1 up to 30 hours at the contractual rate
3. Nurse 1 up to 115 hours

R. **APPROVE (roll call)**: Posting for the following Harborfields positions for the 2014-2015 school year at the contractual rate pending funding by the Title I N & D FY'15 NCLB Grant as follows:

- 2 Teachers as tutors for 8 hours per week for 48 weeks
- 1 Teacher / Facilitator for 10 hours per week for 48 weeks
- 1 Social Worker / Counselor / Behavioral Specialist for 4 hours per week for 48 weeks.

S. **APPROVE (roll call)**: The 90-hour LDT-C practicum for Tara Macchione from 7/1/14 through 8/31/14 with the Special Projects Department.

*Attachment*

## XI. Student Items

A. **APPROVE (roll call)**: Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*

B. **APPROVE (roll call)**: The following field trip:

Date	Grade	Destination/Details
6/11/14	Preschool Classes	Johnson's Corner Farm, Medford, NJ Cost of bus paid for by PTO, admission paid for by students.

## XII. Program Items

A. **RATIFY and AFFIRM (roll call)**: Source 4 Teachers Substitute List for May. *Attachment*

B. **APPROVE (roll call)**: Acceptance of the NJ Agricultural Society Learning Through Gardening teacher grant for the 2014-2015 school year. *Attachment*

- C. **APPROVE (roll call):** The acceptance of a grant for the U.S. Fish and Wildlife Service in the amount of \$500 to create a butterfly garden at the Egg Harbor City Community School.
- D. **APPROVE (roll call):** The submission of the 2014-15 NCLB and IDEA applications and the acceptance of the allocated funds.
- E. **APPROVE (roll call):** The contract between Harborfields and the Egg Harbor City Public School District for the 2014-2015 school year pending Title I N & D FY'15 NCLB Grant funds.
- F. **APPROVE (roll call):** District record of textbooks for the 2014-2015 school year. *Attachment*
- G. **APPROVE (roll call):** Five-year curriculum evaluation schedule. *Attachment*

### **XIII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2013-2014 school year. *Handout*

### **XIV. Policies / Regulations Items**

- A. **APPROVE (roll call):** Second Reading of New / Revised Policy as follows:
  - 1. Regulation 5000 Admission of Resident Pupils *Attachment*
- B. **APPROVE (roll call):** First Reading of New/Revised Policy/Regulation as follows:
  - 1. Policy 2160 Nondiscrimination/Affirmative Action *Attachment*
  - 2. Policy 4030 Employment of Teaching Staff Members *Attachment*
  - 3. Policy 4211 Recruitment, Selection and Hiring *Attachment*
  - 4. Policy 4250 Nondiscrimination/Affirmative Action *Attachment*
  - 5. Policy 5070 Health *Attachment*
  - 6. Policy 5310 Equal Educational Opportunity *Attachment*
  - 7. Policy 6080 Nondiscrimination/Affirmative Action *Attachment*
  - 8. Policy 6400 Evaluation of Individual Student Performance *Attachment*
  - 9. Policy 6240.1 Extracurricular Activities *Attachment*

**XV. New Business**

**XVI. Informational Items**

- A. Teacher Appreciation Week – Thank You letter from Board

**XVII. Open to Public**

**XVIII. Calendar Dates**

May 21	Staff Development (12:50 dismiss)
May 26	Memorial Day (bldgs. closed)
June 4	Regular Board Meeting
June 20	Staff Development (12:50 dismiss)
June 20	8 <sup>th</sup> Grade Graduation

**XIX. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

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- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

**XX. Adjournment**

Time: \_\_\_\_\_