

EGG HARBOR CITY BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING

January 3, 2018

The reorganization/regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Business Administrator, Joseph Smurlo opening the meeting, and board members, Stephen Bouchard, Janine Caudo, James Guercioni III, Stephen Murphy, Steven Ortiz, Mary Ann Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli; and Board Secretary, Maryanne Shupin.

Mr. Smurlo called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Smurlo called for the flag salute.

ELECTION RESULTS

Mr. Smurlo reviewed the election result of November 7, 2017. They are as follows:

Full three (3) year term:	
Janine Caudo	414
Stephen Murphy	416
Unexpired two (2) year term:	
James Guercioni III	447

NEW BOARD MEMBERS SWORN IN

Mr. Smurlo swore in Ms. Caudo, Mr. Guercioni III and Mr. Murphy

ROLL CALL

Reflected in the opening paragraph

ELECTION AND APPOINTMENT OF OFFICERS

Mr. Smurlo called for nominations for president.

Upon a motion by Mr. Ortiz and seconded by Ms. Rogers the floor was opened for nomination of President.

A motion was made by Mr. Murphy and seconded by Mrs. Seaver to nominate Mr. Bouchard for President.

There being no further nominations, a motion was made by Mr. Ortiz and seconded by Ms. Caudo, the board appointed Mr. Bouchard for President. (Roll call Mr. Bouchard-recused, Ms. Caudo-yes, Mr. Guercioni-yes, Mr. Murphy-yes, Mr. Ortiz-yes, Ms. Rogers-yes and Mrs. Seaver-yes) Motion carried.

Mr. Bouchard assumed the chair as President.

The president called for nominations for vice-president.

A motion was made by Mr. Murphy to nominate Ms. Caudo for Vice President (a 2nd is not required per by-law)

There being no further nominations, a motion was made by Mr. Ortiz and seconded by Ms. Rogers, the Board appointed Ms. Caudo to Vice President. (Roll call Ms. Caudo-recused; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

ANNUAL APPOINTMENTS

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board appointed Maryanne Shupin as Board Secretary. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Mr. Bouchard called for nominations for NJSBA Delegate. Mr. Murphy made a motion to appoint Ms. Caudo. Mr. Bouchard called for another nomination. None were made. The Board appointed Janine Caudo as NJSBA Delegate for Jan. 2018-Jan. 2019. (Roll call: Ms. Caudo-recused; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Mr. Bouchard called for nominations for NJSBA Alternate. Mr. Murphy and Ms. Caudo made a motion to appoint Mr. Ortiz. Mr. Bouchard called for another nomination. None were made. The Board appointed Steven Ortiz as NJSBA Delegate for Jan. 2018- Jan. 2019. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-recused; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Mr. Bouchard called for nominations for ACSBA Delegete. Mr. Ortiz and Ms. Caudo made a motion to appoint Ms. Rogers. Mr. Bouchard called for another nomination. None were made. The Board appointed Mary Ann Rogers as ACSBA Delegate for Jan. 2018- Jan. 2019. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-recused; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

MOTIONS AND DESIGNATIONS

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board readopted NJSBA Code of Ethics and signed-off on same. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved Depositories for School Fund as follows: Depositories: OceanFirst Bank or any GUDPA or federally approved depository in the state of New Jersey. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved signatures for school funds as follows:

Signatories – General Account (3 of 4 required)

Board President
Treasurer of School Moneys
Board Secretary
Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer
Board Secretary
Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator
Board Secretary

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Lunch Account (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Capital Reserve (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Debt Service (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Medical Plan (1 of 2 required)

Business Administrator
Board Secretary

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard opened the floor for comments for the good of the board. Ms. Rogers stated that the PTO donated books to the school libraries.

MONTHLY REPORTS

There were on monthly reports given.

BOARD MINUTES

Upon a motion by Mr. Ortiz and seconded by Ms. Rogers, the Board approved the following sets of minutes:

- December 13, 2017 Regular

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Ms. Caudo seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for November 2017. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Ms. Caudo seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Ms. Caudo seconded by Mr. Ortiz, the Board approved the December's bill list as follows:

- | | | |
|----|-----------------|--------------|
| 1. | General Account | \$218,748.69 |
| 2. | Capital Account | \$0.00 |

3.	Food Service Account	\$60.00
4.	Payroll Account	\$549,009.60
5.	Debt Service Account	\$0.00

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Ms. Caudo seconded by Mr. Ortiz, the Board approved the budget transfer (Resolution #18-09) for the 2017-18 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as the attachment shows:

January 4, 2017 Fund 10 - \$106,625.00 Fund 20 - \$0.00

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the board approved to advertise the regular meeting dates, times at 7:00 pm in the EHC Community School Cafetorium located at 730 Havana Ave. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the board approved Resolution #18-10 proclaiming January 2018 “The State of New Jersey School Boards Recognition Month”. Mrs. Shulby commented EHC Board Members are dedicated and added she appreciates all of their hard work. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL

Upon a motion by Mr. Ortiz seconded by Ms. Rogers, the Board approved the letter of retirement, with regret, from Ellen Sullivan, CLS 2nd Grade Teacher, received 12/11/17 and effective 7/1/18. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz seconded by Ms. Rogers, the Board approved the letter of retirement, with regret, from Mary O’Sullivan, EHCCS 8th Grade Teacher, received 12/15/17 and effective 7/1/18. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as

reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. Mr. Bouchard commented that it is nice to see the numbers are staying low. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

PROGRAMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved The Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ). (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ). (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Florida Gulf Coast University student, Calli Devinney to complete 10 hours observation of CLS School's Occupational Therapist for the 2017-2018 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Acceptance of the EHCCS 2017-2018 AtlantiCare Healthy Schools \$800 Wellness Award. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved Professional Development Workshops for the 2017-2018 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

POLICIES/REGULATIONS

Upon motion by Ms. Rogers, seconded by Mr. Ortiz the board approved the second reading of the following policies/regulations:

1. Policy 9322 – Public and Executive Sessions

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon motion by Ms. Rogers, seconded by Mr. Ortiz the board approved the second reading of the following policies/regulations:

1. Policy 2130 – Principal Evaluation
2. Regulation 2130 – Principal Evaluation
3. Policy 1250 – Visitors

On a side note, Mr. Bouchard informed the Board the CSA evaluation has changed and the first training is on a Saturday in Princeton.

On a second side note, Mr. Bouchard reminded Board Members the workshop on January 31st is at the Adler School and registration is still open. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

NEW BUSINESS

None

INFORMATIONAL ITEMS

See the side notes in Policies/Regulations

OPEN TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. Ms. DePiero described how the donated PTO books are displayed in the EHCCS and she thanked the PTO for their generosity.

CALENDAR DATES

District dates of interest for the upcoming month:

January	15	Martin Luther King, Jr. Birthday (Bldgs. Closed)
February	14	Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Ms. Rogers seconded by Mr. Ortiz, and carried unanimously, the Board adjourned the meeting at 7:18 PM.

Respectfully submitted,

Maryanne Shupin
Board Secretary