

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
October 8, 2014

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Janine Brown, Julie Hall, Stephen Murphy, Steven Ortiz and Jeanne Williams present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Special Projects, Gina Forester; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the roll call and flag salute, which is reflected in the opening paragraph.

PRESENTATION

NJSBA representative, Vicki Hood spoke to the board about attendance at county meetings. She reminded those present that NJSBA offers many workshops/trainings for board members. Ms. Hood stated that the topic at the next county meeting will be School Law presented by the firm of Cooper Levenson. This meeting will be held in conjunction with board members from Cape May county. Ms. Hood encouraged the board members to attend Workshop 2014. Ms. Hood concluded her brief presentation by thanking the board for permitting her to speak tonight.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall and carried, the Board resolved to enter into executive session as follows:

RESOLVED: At a public meeting of the Board of Education held on October 8, 2014 at 7:10p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:30p.m.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments. No questions or comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

Mrs. Williams commented on the decorations at the entrance of EHCCS and how nice they look. Ms. Shulby stated that the mums and decorations were donated and set up by the REACH program personnel.

MONTHLY REPORTS

Mrs. Shulby informed the board that her final evaluation needed in order for her to acquire her Superintendent Certificate has been submitted to the state by her mentor. She should have her certification by next month.

Mrs. Shulby spoke about the article in the Press of Atlantic City regarding the school's breakfast program. The Egg Harbor City School District is 2nd in the state for meeting the needs of the students by providing breakfast.

Mr. Smurlo discussed the reason for the revised bills list. He stated that the roofer's bill was not received until Monday. Since that had to be added to the bills list, he decided to add a few other bills that were received after the list was completed.

Mr. Smurlo discussed item VIII.E. He is requesting board approval tonight to seek proposals for banking services. The service charge from Sun Bank was over \$500.00 this month. After speaking to the bank manager, Mr. Smurlo felt it is in the best interest of the school to find another bank.

Dr. Forester discussed the districts revised procedure and forms for I&RS. They will be using different staff members to help with student interventions and modifications. Hopefully this new procedure will decrease the need for Child Study Team testing.

Mr. Griffith discussed the parent workshop, Parent Talk, and handed a flyer to each board member. Mr. Chick Moorman will be the presenter. Mr. Griffith also discussed the different activities that will be held this month and next month to raise money for cancer. In November the male staff members will not be shaving in order to raise money. The day before Thanksgiving the students will be sold a mustache for \$1 that they may wear during an assembly.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following sets of minutes:

1. September 10, 2014 Regular

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the Board Secretary's Report and the Treasurer's Report for August, 2014 and the revised Board Secretary's Report for June 2014. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 08/31/14 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the revised September 2014 bill list as follows:

1.	General Account	\$295,204.48
2.	Capital Account	\$153,137.74
3.	Food Service Account	\$ 2,345.93
4.	Payroll Account	\$532,336.40
5.	Debt Service Account	\$166,281.25

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the budget transfer (Resolution #15-05) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ October 8, 2014 Fund 10 - \$141,424.44 Fund 20 - \$5,230.61

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved authorization for the Business Administrator to advertise a Request for Proposal for Banking Services.

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved the Source 4 Teachers Substitute Teacher Replacement contract for the 2014-2015 school year at a cost of \$140.73 per placement. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the School Bus Emergency Evacuation Drill Report. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved a tuition contract with the Atlantic County Special Services School District to provide an ESY educational program during the 2014-15 school year for 8 students, #9553443486, 5157046940, 1515278922, 7010268920, 2627129709, 7446180589, 9482105339, and 6975807376 in the amount of \$2,100.00 each. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board ratified and affirmed a contract with the Atlantic County Special Services School District to provide transportation for 1 student to the Archway 2014 Extended School Year program at a cost of \$2,597.00. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved appointment of the following substitutes for the 2014-2015 school year:

1. Teacher Substitutes - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$70.00;
2) NJ Sub Cert w/BA - \$75.00; 3) NJ Teach. Cert - \$80.00

- Brittany L. Abbott NJ Sub. Cert. w/60 credits
- Thomas Moore NJ Sub. Cert w/BA
- Melissa Porter NJ Sub. Cert. w/60 credits
- Kaitlyn Williams NJ Sub. Cert. w/60 credits

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-recuse; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved a contract with Stephen A. Nurkiewicz, MD of Hammonton, NJ to provide School Physician Services during 2014-15 school year at a cost of \$10,000 annually. Mrs. Williams asked if the doctor is doing the sports physicals. Mr. Griffith replied, yes. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the appointment of Eva Dallas as EHCCS Custodian for the 2014-2015 school year, at the salary of Step 1- \$32,370.00 (prorated) effective 10/09/2014. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

STUDENT ITEMS

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. Mrs. Williams asked who is the HIB designee; Mrs. Shulby replied that it's the same person as in previous years, Jen Connelly. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROGRAM ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed the Source 4 Teachers Substitute List for October, 2014. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the School Nurse Standing Orders - Egg Harbor City School District for the 2014-2015 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved Richard Stockton College literacy volunteers at CLS, as follows:

- | | |
|---------------------|-------------------------|
| ➤ Allison Amend | ➤ Emily Kosch |
| ➤ Taryn Bauer | ➤ Nicole Lupo |
| ➤ Hannah Carr | ➤ Jasmine Martinez |
| ➤ Jenna Feola | ➤ Theresa Meininger |
| ➤ Jaclyn Fulmer | ➤ Nicolette Rallo |
| ➤ Francesca Higgins | ➤ Pratixa Rana |
| ➤ Jillian Jones | ➤ Christine Von Cappeln |
| ➤ Brooke Knutsen | ➤ Abby Warren |

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the partnership between the Charles L. Spragg School and Atlantic Prevention Resources to provide Forest Friend social skills programs to first grade classes during the 2014-2015 school year, paid for by the EHC Municipal Alliance. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Upon a motion by Mrs. Hall, seconded by Mrs. Brown, the Board approved Professional Development Workshops for the 2014-2015 school year. Mrs. Williams asked if online training is available to the staff. Mrs. Shulby responded, yes. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

POLICIES/REGULATIONS ITEMS

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved first reading of Revised Policies / Regulations as follows:

1. Policy 6350.1 Assessment of Individual Needs
(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NEW BUSINESS

No new business

INFORMATIONAL ITEMS

A letter from the Office of Special Education Programs regarding IEP compliance for the 2012-2013 school year was sent to the board members.

Mr. Bouchard asked all board members to read and resign the Code of Ethics for School Board members.

OPEN TO THE PUBLIC

Mrs. Williams commented on the climbing wall in the gym. She also noted that during dismissal students were not crossing at the assigned corners where we have crossing guards available. Mrs. Shulby and Mr. Griffith stated they have spoken to students, parents and the police department in regards to this issue. Unfortunately, we cannot force them to walk to the areas where the crossing guards are stationed.

CALENDAR DATES

District dates of interest for the upcoming month:

November 6 & 7	NJEA Convention (bldgs. closed)
November 10 & 11	Veterans' Day (bldgs. closed)
November 19	Regular Board Meeting
November 27 & 28	Thanksgiving Recess (bldgs. closed)

Please note the November board meeting has been changed as advertised from November 12 to November 19.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Hall, seconded by Mrs. Williams and carried unanimously, the Board adjourned the meeting at 7:47 p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary