

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting
November 19, 2014
Egg Harbor City Community School
Cafetorium
730 Havana Avenue
7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('15)	Mrs. Brown ('14)	Mrs. Filippello('16)
Mrs. Hall ('15)	Mr. Murphy ('14)	Mr. Ortiz ('16)
Mrs. Williams ('16)		

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on November 19, 2014 at _____p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

SPECIAL PRESENTATIONS

Comprehensive Annual Financial Report for 2013-2014 School Year
Presented by Swartz & Company, LLC, District Auditors

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- | | | |
|----|---------------------------------------|-------------------|
| A. | Superintendent / Principal Report | <i>Attachment</i> |
| B. | Business Administrator Report | <i>Attachment</i> |
| C. | Supervisor of Special Projects Report | |
| D. | EHCCS Principal Report | <i>Attachment</i> |
| E. | Board Solicitor's Report | |

VII. Board Minutes

- | | | |
|----|------------------------------------|-----------------------------|
| A. | <u>APPROVE (roll call):</u> | |
| | 1. October 8, 2014 | Regular <i>Attachment</i> |
| | 2. October 8, 2014 | Executive <i>Attachment</i> |

VIII. Financial Items

- | | | |
|----|---|-------------------|
| A. | <u>APPROVE (roll call):</u> | |
| | 1. Board Secretary's Report – September 2014 | <i>Attachment</i> |
| | 2. Treasurer of School Moneys Report – September 2014 | <i>Attachment</i> |
| B. | <u>APPROVE (roll call):</u> Board Certification | |
| | Pursuant to <u>N.J.A.C. 6A:23A-16.10(c)3</u> The Egg Harbor City Board of Education certifies that as of 09/30/14 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of <u>N.J.A.C. 6A:23A-16.10(c)4</u> and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | |

C. **APPROVE (roll call):** October 2014 Bill List

Attachment

1.	General Account	\$304,287.64
2.	Capital Account	\$226,882.85
3.	Food Service Account	\$ 78,908.53
4.	Payroll Account	\$547,786.67
5.	Debt Service Account	\$ 0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #15-06) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

November 19, 2014 Fund 10 - \$6,973035 Fund 20 - \$170.00

Attachment

E. **APPROVE (roll call):** Accept the 2013-14 school audit and approve a corrective action plan in response to the following recommendations in the audit:

1. District personnel did not perform an analysis of outstanding purchase orders at June 30 and prepare the separate listing of purchase orders comprising the balance sheet account balance for accounts payable and reserves for encumbrances. Audit adjustments were needed to adjust the accounting records to properly reflect the true balances as of June 30, taking into consideration both the status of the orders at June 30 as well as their subsequent liquidation.

Corrective Action: The Business Administrator will review the Standard Operating Procedures Manual with staff regarding the year-end review of open purchase orders. Purchase orders that will not be liquidated within 90 days will be cancelled. Remaining open purchase orders will be reviewed for proper classification as reserves for encumbrances or accounts payable.

IX. Non-instructional Operations Items

A. Transportation

1. **RATIFY and AFFIRM (roll call):** Transportation jointures and aid in lieu of transportation with the Atlantic County Special Services School District for the 2014-15 school year as follows:

Route#	Host District	# Stu.	Amount	Destination
272B	ACSSSD	3	\$2,652.00	Assumption School
298	ACSSSD	8	\$7,072.00	Pilgrim Academy
ARCH3	ACSSSD	1	\$22,323.60	Archway
AIL	ACSSSD	6	\$5,304.00	St. Vincent DePaul

2. **RATIFY and AFFIRM (roll call):** Aid in lieu of transportation to Choice Schools for the 2014-15 school year as follows:

Route#	Host District	# Stu.	Amount	Destination
AIL	Washington Twp	4	\$3,536.00	Green Bank
AIL	Port Republic	2	\$1,768.00	Port Republic School

3. **RATIFY and AFFIRM (roll call):** Aid in lieu of transportation to Charter Schools for the 2014-15 school year as follows:

Route#	Host District	# Stu.	Amount	Destination
AIL	Parent Direct Reimb	1	\$884.00	Galloway Charter

4. **RATIFY and AFFIRM (roll call):** Contract with the Greater Egg Harbor Regional High School District in the amount of \$25,200.00 to provide transportation for 3 homeless students living in Hammonton to and from school during the 2014-15 school year.

B. Facilities

1. **APPROVE (roll call):** Use of facilities by the Atlantic United Soccer Club for the 2014-15 school year.

C. Miscellaneous

1. **APPROVE (roll call):** Approve submission of the 2014-15 Comprehensive Maintenance Plan to the Atlantic County Office of Education.

D. Insurance

1. **APPROVE (roll call):** Resolution #15-07 renewing a three year membership in the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO-JIF) beginning July 1, 2015, and further approving the fund's Indemnity and Trust Agreement. *Attachment*

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Appointment of the following substitutes for the 2014-2015 school year:

1. **Teacher Substitutes** - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$70.00;
2) NJ Sub Cert w/BA - \$75.00; 3) NJ Teach. Cert - \$80.00

➤ Shannon N. Hann NJ Sub. Cert. w/60 credits

- B. **APPROVE (roll call):** Darryll Ramsey as a Harborfields teacher for 8 hours per week during the 2014-2015 school year at the contractual rate funded by FY15 NCLB Title I D Grant. *Attachment*

- C. **RATIFY and AFFIRM (roll call):** Unpaid leave of absence for Jeanette DePiero, special education aide from 11/14/14 through 01/05/15.
Attachment
- D. **APPROVE (roll call):** Reassignment of Brenda Ruth as full-time CLS Preschool Disabled aide effective December 22, 2014 – June 30, 2015 at the salary of Step 11- BA Certified \$26,734.00 (prorated).
- E. **APPROVE (roll call):** Reduction in force of Corine Lenzi as part-time CLS special education aide effective December 21, 2014 – June 30, 2015 at the salary of Step 4- BA Certified .71 FTE (24.9 hours per week) \$17,965.00 (prorated)
- F. **APPROVE (roll call):** Appointment of Robyn L. Evangelist as Preschool Inclusion Teacher effective December 1, 2014 – June 30, 2015 at the salary of Step 1-BA, \$50,684 (prorated).
Attachment
- G. **RATIFY AND AFFIRM (roll call):** Letter of resignation from Daniel Sakers, EHCCS Special Education Teacher, effective 11/05/14.
Attachment
- H. **APPROVE (roll call):** Posting of the following position for the 2014-2015 school year:
 - Middle School Special Education Teacher
- I. **APPROVE (roll call):** Authorization for the Superintendent to fill the following positions for the 2014-2015 school year subject to Board ratification on December 10, 2014:
 - Middle School Special Education Teacher

XI. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee.
Handout
- B. **APPROVE (roll call):** The following field trip:
 - Knights Code of Honor field trip on Thursday, December 4, 2014 to the Sky Zone in Maple Shade, NJ. Trip and transportation funded by the EHC Municipal Alliance
- C. **APPROVE (roll call):** Partnership with Stockton College and CLS first grade team to screen for dyslexia, reading, and oral communication delays.

XII. Program Items

- A. **RATIFY and AFFIRM (roll call):** Source for Teachers Substitute List for November 2014
Attachment

- B. **APPROVE (roll call):** District School Nursing Plans for the 2014-2015 school year. *Attachments*
- C. **APPROVE (roll call):** The following Nottingham Trent University student for an International and Community Perspectives placement in the Spragg School from March 9 – March 27, 2015
 - Hannah Caughey assigned to Donna Fiedler/Susan Savino
- D. **APPROVE (roll call):** The following Stockton College student for a student teaching placement at the Spragg school from January 2, 2015 – April 18, 2015:
 - Alyssa Rossi – assigned to Deanna Walker
- E. **APPROVE (roll call):** Stockton College student, Kylie Hickey for a Speech and Language Clinical Placement at the Charles L. Spragg and Egg Harbor City Community Schools from 1/5/15 through 6/30/15.
- F. **RAFFITY and AFFIRM (roll call):** The submission of the FY'15 NJ Department of Agriculture Jets Play 60 Eat Right Move More Program Grant application for a total allocation of \$15,000.
- G. **APPROVE (roll call):** Submission of the FY'15 Atlantic Care Healthy Schools Mini Grant application for a total allocation of \$800.
- H. **APPROVE (roll call):** Submission of the 2014-2015 Progress Targets Action Plan Assurances to the Atlantic County Office of Education. *Attachment*

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2014-2015 school year. *Handout*

XIV. Policies / Regulations Items

- A. **APPROVE (roll call):** First reading of the following policies/regulations:
 - 1. Policy 3542.1 Wellness and Nutrition *Attachment*

- B. **APPROVE (roll call):** Second reading of New/Revised Policies/Regulations
as follows:

1. Policy 6350.1 Assessment of Individual Needs *Attachment*

XV. New Business

XVI. Informational Items

XVII. Open to Public

XVIII. Calendar Dates

November 27 & 28	Thanksgiving Recess (bldgs. closed)
December 3	JIF Dinner – Harbor Pines Country Club (5:30 p.m.)
December 10	Regular Board Meeting

XIX. Executive Session

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XX. Adjournment

Time: _____