

**BOARD OF EDUCATION  
EGG HARBOR CITY PUBLIC SCHOOLS  
Egg Harbor City, New Jersey 08215**

**AGENDA**

Reorganization / Regular Meeting  
January 8, 2025  
Charles L. Spragg School  
Library  
601 Buffalo Avenue  
6:00 PM

**I. Open Reorganization / Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. New/Re-elected Board Members Sworn In – Board Secretary**

A. Info: 11/5/24 Election Results: *Attachment*

Full three (3) year term:

Jessica Nava	710 votes
Ammie Cramer	687 votes
Dawn Leeds-Smith	532 votes

- B. Swearing In  
Jessica Nava  
Ammie Cramer

#### IV. Roll Call

Mr. Bouchard ('25)	Ms. Cramer ('27)	Mrs. DiGiacomo ('26)
Ms. Fuentes ('25)	Mr. Guercioni ('26)	Mrs. Nava ('27)
	Ms. Rogers ('25)	

#### V. Election and Appointment of Officers

- A. President  
Board Secretary calls for nominations (a 2nd is not required per by-law)  
Motion to appoint \_\_\_\_\_, President (Jan. 2025 – Jan. 2026) Roll Call (majority present) *New President Assumes the Chair*
- B. Vice President  
President calls for nominations (a 2nd is not required per by-law)  
Motion to appoint \_\_\_\_\_, Vice President (Jan. 2025 – Jan. 2026) Roll Call (majority present)
- C. Committees  
Info: Sign-up sheets to be distributed by President and returned by end of meeting in order for committees to be approved at the February 12, 2025 BOE meeting. *Handout*

#### VI. Annual Appointments (Roll Call)

- A. Board Secretary  
Motion to appoint Angela Gibney
- B. NJSBA and ACSBA Delegates  
President calls for nominations (a 2<sup>nd</sup> is not required per by-law)  
Motion to appoint \_\_\_\_\_, NJSBA Delegate for 2025 (2024 - Mr. Bouchard)  
Motion to appoint \_\_\_\_\_, alternate NJSBA Delegate 2025 (2024- Ms. Rogers)  
Motion to appoint \_\_\_\_\_, ACSBA Delegate for 2025 (2024 - Ms. Fuentes)

#### VII. Motions and Designations (Roll Call)

- A. Motion to readopt NJSBA Code of Ethics  
(Code of Ethics and sign-off sheet attached and handout) *Attachment*

## VIII. Annual Motions and Designations (Roll Call)

### A. Motion to approve Depositories for School Funds

Depositories: OceanFirst Bank, NJ Asset and Rebate Management Program, or any GUDPA or federally approved depository in the state of New Jersey

### B. Motion to approve Signatures for School Funds

#### Signatories – General Account (3 of 3 required)

Board President

Treasurer of School Moneys

Business Administrator

#### Signatories – Payroll (1 of 2 required)

Treasurer of School Moneys

Business Administrator

#### Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Treasurer of School Moneys

#### Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator

Treasurer of School Moneys

#### Signatories – Lunch Account (1 of 2 required)

Business Administrator

Treasurer of School Moneys

#### Signatories – Medical Plan (1 of 2 required)

Business Administrator

Treasurer of School Moneys

## IX. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

**RESOLVED:** At a public meeting of the Board of Education held on January 8, 2025 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

## X. **Open Floor to Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

## XI. **Comments for the Good of the Board**

## XII. **Monthly Reports**

### A. Administrative Reports

1. Superintendent / Principal Report *Attachment*
2. Business Administrator Report
3. Director of Special Projects Report *Attachment*
4. EHCCS Principal Report *Attachment*
5. Supervisor of Early Childhood/LDTC Report *Attachment*
6. Board Solicitor’s Report

### B. Board Committee Reports

1. Personnel
2. Curriculum/Programs
3. Finance
4. Policy
5. Buildings/Grounds

## XIII. **Board Minutes**

### A. **APPROVE (roll call):**

1. December 11, 2024 Regular *Attachment*

## XIV. **Financial Items**

- A. **APPROVE (roll call):**
1. Board Secretary’s Report – November 2024 *Attachment*
  2. Report of Receipts and Disbursements – November 2024 *Attachment*

B. **APPROVE (roll call):** Board Certification  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/24 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Handout*

Bills to be Approved for Payment	\$
Checks to be Ratified	\$
Payroll to be Ratified	\$

- D. **APPROVE (roll call):** Budget transfer for the 2024-25 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

January 8, 2025 Fund 10 - \$ 3,300 *Attachment*

E. **APPROVE (roll call):** The payment of bills between Board Meetings on a limited basis. All payments must be approved by the Superintendent and Business Administrator. All checks issued must include all required signatures, and the payment must be included in the bills list at the Board Meeting immediately following any such transactions.

F. **APPROVE (roll call):** Resolution to destroy old blank check stock that is no longer used by the district that includes check number 9766 through 13,000. The district now uses new blank check stock that is not prenumbered that allows for facsimile, printed check signatures.

G. **APPROVE (roll call):** Board of Education Resolution Approving Post Severance Contributions of Sick Day and Vacation Day Pay upon Retirement for the Superintendent.

WHEREAS, the Egg Harbor City Board of Education (the “Board”) intends to make non-salary reduction contributions on behalf of the Superintendent who retires,

WHEREAS, the Board will not permit the individual employee to have an option of receiving the equivalent amount of compensation,

WHEREAS, the Board wishes to make such contributions as Employer Contributions as permitted under Sections 403(b) or 403(b)(7) and Section 415(c)(1) of the Code for eligible employees;

BE IT RESOLVED, the Board hereby authorizes and directs that the Egg Harbor City Board of Education implements a policy to make post-retirement contributions of all accumulated Sick Day Pay and all accumulated Vacation Day Pay, in accordance with his or her contract, to the 403(b) or 403(b)(7) account of the Superintendent commencing immediately upon the eligible employee’s retirement and shall not continue beyond five years from when the employee is retired. These Employer Contributions shall not exceed what is specified in the employee’s contract or the limits of Section 415(c)(1) of the Section 403(b) Code.

- H. **APPROVE (roll call):** Neurabilities Healthcare to provide neurological evaluations for the 2024-2025 school year at a cost of \$780/evaluation.  
*Attachment*
- I. **APPROVE (roll call):** Adoption of the model OPRA form in accordance with New Jersey P.L. 2024, c.16  
*Attachment*
- J. **APPROVE (roll call):** Acceptance of the Charles L Spragg School AtlantiCare Healthy Schools, Healthy Children 2024-2025 Resilience Enhancement Grant in the amount of \$750 and the AtlantiCare AED Heart Heroes Grant.  
*Attachment*

## XV. **Non-instructional Operations Items**

- A. **RATIFY and AFFIRM (roll call):** Homeless route GT-A2 (*quoted contract*) hosted by Greater Egg Harbor Regional High School District for the 2024-2025 school year plus a 5% administrative fee to transport homeless student #20290998 Galloway Township Middle School for the period on or around October 29, 2024 through the last day of school (billing is based on total riders).
- B. **APPROVE (roll call):** School calendar for the 2024-2025 school year.  
*Attachment*
- C. **APPROVE (roll call):** Motion to re-adopt all current job descriptions.  
*Attachment*

- D. **APPROVE (roll call):** The Memorandum of Agreement between the Egg Harbor City Board of Education and the Egg Harbor City Police Department.

*Attachment*

**XVI. Personnel Items – as recommended by the Superintendent of Schools:**

- A. **APPROVE (roll call):** The resignation/retirement of the following personnel:

	Name	Position	Location	Effective Date	Resignation / Retirement
1	Angela Gibney	Administrative/ Board Secretary	District	6/30/2025	Retirement

- B. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
1	Elias Gilbert	Substitute custodian	District	TBD	N/A	\$140 per diem rate	Start date pending fingerprint clearance and on-boarding documents
2	Silvano Reyes Mora	Substitute custodian	District	TBD	N/A	\$140 per diem rate	Start date pending fingerprint clearance and on-boarding documents
3	Stacey Mohr	Noodlemania coverage	EHCCS	2/8/2025	N/A	contractual rate	
4	Haley Oliver	Noodlemania coverage	EHCCS	2/8/2025	N/A	contractual rate	

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
5	Geovanny Feliciano	Substitute teacher	District	1/9/2025 for the remainder of the 2024-2025 school year	N/A	\$150 per diem rate	
6	Aubrey Barnes	Substitute teacher	CLS	1/13/2025 to 1/31/2025	N/A	\$150 per diem rate	
7	Aubrey Barnes	Basic Skills Instructor	CLS	2/3/2025 for the remainder of the 2024-2025 school year	BA Step 1	\$58,410	Salary prorated to start date of 2/1/2025
8	Cindi Craig	Mentor for Aubrey Barnes	CLS	2/3/2025 for the remainder of the 2024-2025 school year	N/A	\$550 mentor rate for 30 weeks	Prorated for the remaining 15 weeks needed in the 2024-2025 school year to complete mentoring
9	Donnel Dulay	21st CCLC Program Director	District	TBD	N/A	\$65,000 - prorated to start date	Start date pending fingerprint approval and on-boarding documents

C. **RATIFY and AFFIRM (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
1	SMID # 22327134	FMLA	4/14/2025	5/9/2025	Sick days to be used	
		FMLA/ NJFLA concurrent	5/12/2025	6/17/2025	Unpaid days	
2	SMID # 57137465	Medical Leave	1/9/2025	1/31/2025	Sick days to be used	

## XVII. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- B. **APPROVE (roll call):** The following student enrichment trips, funded with local funds:
1. Drama Club to visit Cedar Creek High School, 1701 New York Ave, Egg Harbor City, NJ on March 6, 2025. *Attachment*

## XVIII. Program Items

- A. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2007 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- B. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- C. **APPROVE (roll call):** All current Egg Harbor City School District curricula for all grades.
- D. **RATIFY and AFFIRM (roll call):** The following student from Stockton University to observe physical therapy sessions with physical therapist Lee Ann Guenther of Milestone Physical Therapy, two mornings per week during the month of January, 2025.
1. Alana Crosson

**XIX. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2024-2025 school year. *Attachment*

**XX. Policies / Regulations Items**

**XXI. New Business**

**XXII. Informational Items**

- 1/15/25 Preschool/Kindergarten Books in Your Backyard
- 1/22/25 Preschool Trip to Bright Stars Academy
- 1/23/25 Preschool Trip to Bright Stars Academy
- 1/28/25 CLS American Heart Association Assembly (K-3)
- School Board Recognition Month - January 2025 *Attachment*

**WHEREAS,** The New Jersey School Boards Association has declared January 2025 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Egg Harbor City Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS,** The Egg Harbor City Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED**, That the Egg Harbor City Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2025 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Egg Harbor City Board of Education urges all New Jersey citizens to work with their local Boards of Education and public school staff toward the advancement of our children’s education.

**XXIII. Open to Public**

**XXIV. Calendar Dates**

January 20, 2025	Martin Luther King Birthday (Buildings Closed)
February 5, 2025	Staff Development 12:50 Dismissal
February 12, 2025	Regular Board Meeting

**XXV. Executive Session**

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- (2) Personnel
- (3) Contracts
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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

**XXVI. Adjournment**

Time: \_\_\_\_\_