| Egg Harbor City School District  | g Harbor City School District   | 3   | Atlantic  |                     |
|--|---|---|---|---------------------|
| TYPE OF EXAMINATION ESSA   | ESSA Title I Audit  |   | ,   |                     |
| DATE OF BOARD MEETING Mai  | March 16, 2022  |   |   |                     |
| CONTACT PERSON Dr. Gina Forester   | rester  |   |   |                     |
| TELEPHONE NUMBER 609-965-  | 609-965-1043 ext. 101   |   |   |                     |
|  |   |   |   |                     |
| DECOMMENDATION   | CORRECTIVE  | METHODOG  | PERSON  PERSON  | COMPLETION  DATE OF |
| NUMBER   | BY THE BOARD  | IMPLEMENTATION  | IMPLEMENTATION  | IMPLEMENTATION      |
| When Title I funds ar  1 for exclusively Title I current accounting of   | When Title I funds are used for software, it will either be used for exclusively Title I students or based on an accurate, current accounting of targeted Title I students. | This will be tracked in our accounting system, Systems 3000, and included with all purchase orders for software using Title I funds.  | Jason Bedell, Business<br>Administrator               | March 16, 2022      |
| Title I funds will only be used for profess for teachers who teach in the Title I prog the professional development is relevant. | Title I funds will only be used for professional development for teachers who teach in the Title I program and for which the professional development is relevant.          | The Director of Special Projects approves all professional development; she will only approve relevant professional development for select staff when using Title I   | Dr. Gina Forester,<br>Director of Special<br>Projects | March 16, 2022      |
| & Inuly  | 2/18/22   | funds. When the factor of the |   | 2/18/22             |

CHIEF SCHOOL ADMINISTATOR

DATE

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

| NAME OF SCHOOL         | L DISTRICT Egg Harb  | NAME OF SCHOOL DISTRICT Egg Harbor City School District  | Ω   | COUNTY Atlantic                         |                |
|------------------------|--|--|---|---|----------------|
| TYPE OF EXAMINA        | TYPE OF EXAMINATION ESSA Title I Audit   | udit   | !   |   |                |
| DATE OF BOARD MEETING  | MEETING March 16, 2022   | .022   | •   |   |                |
| CONTACT PERSON         | Dr. Gina Forester  | Like Agentus in activity character principles and activity character princ |   |   |                |
| TELEPHONE NUMBER       | BER 609-965-1043 ext. 101  | : 101  |   |   |                |
|                        |  |  |   |   |                |
|                        |  | CORRECTIVE   |   | PERSON                                  | COMPLETION     |
| RECOMMENDATION NIIMBER | IDATION  | ACTION REQUIRED  BY THE BOARD  | METHOD OF   | RESPONSIBLE FOR                         | DATE OF        |
|                        | red 1  |  | The Rusiness Administrator  | Ison Redell Rusiness                    | March 16, 2022 |
| us                     | The board will approve<br>amendments and accep<br>federal and state grant.                             | The board will approve the submission of amendments and acceptance of funds for each federal and state grant.  | submits all amendments; he will make sure that submission and acceptance occurs before the                        | Administrator                           | March 16, 2022 |
|                        |  |  | amendment is submitted in EWEG.If not possible, it will be ratified at the next possible meeting.                 |   |                |
| 44                     | Funds will only be transferred after amendments have received "Final the Electronic Web-Enabled Grants | Funds will only be transferred after amendments have received "Final Approval" in the Electronic Web-Enabled Grants (EWEG)   | The business administrator will not transfer any funds in the accounting system until Final Approval is received. | Jason Bedell, Business<br>Administrator | March 16, 2022 |
| A Annuay               |  | 2/18/22  | 1 Select  |   | 218/2          |

CHIEF SCHOOL ADMINISTATOR

DATE

BOAND SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

| NAME OF SCHOOL DISTRICT Egg Harbor City School District   | l District                               | CC  | COUNTY Atlantic                         |                    |
|---|--|---|---|--------------------|
| TYPE OF EXAMINATION ESSA Title I Audit  | WHIRAWAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA |   |   |                    |
| DATE OF BOARD MEETING March 16, 2022  |  |   |   |                    |
| CONTACT PERSON Dr. Gina Forester  |  |   |   |                    |
| TELEPHONE NUMBER 609-965-1043 ext. 101  |  |   |   |                    |
|   |  |   |   |                    |
| CORF<br>RECOMMENDATION ACTION   | CORRECTIVE<br>ACTION REQUIRED            | METHOD OF   | PERSON<br>RESPONSIBLE FOR               | COMPLETION DATE OF |
| NUMBER BY TH  | BY THE BOARD                             | IMPLEMENTATION  | IMPLEMENTATION                          | IMPLEMENTATION     |
| The district will submit for reimbursement only after funds have been expended. This includes the FICA/TPAF Reimbursement benefits amount, which are no longer drawn down concurrently with salaries. | <del>)'</del>                            | The business administrator will not request the FICA/TPAF reimbursement funds until after the Treasurer has been paid, usually in September.                            | Jason Bedell, Business<br>Administrator | March 16, 2022     |
| Written policies will be created and revised as indicated in the audit.   |  | The policies take several months to adopt, including first and second readings at subsequent board meetings. The superintendent will meet with the policy committee and | Adrienne Shulby,<br>Superintendent      | June 30, 2022      |
|   |  | meet with the policy committee and  |   |                    |

CHIEF SCHOOL ADMINISTATOR

2/18/22

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR** 

| 1   | CK Shully 2/18/22 | All subcontractors will be checked against the State of New Jersey Consolidated Debarment Report before services are agreed to or rendered.   | 8 Competitive quotations will be sought for all purchase orders over the quote threshold, in compliance with state and federal purchasing laws and regulations. | Detailed time and activity reports are submitted to the business office regularly for every grant funded staff member; both partially and fully funded staff complete the same report. | NUMBER BY THE BOARD           | CORRECTIVE ACTION REQUIRED                | TELEPHONE NUMBER 609-965-1043 ext 101 | CONTACT PERSON Dr. Gina Forester | DATE OF BOARD MEETING March 16, 2022 | TYPE OF EXAMINATION ESSA Title I Audit | NAME OF SCHOOL DISTRICT Egg Harbor City School District |
|---|-------------------|---|---|--|-------------------------------|---|---------------------------------------|----------------------------------|--------------------------------------|--|---|
| BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR | 2 Man             | The business administrator will ask the of Greater Egg Regional High School for a list of all vendors that they utilize and cross reference them against the State of New Jersey Consolidated Debarment Report. | hase Quote sheets will be attached to the purchase orders over the quote threshold.   | New time sheets have been created and are in use. The business administrator will keep them filed in the business office.  | IMPLEMENTATION                | METHOD OF                                 |                                       |                                  |                                      |  |   |
| NESS ADMINISTRATOR DATE                       | 4/187             | Jason Bedell, March 16, 2022<br>Business Administrator  | Jason Bedell, Business March 16, 2022<br>Administrator  | Adrienne Shulby and Jack March 16, 2022<br>Griffith, Building<br>Principals  | IMPLEMENTATION IMPLEMENTATION | PERSON COMPLETION RESPONSIBLE FOR DATE OF |                                       |                                  |                                      |  | COUNTY Atlantic   |

| NAME OF SCH           | NAME OF SCHOOL DISTRICT Egg Harbor City School District  | r City School District   | 8  | COUNTY Atlantic                                       |                       |
|-----------------------|--|--|--|---|-----------------------|
| TYPE OF EXAMINATION   | MINATION ESSA Title I Audit  | ıdit   |  |   |                       |
| DATE OF BOARD MEETING | RD MEETING March 16, 2022  | 022  |  |   |                       |
| CONTACT PERSON        | SON Dr. Gina Forester  | Act in the property of the control o |  |   |                       |
| TELEPHONE NUMBER      | UMBER 609-965-1043 ext. 101  | 101  |  |   |                       |
|                       |  |  |  |   |                       |
| RECOM                 | RECOMMENDATION   | CORRECTIVE ACTION REQUIRED   | METHOD OF  | PERSON RESPONSIBLE FOR                                | COMPLETION<br>DATE OF |
| Z                     | NUMBER   | BY THE BOARD   | IMPLEMENTATION   | IMPLEMENTATION  | IMPLEMENTATION        |
| 10                    | Consistent will regulation orders will not be issued.  | Consistent will regulations and local policies, confirming orders will not be issued.  | The business administrator will not authorize any confirming purchase orders.      | Jason Bedell, Business<br>Administrator               | March 16, 2022        |
| 11                    | The district will keep copic Know Letter; specifically, the and the district will retain addresses that it is mailed to. | The district will keep copies of the Parent Right to Know Letter; specifically, the letter will be sent by mail and the district will retain a list of families and addresses that it is mailed to.  | The Director of Special Projects will keep this log filed in the Child Study Team. | Dr. Gina Forester,<br>Director of Special<br>Projects | June 30, 2022         |
|                       |  |  |  |   |                       |

CHIEF SCHOOL ADMINISTATOR

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR