

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

MINUTES

Regular Meeting
February 14, 2024
Charles L. Spragg School
Library
601 Buffalo Avenue
6:00 PM

I. Regular Meeting

Mrs. DiGiacomo called the meeting to order at 6:00PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25)-P	Ms. Cramer ('24)-P	Mrs. DiGiacomo ('26)-P
Ms. Fuentes ('25)-Absent	Mr. Guercioni ('26)-P	Ms. Leeds-Smith ('24)-P
	Ms. Rogers ('25)-P	

Also present was Superintendent Adrienne Shulby, Board Attorney Ron Sahli, Business Administrator Allyson Milazzo and Administrative/Board Secretary Angela Gibney.

IV. Presentation of 2023 Holiday Card Art Contest Winner by Cooper Levenson

Sofia VanFossen (6th grade) - Ms. Heather Grasso's class

V. Presentation of Period 1 Summary of Violence, Vandalism, Substance Abuse, Harassment, Intimidation and Bullying Incidents by Mrs. Shulby

VI. Open Floor to Public

Mr. Andrew Ross asked about the Paraprofessional Statement of Assurance. Mrs. Shulby responded this is a requirement from the state to affirm compliance with regulation and if Title 1 funds are used. Mr. Ross asked if Mr. Ashworth's assignment is a tenure track position. Mrs. Shulby responded not at this time as it is a leave replacement position and any change in position type would depend on if staff on leave return. Mr. Ross also asked if the transition to a schoolwide Title 1 program has an increase in funds. Ms. Garcia responded it is not an increase in funds, only a change to the way the funds can be spent.

VII. Comments for the Good of the Board

None

VIII. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Attachment

Mrs. Shulby reported on the Music teacher who will start after she is released from her current contract. She also commented on the positing of the public relations position. Although an approved stipend we have never had a person in this position and are looking for someone to keep our public relations up to date on social media and our website.

ii. Business Administrator Report

Ms. Milazzo reported that Fiscal Year 25 is underway. The Governor's address is on February 28th and shortly after we will get our figures. Interviews for the Buildings and Grounds position are on February 15th.

- iii. Director of Special Projects Report *Attachment*
Ms. Garcia reported on the approval from the state to transition to a Title 1 schoolwide program next year. We also have a great opportunity for the reach program. NFL player Brandin Bryant will be reading his book via zoom to 3rd and 4th grade reach students who will have the opportunity to ask questions. Ms. Garcia also reported that we will be participating in the Captain's Table fundraiser and that we are the only school that does participate.
 - iv. EHCCS Principal Report *Attachment*
Dr. Forester spoke of the upcoming 8th Grade Dialogue through NJ School Boards and if any Board members were interested in participating to contact Ms. Milazzo. Dr Forester also commented on the assembly with Judge Cunninham, Atlantic and Cape May County family court judge, 4th grade's participation in Noodlemania at Northfield School, and that we are looking forward to our trivia competition on March 2nd.
 - v. Supervisor of Early Childhood/LDTC Report *Attachment*
Mrs. Maccione Reported on the activities for the 100th days of school at Spragg and the Bucket Filler pep rally that celebrated our bucket fillers. Books in our Backyard event is coming up Wednesday Feb 21st. Mrs. Shulby also added that Ms. Garcia is in the process of applying for a grant for a playground at Spragg.
 - vi. Board Solicitor's Report
- b. Board Committee Reports
 - i. Personnel
 - ii. Curriculum/Programs
 - iii. Finance
 - iv. Policy
 - v. Buildings/Grounds

IX. Board Minutes

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

- a. **APPROVE (roll call):**
 - i. January 3, 2024 Regular *Attachment*
 - ii. January 3, 2024 Executive I *Attachment*
 - iii. January 3, 2024 Executive II *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Absent Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y

X. Financial Items

Motion: Ms. Cramer

Second: Mr. Bouchard

a. **APPROVE (roll call):**

- i. Board Secretary Report – December 2023 *Attachment*
- ii. Treasurer of School Moneys Report – December 2023 *Attachment*

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 12/31/23 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Attachment*

Bills to be Approved for Payment	\$494,907.98
Checks (February) to be Ratified	\$226,174.10
Checks (January) to be Ratified	\$7,826.33
Payroll (January) to be Ratified	\$722,815.31
Total	\$956,815.74

d. **APPROVE (roll call):** Budget transfers for the 2023-2024 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

- i. February 14, 2024 Fund 10 - \$35,013.48 *Attachment*

- e. **APPROVE (roll call):** Acceptance of the Charles L. Spragg School Atlanticare Healthy Schools, Healthy Children 2023-2024 Grant Funding Opportunity in the amount of \$1,500 for a Resiliency Room/Zen Den. *Attachment*
- f. **APPROVE (roll call):** Contract with Interactive Kids for districtwide Behavior Consultation Services for approximately 20-25 hours per week. *Attachment*
- g. **APPROVE (roll call):** Acceptance of the FY23 State and Local Cybersecurity Grant Program Award by the New Jersey Office of Homeland Security & Preparedness. This award will provide significant endpoint protection savings to the district over four years through a cost sharing opportunity. *Attachment*
- h. **APPROVE (roll call):** Acceptance of the FY24 Emergent and Capital Needs funding from the New Jersey Schools Development Authority in the amount of \$13,392. *Attachment*
- i. **APPROVE (roll call):** Submission of the application to the New Jersey Department of Community Affairs for the FY24 Local Recreation Improvement Grant. If selected, the district intends to construct a playground at the Charles L. Spragg School.
- j. **APPROVE (roll call):** The submission of Amendment 1 of the American Rescue Plan Elementary and Secondary Schools Emergency Relief Fund - Homeless Children and Youths (ARP-HCY II) Grant Application to the NJDOE to incorporate supplemental funding in the amount of \$690, for the period 4/23/2021-9/30/2024, and subsequent acceptance of additional funds.
- k. **APPROVE (roll call):** The submission of Amendment 2 of the American Rescue Plan - ESSER Consolidated Grant Application to the NJDOE for the project period 3/13/2020-9/30/2024.
- l. **APPROVE (roll call):** Authorizing execution and delivery of the Grant Agreement and to authorize the delegation of authority to School Business Administrator for supervision of the School Facilities Project as follows: The estimated construction cost for Project #1300-030-23-R501 is \$673,608 with a 76.7012% ROD Grant in the amount of \$516,665.42. The work to be completed includes the following improvements: Remove and replace existing gas-fired absorption chiller. Further, to authorize Becica Associates, LLC to prepare bid specifications for this project for future advertisement. *Attachment*
- m. **APPROVE (roll call):** Resolution to adopt a new tort claim form as recommended by the ACCASBO Joint Insurance Fund. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Absent	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y		

XI. Non-instructional Operations Items

Motion: Mr. Bouchard

Second: Ms. Rogers

a. Misc.

i. **APPROVE (roll call):** Board Committees for 2024. *Attachment*

ii. **RATIFY and AFFIRM (roll call):** Statement of Assurance Submission for EHCPSD 2023-2024 Use of Paraprofessional Staff. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Absent	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y		

XII. Personnel Items – as recommended by the Superintendent of Schools

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. **RATIFY and AFFIRM (roll call):** Posting of the following positions for the 2023-2024 school year:
- i. Homeless Liaison
 - ii. Child Advocacy Liaison
- b. **APPROVE (roll call):** District extracurricular activity assignments for the 2023-2024 school year at the contractual rate:
- i. Homeless Liaison - Jennifer Connelly
 - ii. Child Advocacy Liaison - Jennifer Connelly
- c. **RATIFY and AFFIRM (roll call):** Scott Wheeler additional time paid, 22 hours at regular hourly rate for the period 12/9/2023-1/15/2024, for Roof/HVAC Project at the Charles L. Spragg School. Cost to be reimbursed in full by Falasca Mechanical.
- d. **APPROVE (roll call):** To accept, with regret, the retirement of Ana Cabral, Psychologist, effective March 31, 2024. *Attachment*
- e. **APPROVE (roll call):** Appointment of Michael Ashworth as Leave Replacement ELA Teacher at EHCCS, for the remainder of the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, prorated to start date of February 16, 2024.

- f. **APPROVE (roll call):** Appointment of Juliana Zimmer as Music Teacher, for the remainder of the 2023-2024 school year at an annual salary of \$57,209.00, MA Step 1, prorated to start date of March 1, 2024.
- g. **APPROVE (roll call):** Oralia Mejia as EHCCS Aide, for the remainder of the 2023-2024 school year at an annual salary of \$23,204.00, Step 1 Aide BA .85 FTE, prorated to start date of February 16, 2024.
- h. **APPROVE (roll call):** The following mentor assignment for the remainder of the 2023-2024 school year:
 - i. Michael Ashworth with Kylene Farnan
 - ii. Juliana Zimmer with Matthew Wira
- i. **APPROVE (roll call):** The following leave of absences for SMID #11932381 for the 2023-2024 and 2024-2025 school years:
 - i. Family Medical Leave of Absence anticipated effective date March 11, 2024 through anticipated end date May 17, 2024.
 - ii. Concurrent Family Medical Leave of Absence and NJ Family Leave Act Leave of Absence from anticipated effective date May 20, 2024 through anticipated end date of June 11, 2024.
 - iii. NJ Family Leave Act Leave of Absence anticipated effective date June 12, 2024 through anticipated end date October 28, 2024.
- j. **RATIFY and AFFIRM (roll call):** The following leave of absence for SMID #73804205 for the 2023-2024 year:
 - i. Family Medical Leave of Absence effective date February 12, 2024 through anticipated end date March 28, 2024.
- k. **APPROVE (roll call):** Posting of the following position for the remainder of the 2023-2024 school year:
 - i. Long Term Substitute- EHCCS Special Education Teacher
 - ii. District Extra-Curricular position
 1. Public Relations
- l. **RATIFY and AFFIRM (roll call):** Sidebar to the Agreement between the Egg Harbor City Board of Education and the Egg Harbor City Education Association to temporarily modify the Staff Development: Travel/Reimbursement clause to the 2022-2025 agreement for the 2023-2024 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Absent	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y		

XIII. Student Items

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RATIFY and AFFIRM (roll call):** Submission of the Student Safety Data System report to the NJDOE for Report Period 1: 9/1/23-12/31/23. *Attachment*
- c. **RATIFY and AFFIRM (roll call):** Services contract between Egg Harbor City Board of Education and The State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired for student 20361720 for \$1,447 for the period 12/14/2023-6/30/2024. Costs will be offset with State Aid. *Attachment*
- d. **APPROVE (roll call):** The following student enrichment trips:
 - i. REACH drama students to Cedar Creek Spring Play, EHC, NJ on March 8, 2024. *Attachment*
 - ii. REACH students to visit ACUA Environmental Park, EHT, NJ on March 22, 2024. *Attachment*
 - iii. 8th Grade students to visit Morey's Pier, Wildwood, NJ on June 6, 2024. *Attachment*
 - iv. 2nd Grade students to visit Rowan University Planetarium, Glassboro, NJ on June 7, 2024. *Attachment*

Ms. Rogers asked about item c, does this student go to them or are the services provided here. Services are provided here.

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Absent	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y		

XIV. Program Items

Motion: Mr. Bouchard

Second: Ms. Cramer

- a. **APPROVE (roll call):** The transition from a Title I targeted assistance program to a Title I schoolwide program for the Charles L. Spragg Elementary School and the Egg Harbor City Community School. *Attachment*

- b. **APPROVE (roll call):** Approve the updated submission of the 2022-2023 NJQSAC District Improvement Plan to the NJDOE. *Attachment*
- c. **APPROVE (roll call):** Tyrah Andrews to complete Advanced Standing School Psychology PSY.D. Practicum III: Providing Systems-Level Services in an Educational Setting for Georgian Court University from February 2024 to April 2024. *Attachment*
- d. **APPROVE (roll call):** The following students from Stockton University to assist the 21st CCLC REACH program for the remainder of the 2023-2024 school year:
- i. Bradley Beaulieu
 - ii. Edward Bupp
 - iii. Mikaela Burns
 - iv. Tiffany Collantes
 - v. Nicole Etschman
 - vi. Giavanna Forgione
 - vii. Kara Fuhlbrick
 - viii. Zariah Holmes
 - ix. Isabelle Innocenzo
 - x. Anthony Johnson
 - xi. Marigo Karagiorgis
 - xii. William Kasica
 - xiii. Kayla Lebers
 - xiv. Selena Leighbody
 - xv. Angelo Lombardo
 - xvi. Jasmine Lozano
 - xvii. Alexis Maldonado-Ortiz
 - xviii. Carlos Molina-Zuniga
 - xix. Alexa Moore
 - xx. Angelina Moschetta
 - xxi. Amanda Mottola
 - xxii. Ava Mottola
 - xxiii. Shawn O'Brien
 - xxiv. Amber O'Brien
 - xxv. James Passarella
 - xxvi. Emma Petrolia
 - xxvii. Conner Praschil
 - xxviii. Samantha Randall
 - xxix. Litzy Reinoso
 - xxx. Kevin Ruiz-Navarro
 - xxxi. Emily Shaw
 - xxxii. Gianna Solari

- xxxiii. Emelia Torto
xxxiv. Gwendolyn Widzins

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Absent Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y

XV. Professional Development

Motion: Mr. Guercioni

Second: Mr. Bouchard

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2023-2024 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Absent Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y

XVI. Policies / Regulations Items

XVII. New Business

XVIII. Informational Items

- 2/15/24 Rowan School of Osteopathic Medicine Project R.E.A.C.H Lesson Grade 4
- 2/20/24 EHCCS Walking Trip to the Food Bank at the Moravian Church
- 2/21/2024 Preschool "Books in Your Backyard" 5:30 - 6:30 pm
- 2/23/24 EHCCS Maschio's Food Service Advisory Meeting
- 2/26/24 & 2/27/24 EHCCS Grade 8 Cedar Creek Scheduling Meetings
- 2/26/24 - 3/1/24 EHCPS Read Across America Week
- 2/29/24 EHCCS Grade 7 & 8 Black History Month Project Displays and Interactive Sessions, 9:00am - 10:30am
- 3/2/24 EHCCS Are you Smarter than a Knight Trivia Competition, 9-11:30 am
- 3/5/24 Atlantic County SBA 8th Grade Student Dialogue Event

- 3/5/24 CLS & EHCCS SEL Character Education Assemblies
- 3/5/24 CLS “Omega Man” Assembly
- 3/6/24 - 21st CCLC March Madness

XIX. Open to Public

XX. Calendar Dates

February 16, 2024	Staff Development, No School
February 19, 2024	Presidents’ Day, Buildings Closed
March 8, 2024	Staff Development, No School
March 13, 2024	Regular Board of Education Meeting

XXI. Adjournment Time

Motion: Ms. Cramer

Second: Mr. Bouchard

Time:

All in Favor:

Mr. Bouchard (‘25)-Y	Ms. Cramer (‘24)-Y	Mrs. DiGiacomo (‘26)-Y
Ms. Fuentes (‘25)-Absent	Mr. Guercioni (‘26)-Y	Ms. Leeds-Smith (‘24)-Y
Ms. Rogers (‘25)-Y		