

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

MINUTES

Regular Meeting

February 19, 2025

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

I. Regular Meeting

Mrs. Di Giacomo called the meeting to order at 6:00 PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25)-P
Ms. Fuentes ('25)-P

Ms. Cramer ('27)-P
Mr. Guercioni ('26)-P
Ms. Rogers ('25)-P

Mrs. DiGiacomo ('26)-P
Mrs. Nava ('27)-P

Also present was Superintendent Adrienne Shulby, Board Attorney Ron Sahli, Business Administrator Allyson Milazzo and Administrative/Board Secretary Angela Gibney.

IV. Presentation of of 2024 Holiday Card Art Contest Winner by Cooper Levenson

Alex Ebert (8th grade) - Mr. Dylan Lee's class

V. Presentation of 2024-2025 Period 1 Summary of Violence, Vandalism, Substance Abuse, Harassment, Intimidation and Bullying Incidents by Mrs. Shulby

VI. Open Floor to Public

No comments.

VII. Comments for the Good of the Board

VIII. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Attachment

Mrs. Shulby reported on the personnel changes and retirements on the agenda including the internal transfer of Ms. Oliver. The school calendar will be updated in the future for the 2 snow days so far. Field trips are being planned and the Spragg winter concert for K-1st grade is next week.

ii. Business Administrator Report

Ms. Milazzo updated the Board on the chiller project. Also the Governor's state of the state address on February 25th and usually within 48 we get our state aid figures and she will reach out to the finance committee at that time.

iii. Director of Special Projects Report

Attachment

Mrs. Williscroft reported that Mr. Dulay is transitioning well as the new REACH director and she has had a lot of positive feedback. She participated in the Safety Walk outside the buildings with the outside stakeholders. She also participated in a meeting with the coalition regarding trauma in school communities, other meetings and evaluations.

- iv. EHCCS Principal Report *Attachment*
 Dr. Forester reported on several social emotional learning sessions with students for younger grades and programs with older grades on vaping. She reported that with Ms. Oliver’s move to CLS she is moving Mrs. Stacey Mohr to the 4th grade ELA class. Also, our 4th grade students were showcased on channel 6 news for their participation at the Noodlemania competition. Mrs. Fuentes asked about the vaping program and Dr. Forester provided details of the program.
 - v. Supervisor of Early Childhood/LDTC Report *Attachment*
 Mrs. Macchione reported on the Books in our Backyard event and the trips Pre-K took to the Bright Stars academy where they participated in gross motor activities. She also reported to the PD program on language and literacy for teachers and paraprofessionals.
 - vi. Board Solicitor’s Report
- b. Board Committee Reports
 - i. Personnel
 - ii. Curriculum/Programs
 - iii. Finance
 - iv. Policy
 - v. Buildings/Grounds

IX. Board Minutes

Motion: Mr. Bouchard

Second: Ms. Rogers

- a. **APPROVE (roll call):**
 - i. January 8, 2025 Regular Meeting *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

X. Financial Items

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **APPROVE (roll call):**
 - i. Board Secretary Report – December 2024 *Attachment*
 - ii. Report of Receipts and Disbursements – December 2024 *Attachment*

b. **APPROVE (roll call):** Board Certification
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 12/31/24 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Attachment*

Bills to be Approved for Payment	\$238,054.61
Checks to be Ratified	\$254,430.79
Payroll to be Ratified	\$720,536.46

d. **RATIFY and AFFIRM (roll call):** Budget transfers for the 2024-2025 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

i. February 12, 2025 Fund 10 - \$228,516.15 *Attachment*

e. **APPROVE (roll call):** Submission of the Nita M. Lowey 21st Century Community Learning Centers Grant Application.

f. **APPROVE (roll call):** Acceptance of the Egg Harbor City Community School AtlantiCare Healthy Schools, Healthy Children 2024-2025 Wellness Incentive Grant in the amount of \$750. *Attachment*

g. **RATIFY and AFFIRM (roll call):** The 2025-2026 School Budget Tentative Calendar. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XI. Non-instructional Operations Items

Motion: Mr. Bouchard

Second: Ms. Cramer

- a. **RATIFY and AFFIRM (roll call):** Homeless route EHC-AB (*quoted contract*) hosted by Greater Egg Harbor Regional High School District for the 2024-2025 school year plus 5% administrative fee to transport homeless students #20381984, #20331797, and #20351798 to Egg Harbor City School District for the period on or around January 17, 2025 through the last day of school or until homeless status ends.
- b. **RATIFY and AFFIRM (roll call):** DCPD route EHC-A3 (*quoted contract*) hosted by Greater Egg Harbor Regional High School District for the 2024-2025 school year plus 5% administrative fee to transport DCPD students #20361731 and #20341673 to Egg Harbor City School District for the period on or around January 24, 2025 through the last day of school or until DCPD status ends.
- c. **APPROVE (roll call):** Board Committees for 2025. *Attachment*
- d. **RATIFY and AFFIRM (roll call):** Statement of Assurance Submission for EHCPD 2024-2025 Use of Paraprofessional Staff. *Attachment*
- e. **RATIFY and AFFIRM (roll call):** The following facilities use request:
 - i. Atlanticare Health System to use the Spragg Multipurpose Room for the Spragg Family Fitness Night on February 18, 2025. *Attachment*
- f. **APPROVE (roll call):** The following updated job descriptions:
 - i. Administrative Assistant to the Superintendent *Attachment*
 - ii. Business Administrator/Board Secretary *Attachment*

Mrs. Shulby commented that the job description changes are to remove Board Secretary duties from the Administrative Assistant position and assign them to the Business Administrator.

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XII. Personnel Items – as recommended by the Superintendent of Schools

Motion: Mr. Bouchard

Second: Ms. Rogers

- a. **APPROVE (roll call):** The resignation/retirement of the following personnel:

	Name	Position	Location	Effective Date	Resignation / Retirement
1	Patricia Haeffner	Aide	CLS	June 30,2025	Retirement
2	Julie Hall	Aide	CLS	June 30, 2025	Retirement
3	John Woolston	Special Education Teacher	CLS	February 21, 2025	Resignation

b. **RATIFY and AFFIRM (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
1	Aubrey Barnes	Elementary School Teacher	CLS	2/3/2025 for the remainder of the 2024-2025 school year	BA Step 1	\$58,410	Salary prorated to start date of 2/3/2025

c. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
1	Gabriel Olan	Substitute custodian	District	TBD	N/A	\$140 per diem rate	Start date pending fingerprint clearance and on-boarding documents

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
2	Simon Mohr	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
3	Patrick Barry	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
4	Kimberly Weigle	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
5	Nicolette Gramlick	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
6	Ashley Popa	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
7	Jennifer Connelly	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
8	Leah Gaston	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
9	Gianna Miranda	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
10	Stacey Mohr	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
11	Matthew Wira	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
12	Gabrielle Elefante	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
13	Kristen Polisano	Are You Smarter Than a Knight Trivia Competition Coverage	EHCCS	3/8/2025	N/A	Not to exceed 4 hours at the contractual rate	
14	Hayley Oliver	Special Education Teacher	CLS	2/24/2025	BA Step 2	\$58,910	Transfer from EHCCS

d. **RATIFY and AFFIRM (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
1	SMID # 58912106	FMLA	2/10/2025	3/8/2025	Sick days to be used	
2	SMID # 57137465	Medical Leave	1/9/2025	2/5/2025	Sick days to be used	1/8/2025

e. **APPROVE (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
1	SMID # 48695142	NJFLA	3/3/2025	4/11/2025	unpaid	
2	SMID # 11438314	FMLA	5/13/2025	End of 2024-2025 school year	Sick days to be used	
		NJFLA	8/27/2025	11/26/2025	unpaid	

Mrs. Nava asked about Mrs. Mohr’s change to Ms. Oliver's vacated position. Mrs. Shulby responded that changes in the same building are not noted in the agenda.

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y

XIII. Student Items

Motion: Mr. Bouchard

Second: Mr. Guerioni

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RATIFY and AFFIRM (roll call):** Admitting the following homeless student from Millville Board of Education in compliance with the McKinney-Vento Act, where the prior district of residence is responsible for the estimated tuition costs:
 - i. #20332098, Grade 4, \$90.52 per diem, effective January 16, 2025 through June 30, 2025 (98 days, \$8,870.36)
- c. **RATIFY and AFFIRM (roll call):** Sending the following DCPP students to Morris Plains School District, where the prior district of residence (Egg Harbor City) is responsible for the estimated tuition costs:
 - i. #20322069, Grade 5, \$127.60 per diem, effective December 13, 2024 through June 30, 2025 (prorated tuition based on number of days)
 - ii. #20362070, Grade 1, \$127.60 per diem, effective December 13, 2024 through June 30, 2025 (prorated tuition based on number of days)

- d. **RATIFY and AFFIRM (roll call):** Submission of the Student Safety Data System report to the NJDOE for Report Period 1: 9/1/24-12/31/24. *Attachment*
- e. **APPROVE (roll call):** The following student enrichment trips, funded with local funds:
 - i. Kindergarten to visit the Cape May County Zoo, Cape May Court House, NJ on June 13, 2025. *Attachment*
 - ii. Second grade to visit The Franklin Institute, Philadelphia, PA on April 11, 2025. *Attachment*
 - iii. First grade to visit the Philadelphia Zoo, Philadelphia, PA on May 5, 2025. *Attachment*
- f. **APPROVE (roll call):** The following student enrichment trips, funded with Preschool funds:
 - i. Preschool to visit Storybook Land, Egg Harbor Township, NJ on May 29, 2025. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XIV. Program Items

Motion: Mr. Bouchard

Second: Ms. Cramer

- a. **APPROVE (roll call):** The following students from Stockton University to assist the 21st CCLC REACH program for the remainder of the 2024-2025 school year:

i. Alexa Ahedo	xiv. Nichole Jones
ii. Andrew Albright	xv. Carlesia King
iii. Alyssa Bernstein	xvi. Alexandra Machinski
iv. John Bulthuis	xvii. Kellyrose McAteer
v. Asia Butler	xviii. Allison Oesterle
vi. Leonardo Catona	xix. Hemely Pena-Romero
vii. Alexis Cervenak	xx. Hunter Pico
viii. Jake DeGrazio	xxi. John Risley
ix. Mia Eltzholtz	xxii. Jessica Santiago
x. Brianna German	xxiii. Elizabeth Saunders
xi. Joseph Giori	xxiv. Taylor Sheridan
xii. Christopher Hannon	xxv. Ciara
xiii. Lena Hehre	Williamson-Norton

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|----------|----------------------|----------|-----------------------|
| xxvi. | Max Besserer | lii. | Mackenzie Tierney |
| xxvii. | Daniela | liii. | Dontay Turner |
| | Bonilla-Marin | liv. | Paige Vespertino |
| xxviii. | Nicholas Carcich | lv. | Natalie Warrick |
| xxix. | David Castrejon | lvi. | Joshua Wright |
| xxx. | Cimyvia Corbin | lvii. | Kylie Yanta |
| xxxi. | Emily Coup | lviii. | Didier Beaubrun |
| xxxii. | Gianna DiMauro | lix. | Mikaela Burns |
| xxxiii. | Isabella Diodato | lx. | Fernanda Chirinos |
| xxxiv. | Josue Dolores | lxi. | Sanaya Eustace |
| xxxv. | Victoria Donado | lxii. | Matthew Fleyzor |
| xxxvi. | Madeline Haag | lxiii. | Autumn Foote |
| xxxvii. | Kate Mackenzie Ilias | lxiv. | Zaneyah Hughes |
| xxxviii. | Favour Izah | lxv. | Isabella Lemley |
| xxxix. | Victoria Levy | lxvi. | Lorraine Montero |
| xl. | Connor Long | lxvii. | Zach Norton |
| xli. | Isai Martinez | lxviii. | Nahyelly Nunez |
| xlii. | Madison Molinaro | lxix. | Stephen Pepper |
| xliii. | Emmanuel Moreno | lxx. | Samuel Quadri |
| | Palomec | lxxi. | Essence |
| xliv. | Shifwat Mostafa | | Robinson-Ellis |
| xlv. | Dominion Oladejo | lxxii. | Danessa Rosario |
| xlvi. | William Pape | | Sanchez |
| xlvii. | David Rios | lxxiii. | Brooke Schmerfeld |
| xlviii. | Vladimir Ruiz-Solis | lxxiv. | Ivanely Serrano Ayala |
| xlix. | Jonathan Santiago | lxxv. | Matthew Sooy |
| l. | Elizabeth Summers | lxxvi. | Marliza Thomas |
| li. | Hailey Tarver | lxxvii. | Allynson Thompson |
| | | lxxviii. | Melanie Victoria |

Ms. Rogers asked if any kind of background checks are done on student volunteers. Mrs. Shulby responded that volunteers are selected by the sending school and are always with a staff member and would sign in on the visitor management system on their first time here.

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XV. Professional Development

Motion: Mr. Guercioni

Second: Mr. Bouchard

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2024-2025 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XVI. Policies / Regulations Items

XVII. New Business

XVIII. Informational Items

- 2/20/25 EHCCS Rowan Virtua Project REACH Program (grade 4)
- 2/25/25 CLS Dental Presentations
- 2/25/25 Preschool Pet Parade, 9:30 - 11:00 AM
- 2/25/25 CLS Winter Concert, K-1st grade, 6:00 - 7:15 PM
- 2/28/25 EHCCS Black History Month Showcase grades 7/8
- 2/28/25 EHCCS Band Winter Concert, 4PM
- 2/28/25 - 3/2/26 Atlantic City Boat Show, Let Us Eat Please Fund Raiser
- 3/4/25 CLS No Bully Magic Show Assembly, 9:30 AM
- 3/5/25 Preschool/Kindergarten Books in your Backyard, 3:15 - 5:15 PM
- 3/8/25 EHCCS Are You Smarter Than a Knight Trivia Competition
- 3/11/25 Preschool Drum 2B Fit 8:30 - 10:30 AM
- 3/20/25 NJ School Boards 8th Grade School Dialog at Absecon School District

XIX. Open to Public

Mr. Andrew Ross thanked the Board members on the negotiations committee for meeting with them and they are looking forward to the next meeting. He also mentioned that Wednesday, March 19, 2025 is the Honor Society induction ceremony at 6:00PM. We have a lot of students that are eligible.

XX. Calendar Dates

March 7, 2025	Staff Development, No School
March 12, 2025	Regular Board of Education Meeting

XXI. Adjournment Time

Motion: Mr. Bouchard

Second: Ms. Rogers

Time: 6:30 PM

All in Favor:

Mr. Bouchard ('25)-Y
Ms. Fuentes ('25)-Y
Ms. Rogers ('25)-Y

Ms. Cramer ('24)-Y
Mr. Guercioni ('26)-Y

Mrs. DiGiacomo ('26)-Y
Mrs. Nava ('24)-Y