

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

MINUTES

Regular Meeting

February 8, 2023

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

I. Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25) -P

Mrs. DiGiacomo ('23)-P

Ms. Caudo ('23)-P

Ms. Fuentes ('25)-P

Ms. Rogers ('25)-P

Ms. Cramer ('24)-P

Ms. Leeds-Smith ('24)-P

IV. Presentation of 2018- 2019 mSGP Data & 2021-2022 LinkIt Growth by Alysha Garcia

V. Open Floor to Public

Mr. Ross is disappointed to see Ms. Hunter is retiring, but is glad for all her assistance throughout the years.

VI. Comments for the Good of the Board

None

VII. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Attachment

Mrs. Shulby informed the Board that we are ready for the 3/1/2022 QSAC visit. Both schools will be starting up with field trips this year for all grades. As the School Safety Specialist, she has been attending training and workshops. Kindergarten celebrated Football with Families and Valentine's Day will be celebrated at Spragg.

ii. Business Administrator Report

Ms. Milazzo gave a shout out to Ms. Hunter for all her hard work. The Audit presentation is tentatively scheduled for the March meeting, they are still waiting on the pension numbers. The ROD grant is on the agenda for the EHCCS chiller project. Ms. Milazzo will plan a Finance Committee meeting prior to the March meeting.

iii. Director of Special Projects Report

Attachment

iv. EHCCS Principal Report

Attachment

Dr. Forester received the letter confirming we are no longer in status as a school needing improvement effective 6/30/2023. She explained what this means as Ms. Leeds-Smith asked for clarification. Last weekend at Northfield School our 4th grade students attended Noodle Mania, a trivia contest/fundraiser and won best sportsmanship. Parents have asked if we might do something similar here and this is under consideration. The merit lunch for students has been a great success and incentive. Dr. Forester asked for any Board members who like to attend Dialog with 8th Graders to contact her or Ms. Milazzo.

v. Supervisor of Early Childhood/LDTC Report

Attachment

Ms. Macchione informed the Board of the Pre-K instructional coach Professional Development on student behavior with the paraprofessionals. This past week the school celebrated the 100th day of school with many student activities. Also, the PTO sponsored the Someone Special Dance that went very well.

vi. Board Solicitor's Report

b. Board Committee Reports

- i. Personnel
- ii. Curriculum/Programs
- iii. Finance
- iv. Policy
- v. Buildings/Grounds

VIII. Board Minutes

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

a. **APPROVE (roll call):**

i. January 4, 2023	Reorganization/Regular	<i>Attachment</i>
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Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

IX. Financial Items

Motion: Ms. Rogers

Second: Mr. Bouchard

a. **APPROVE (roll call):**

- i. Board Secretary's Report – December 2022 *Attachment*
- ii. Treasurer of School Moneys Report – December 2022 *Attachment*

b. Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 12/31/22 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major

account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. **APPROVE (roll call):** January 2023 Bills' List *Attachment*

1	General Account	\$409,405.66
2	Capital Account	\$0.00
3	Food Service Account	\$60,885.74
4	Payroll Account	\$696,951.27
5	Debt Service Account	\$0.00

- d. **APPROVE (roll call):** Budget transfer (Resolution #23-15) for the 2022-2023 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
February 8, 2023 Fund 10 - \$83,440.84 *Attachment*
- e. **APPROVE (roll call):** Agreement with New Jersey School Boards Association to participate in the Alliance for Competitive Energy Services (ACES) Cooperative Pricing System ID#E8801-ACESCPS to purchase natural gas services through the effective period, May of 2028.
- f. **APPROVE (roll call):** Agreement with New Jersey School Boards Association to participate in the Alliance for Competitive Energy Services (ACES) Cooperative Pricing System ID#E8801-ACESCPS to purchase electric generation services through the effective period, May of 2028.
- g. **APPROVE (roll call):** The submission of Amendment 1 of the ESEA FY2023 Grant Application to the NJDOE and acceptance of funds.
- h. **APPROVE (roll call):** The submission of Amendment 1 of the Nita M. Lowey 21st CCLC Continuation Grant Application for the 2022-2023 school year to the NJDOE.
- i. **APPROVE (roll call):** The submission of Amendment 3 of the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSA-ESSER

II) Consolidated Grant Application for the project period 3/13/2020-9/30/2023 to the NJDOE.

- j. **RATIFY & AFFIRM (roll call):** The removal of Asset #07362 (Gas Range Stove at CLS) from the Fixed Asset Report as of January 3, 2022.
- k. **APPROVE (roll call):** Approve Resolution 23-16 to submit the Egg Harbor City Community School Broad Chiller Replacement Project Application to the State of New Jersey Department of Education.

Attachment

Ms. Leeds-Smith asked about items e and f and Ms. Milazzo explained one motion is for gas and the other is electric.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

X. Non-instructional Operations Items

Motion: Mr. Bouchard

Second: Ms. Rogers

a. Misc.

- i. **APPROVE (roll call):** Board Committees for 2023. *Attachment*
- ii. **RATIFY & AFFIRM (roll call):** Statement of Assurance Submission for EHCPSD 2022-2023 Use of Paraprofessional Staff. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XI. Personnel Items – as recommended by the Superintendent of Schools:

Motion: Ms. Cramers

Second: Ms. Rogers

- a. **APPROVE (roll call):** To accept, with regret, the retirement of Marie Hunter, Accounting/Payroll Specialist, effective December 31, 2023. *Attachment*

- b. **RATIFY & AFFIRM (roll call):** Family Medical Leave of Absence for Community School Teacher, Daniel Sakers, effective January 3, 2023 and anticipated end date February 10, 2023.
- c. **APPROVE (roll call):** Appointment of Oralia Mejia as substitute teacher for the remainder of the 2022-2023 school year.
- d. **APPROVE (roll call):** The posting of the following anticipated full-time EHCCS position for the remainder of the 2022-2023 school year.
 - i. 1 Middle School Special Education Teacher
- e. **APPROVE (roll call):** Appointment of Kelsey Wertz as Data Coach, up to 100 hours prorated for the remainder of the 2022-2023 school year at the contractual rate funded by the Title I SIA Grant FY 23.
- f. **APPROVE (roll call):** Appointment of Courtney Randik as a paraprofessional at the Egg Harbor City Community School for the remainder of the 2022-2023 school year at a rate of \$22,652.00 Step 1 - BA Certified .85 FTE, prorated to start date of February 9, 2023.
- g. **APPROVE (roll call):** Lateral movement for Nicole Casler to BA+15, Step 1 at a salary of \$53,976.00 effective 2-16-2023.
- h. **APPROVE (roll call):** Appointment of Angel Rodriguez Delacruz as substitute custodian for the remainder of the 2022-2023 school year, pending criminal history review clearance.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XII. Student Items

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*

- b. **RATIFY and AFFIRM (roll call):** Submission of the Student Safety Data System report to the NJDPE for Report Period 1: 9/1/22-12/31/22.
Attachment
- c. **APPROVE (roll call):** The following student enrichment trips:
 - i. 21st CCLC REACH students to attend the Stockton Maple Project Partnership in Galloway, NJ on February 24, 2023. *Attachment*
 - ii. 8th Grade students to visit Morey's Pier, Wildwood, NJ on June 8, 2023.
Attachment
 - iii. 2nd Grade students to visit The Academy of Natural Science in Philadelphia, PA on June 2, 2023. *Attachment*

Ms. Rogers asked about the increase in vaping issues as detailed on the Student Safety Data System report and could we bring someone out to speak with the students. Dr. Forester explained that is already in the works and we are also in the process of obtaining a sensor system that detects vaping/smoking and would send alerts to the SRO and Principal.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XIII. Program Items

Motion: Ms. Cramer

Second: Ms. Rogers

- a. **APPROVE (roll call):** Adoption of the resolution supporting the New Jersey Department of Education Equivalency proposal.
- b. **APPROVE (roll call):** The following students from Stockton University's Service Project Semester 2 to volunteer for the 21st CCLC REACH program:
 - i. Aydah Williams
 - ii. Destiny Craig
 - iii. Olga Leshchanka
 - iv. Jodi Schwartz
 - v. Julia Fernandes
 - vi. Naylanie Rodriguez
 - vii. Grace Coles
 - viii. James Finn
 - ix. Fabian Marcelin

- x. Ronique Phillips
- xi. April Gonzalez
- xii. Tee Witherspoon
- xiii. Gianna Ivanov
- xiv. James Strain
- xv. Amanda Vargo
- xvi. Samantha Boyle
- xvii. Faith Zian
- xviii. Jada Armstead

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XIV. Professional Development

Motion: Mr. Bouchard

Second: Ms. Rogers

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2022-2023 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XV. Policies / Regulations Items

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. **APPROVE (roll call):** First reading of New/Revised Policies/Bylaws/Regulations as follows:
 - i. Policy 4111.1/4211.1 Nondiscrimination/Affirmative Action *Attachment*
 - ii. Regulation 4111.1/4211.1 Nondiscrimination/Affirmative Action

- | | | |
|------|--|-------------------|
| iii. | Policy 5134 Married, Pregnant and Lactating Pupils | <i>Attachment</i> |
| iv. | Regulation 5134 Married, Pregnant and Lactating Pupils | <i>Attachment</i> |

Ms. Leeds-Smith asked if we are required to have these policies. Mrs. Shulby explained that these are mandated by the state.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Abstain
Ms. Rogers ('25)- Y		

XVI. New Business

None

XVII. Informational Items

“Think Before You Move” Presentations by Atlantic County Prosecutor's office in Mr. Adams' Class.

NJ DOE has determined that the Egg Harbor City Community School has met the criteria to be eligible to exit comprehensive status, effective June 30, 2023. *Attachment*

XVIII. Open to Public

Mr. Ross explained they had an Honor Society meeting and there are a lot of students eligible to apply. Applications are due next week and the induction into the Honor Society will be on Wednesday, March 15, 2023 at 6:00 PM in the EHCCS cafeteria.

Mrs. Shulby commented on the Stockton Maple Syrup Project emailed to Board members and noted that Stockton now has permission to sell their products.

Ms. DiPerio commented on Ms. Hunter’s retirement and her appreciation of Ms. Hunter.

Ms. Rogers asked about the continued parking/traffic issues in the morning at the Spragg School. Mrs. Shulby stated that they try something different each year to try and alleviate the situation, but many families still will not cooperate and follow the procedures put in place. The police are at the school when other duties don’t call them away, but the police department is understaffed as well. Dr. Forester spoke about similar issues at EHCCS and both she and Mrs. Shulby have reached out to the town.

XIX. Calendar Dates

February 17, 2023	Staff Development, No School
February 20, 2023	President's Day, Buildings Closed
March 15, 2023	Regular Board of Education Meeting.

XX. Adjournment Time

Motion: Ms. Rogers

Second: Mr. Bouchard

Time: 7:38 PM

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	