

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

MINUTES

Regular Meeting

March 12, 2025

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

I. Regular Meeting

Mrs. Di Giacomo called the meeting to order at 6:00 PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25)-P
Ms. Fuentes ('25)-P

Ms. Cramer ('27)-P
Mr. Guercioni ('26)-P
Ms. Rogers ('25)-P

Mrs. DiGiacomo ('26)-P
Mrs. Nava ('27)-P

Also present was Superintendent Adrienne Shulby, Board Attorney Ron Sahli, Business Administrator Allyson Milazzo and Administrative/Board Secretary Angela Gibney.

IV. Open Floor to Public

No comments.

V. Comments for the Good of the Board

VI. Monthly Reports

a. Administrative Reports

- i. Superintendent / Principal Report *Attachment*
Mrs. Shulby updated the Board on the K- 1 Winter concert at CLS, the Captain's Table event and Read Across America events. She also pointed out to the Board the revised calendar and the appointment of the .85 Aide.
- ii. Business Administrator Report
Ms. Milazzo reported on the tentative 2025-2026 budget, the Preschool 2025-2026 budget, the upcoming LED lighting installation at EHCCS and the playground installation.
- iii. Director of Special Projects Report *Attachment*
Mrs. Williscroft reported the REACH evaluation went well. She commented on the upcoming REACH field trip to a skating rink, the continued research of Math programs, the autism webinar she participated in and her leader to leader meetings.
- iv. EHCCS Principal Report *Attachment*
Dr. Forester reported on the EHCCS Winter concert, the 7th/8th grades Black History month Social Studies projects and the Are You Smarter than a Knight trivia event. She also reported that both the Boy's and Girl's basketball teams were the Atlantic/Cape champions and will be recognized at a future meeting. Friday March 14 is the annual PI day event.
- v. Supervisor of Early Childhood/LDTC Report *Attachment*
Mrs. Macchione reported on the Preschool end of study Pet study celebration, the Books in your Backyard event and the Drum to be Fit Assembly. She also noted that preschool pre registration will begin in a couple of weeks.

- vi. Board Solicitor's Report
- b. Board Committee Reports
 - i. Personnel
 - ii. Curriculum/Programs
 - iii. Finance
 - iv. Policy
 - v. Buildings/Grounds

VII. Board Minutes

Motion: Ms. Rogers

Second: Ms. Cramer

- a. **APPROVE (roll call):**
 - i. February 19, 2025 Regular Meeting *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

VIII. Financial Items

Motion: Mr. Bouchard

Second: Ms. Rogers

- a. **APPROVE (roll call):**
 - i. Board Secretary Report – January 2025 *Attachment*
 - ii. Report of Receipts and Disbursements – January 2025 *Attachment*

- b. **APPROVE (roll call):** Board Certification
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 1/31/25 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Attachment*

Bills to be Approved for Payment	\$945,293.80
Checks to be Ratified	\$261,407.13
Payroll to be Ratified	\$741,968.23

- d. **APPROVE (roll call):** Budget transfers for the 2024-2025 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
 - i. March 12, 2025 Fund 10 - \$6,745 *Attachment*
- e. **APPROVE (roll call):** New five year lease for copier at the Egg Harbor City Community School (Ricoh PRO8400s under NJ State Contract M2075). *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
 Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Mrs. Nava ('24)-Y
 Ms. Rogers ('25)-Y

Motion: Mr. Guercioni

Second: Mr. Bouchard

- f. **APPROVE (roll call):** BE IT RESOLVED that the tentative budget be approved for the 2025-2026 school year using the 2025-2026 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<u>Budget</u>
General Fund	\$15,381,155
Special Revenue Fund	\$1,991,816
Debt Service Fund	\$610,532
Total	\$17,983,503

BE IT RESOLVED to acknowledge that the 2025-2026 budget as described above will result in the following:

General Fund Tax Levy	\$2,886,917
Debt Service Tax Levy	\$610,532
Total Tax Levy	\$3,497,449

BE IT RESOLVED, that no banked cap will be applied to the 2025-2026 school budget; and

BE IT RESOLVED, that pursuant to N.J.S.A. 6A:23A-7.3, in each pre-budget year, the Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by Federal, State, and Local funds; and

WHEREAS, the Board of Education had previously established a maximum amount in the pre-budget year 2024-2025 as \$30,000; and

WHEREAS, the Board of Education has expensed \$2,036 of the maximum amount for the 2024-2025 year to date; and

BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount for the 2025-2026 school year as \$10,000; and

BE IT RESOLVED, that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$550,000 for Bathroom Renovations at the Charles L. Spragg School; and

BE IT RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for professional services have been established and are detailed in the appropriations section of the 2025-2026 Budget

Attachment

Roll Call:

- | | | |
|----------------------|-----------------------|------------------------|
| Mr. Bouchard ('25)-Y | Ms. Cramer ('24)-Y | Mrs. DiGiacomo ('26)-Y |
| Ms. Fuentes ('25)-Y | Mr. Guercioni ('26)-Y | Mrs. Nava ('24)-Y |
| Ms. Rogers ('25)-Y | | |

IX. Non-instructional Operations Items

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **RATIFY and AFFIRM:** Homeless route EHC-GTMS (*quoted contract - supersedes route GT-A2*) hosted by Greater Egg Harbor Regional High School

District for the 2024-2025 school year plus 5% administrative fee to transport homeless student #20290998 to Galloway Township Middle School for the period on or around February 21, 2025 through the last day of school or until homeless status ends.

- b. **RATIFY and AFFIRM:** Homeless route EHC-RG (*quoted contract - supersedes route GT-C1*) hosted by Greater Egg Harbor Regional High School District for the 2024-2025 school year plus 5% administrative fee to transport homeless student #20311051 to Roland Rogers Elementary School for the period on or around February 21, 2025 through the last day of school or until homeless status ends.
- c. **RATIFY and AFFIRM:** Homeless route EHC-B1 (*quoted contract*) hosted by Greater Egg Harbor Regional High School District for the 2024-2025 school year plus 5% administrative fee to transport homeless student #20301660 to Egg Harbor City Community School for the period on or around March 4, 2025 through the last day of school or until homeless status ends.
- d. **APPROVE (roll call):** Revised School Calendar for the 2024-2025 school year.
Attachment

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
 Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Mrs. Nava ('24)-Y
 Ms. Rogers ('25)-Y

X. Personnel Items – as recommended by the Superintendent of Schools

Motion: Mr. Guercioni

Second: Ms. Rogers

- a. **RATIFY and AFFIRM (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
1	SMID # 57670689	Intermittent NJFLA	03/06/2025	End of the 2024-2025 school year	Sick, personal, family illness and unpaid days to be used	

- b. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
1	Brianna McIntrye	.85 Aide	CLS	TBD	Aides BA Step 1	\$23,756	Start date pending fingerprint clearance

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
 Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Mrs. Nava ('24)-Y
 Ms. Rogers ('25)-Y

XI. Student Items

Motion: Mr. Bouchard

Second: Ms. Cramer

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RATIFY and AFFIRM (roll call):** The following student enrichment trips, funded with local funds:
 - i. Boys Basketball Team to visit Finneran Pavilion, Villanova, PA on March 1, 2025. *Attachment*
- c. **APPROVE (roll call):** The following student enrichment trips, funded with local funds:
 - i. 4th grade to visit Adventure Aquarium, Camden, NJ on May 20, 2025. *Attachment*
 - ii. 3rd grade to visit Wheaton Arts and Cultural Center, Millville, NJ on June 12, 2025. *Attachment*
- d. **APPROVE (roll call):** The following student enrichment trips, funded with Preschool funds:
 - i. Preschool walking field trips to the Egg Harbor City Library, Egg Harbor City, NJ on the following dates:
 1. April 30, 2025 - Mrs. Balsley's class
 2. May 7, 2025 - Mrs. DiGerolamo's class
 3. May 14, 2025 - Ms. Bonilla's class
 4. May 28, 2025 - Mrs. Griffin's class
 5. June 4, 2025 - Mrs. Bauer's class

- e. **APPROVE (roll call):** The following student enrichment trips, funded with 21st CCLC funds:
 - i. REACH students to visit Young’s Skate Rink, Mays Landing, NJ on March 21, 2025. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XII. Program Items

Motion: Mr. Bouchard
Second: Mr. Guercioni

- a. **APPROVE (roll call):** Submission of the 2025-2026 Preschool Expansion Aid (PEA) One Year Program Budget Workbook to the Department of Education Division of Early Childhood Services comprised of the following:
 - i. State Aid - \$1,029,140
 - ii. Local Contribution for Special Education - \$125,240
 - iii. FY23-24 Carryover - \$78,978 *Attachment*
- b. **APPROVE (roll call):** CLS Full Year Clinical Practice I & II Early Childhood Education placement for Rowan University student from September 2, 2025 to May 8, 2026:
 - i. Victoria Signorello - Brittany Griffin (Pre-K)
- c. **APPROVE (roll call):** Partnership between Saint Joseph High School Lacrosse Team and Charles L. Spragg Elementary school. Team members to read to the Second Grade students on March 18, 2025.

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XIII. Professional Development

Motion: Ms. Cramer
Second: Ms. Rogers

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA),

local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2024-2025 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Mrs. Nava ('24)-Y
Ms. Rogers ('25)-Y		

XIV. Policies / Regulations Items

XV. New Business

XVI. Informational Items

- 3/13/25 EHCCS Rowan Virtual Project REACH Program Grade 5
- 3/14/25 EHCCS Pi Day Assembly - Student Council Event
- 3/19/25 EHCCS National Junior Honor Society Induction
- 3/20/25 EHCCS 8th Grade Dialogue at Absecon Schools
- 3/28/25 EHCCS Safe Routes to School Assembly
- 4/4/25 EHCCS Acenda SEL Student Assembly
- 4/8/25 CLS Bike Safety Assembly
- 4/9/25 Preschool Mother Goose Assembly

XVII. Open to Public

Mr. Andrew Ross reported that the Honor Society induction ceremony will be on Wednesday, March 19, 2025. There will be twenty members inducted, three 8th grade and seventeen 7th grade. He also reported that the staff got a lot out of the Character Strong professional development program on March 7th.

XVIII. Calendar Dates

March 19, 2025	Staff Development, 12:50 Dismissal
April 9, 2025	Regular Board of Education Meeting

XIX. Adjournment Time

Motion: Ms. Cramer

Second: Ms. Rogers

Time: 6:19 PM

All in Favor:

Mr. Bouchard ('25)-Y
Ms. Fuentes ('25)-Y
Ms. Rogers ('25)-Y

Ms. Cramer ('24)-Y
Mr. Guercioni ('26)-Y

Mrs. DiGiacomo ('26)-Y
Mrs. Nava ('24)-Y