

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

MINUTES

Regular Meeting

April 5, 2023

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

I. Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('25)-P

Mrs. DiGiacomo ('23)-P

Ms. Caudo ('23)-P

Ms. Fuentes ('25)-P

Ms. Rogers ('25)-P

Ms. Cramer ('24)-P

Ms. Leeds-Smith ('24)-P

IV. Open Floor to Public

None

V. Comments for the Good of the Board

Mrs. DiGiacomo thanks all Board members who have completed the evaluations to date.

VI. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Attachment

Mrs. Shulby spoke about the threat assessment team and training to get the team up and running. She participated in a panel at Stockton University fielding questions for student teachers. The addendum includes the 1st grade field trip. Parent- teacher conferences wrapped up today and were well attended as we are offering both in-person and virtual options.

ii. Business Administrator Report

Ms. Milazzo informed the Board the 2023-2024 Budget was approved and will be presented at the May meeting. She and Mr. Wheeler did a walk through with the HVAC vendor. She explained the motion on the addendum for Washington Township School District is to show support in their bid for extra funding.

iii. Director of Special Projects Report

Attachment

Ms. Garcia informed the Board that the Climate Change grant was approved. The REACH programs March Madness and the play both went very well.

iv. EHCCS Principal Report

Attachment

Dr. Forester also attended a program at Stockton University regarding student teachers. She invited Board members to attend the informational items listed on the agenda. The mascot contest for 7th grade students went well and has become a student motivator and will continue next year. Conferences were well attended.

v. Supervisor of Early Childhood/LDTC Report

Attachment

Mrs. Macchione noted that the PreK budget was approved and we are moving forward to expand the program.

vi. Board Solicitor's Report

b. Board Committee Reports

- i. Personnel - The committee met today and will discuss in executive session.
- ii. Curriculum/Programs
- iii. Finance
- iv. Policy
- v. Buildings/Grounds

VII. Board Minutes

Motion: Ms. Rogers

Second: Mr. Bouchard

a. **APPROVE (roll call):**

i. March 15, 2023

Regular

Attachment

Roll Call:

Mr. Bouchard ('25)- Y

Ms. Caudo ('23)- Y

Ms. Cramer ('24)- Y

Mrs. DiGiacomo ('23)- Y

Ms. Fuentes ('25)- Y

Ms. Leeds-Smith ('24)- Y

Ms. Rogers ('25)- Y

VIII. Financial Items

Motion: Mr. Bouchard

Second: Ms. Rogers

a. **APPROVE (roll call):**

i. Board Secretary's Report – February 2023

Attachment

ii. Treasurer of School Moneys Report – February 2023

Attachment

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 2/28/23 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b. **APPROVE (roll call):** March 2023 Bills' List

Attachment

1	General Account	\$2,342,858.03
2	Capital Account	\$0.00
3	Food Service Account	\$45,591.18
4	Payroll Account	\$684,980.89
5	Debt Service Account	\$525,615.63

- c. **APPROVE (roll call):** Budget transfer (Resolution #23-20) for the 2022-2023 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

April 5, 2023 Fund 10 - \$115,869.94

Attachment

- d. **APPROVE (roll call):** Support for the resolution passed by the Washington Township School District with respect to loss of state aid and their budget crisis.

Attachment

Roll Call:

Mr. Bouchard ('25)- Y

Ms. Caudo ('23)- Y

Ms. Cramer ('24)- Y

Mrs. DiGiacomo ('23)- Y

Ms. Fuentes ('25)- Y

Ms. Leeds-Smith ('24)- Y

Ms. Rogers ('25)- Y

IX. Non-instructional Operations Items

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. Transportation

- i. **APPROVE (roll call):** A Resolution for Participation in Joint Transportation Agreement with the Atlantic County Special Services School District to provide transportation for special education and non-public students during the 2023-24 school year which includes a 3% administrative fee for in-house students, a 6% administrative fee for contracted routes, and a 10% administrative fee for aid in lieu processing.

Attachment

Ms. Leeds-Smith asked if the transportation was a replacement to current transportation or an addition. Ms. Milazzo explained it is an addition.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

X. Personnel Items – as recommended by the Superintendent of Schools:

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. **APPROVE (roll call):** Posting for District Free and Reduced Lunch Applications Coordinator for the 2023-2024 school year, at the contractual rate.
- b. **APPROVE (roll call):** Posting for District Substitute Call Person for the 2023-2024 school year, at the contractual rate.
- c. **APPROVE (roll call):** Posting for District Registrar for the 2023-2024 school year, at the contractual rate.
- d. **APPROVE (roll call):** Posting of the following anticipated positions for the Special Education Extended School Year Program (July 5, 2023 to July 28, 2023), at the contractual rate, funded by ESSER II.

7 Special Education Instructors	4.5 hours per day x 18 days each
1 Reading Specialist Instructor	4.5 hours per day x 18 days
7 Classroom Aides	4 hours per day x 18 days each
1 Speech and Language Specialist	4.5 hours per day x 18 days

- e. **APPROVE (roll call):** Posting of the following anticipated positions for the K-2 Summer School Year Program (July 5, 2023 to July 28, 2023), at the contractual rate, funded by ESSER II.

3 Instructors	4.5 hours per day x 18 days each
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- f. **APPROVE (roll call):** Posting of the following anticipated positions for the 21st CCLC REACH Program (July 5, 2023 to July 28, 2023), at the

contractual rate unless otherwise indicated, funded by the 21st CCLC Grant:

7 Instructors	4 hours per day x 18 days
1 Nurse	4 hours per day x 18 days
1 Program Coordinator	4 hours per day x 18 days x \$43.00
1 Data Entry Clerk/ Administrative Asst.	4 hours per day x 18 days x \$17.00

Ms. Rogers asked if breakfast was still provided as the motion “a” only refers to lunch. Ms. Milazzo confirmed it is.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

Motion: Mr. Bouchard

Second: Ms. Rogers

- g. **APPROVE (roll call):** Submission of the contract for Allyson Milazzo, School Business Administrator, for the term July 1, 2023 to June 30, 2024 to be reviewed and approved by the Atlantic County Executive Superintendent. *Attachment*
- h. **APPROVE (roll call):** To accept, with regret, the resignation letter from Nicole Goodwin dated March 28, 2023 and effective June 2, 2023. *Attachment*
- i. **APPROVE (roll call):** Transfer of Nicole Casler, in-class resource teacher, from CLS to EHCCS effective April 17, 2023.
- j. **APPROVE (roll call):** To accept, with regret, the resignation letter from Marc Roesch dated March 31, 2023 and effective May 31, 2023. *Attachment*
- k. **APPROVE (roll call):** Posting for EHCCS Guidance Counselor for the remainder of the 2022-2023 school year and the 2023-2024 school year, at the contractual rate.
- l. **APPROVE (roll call):** Submission of the contract for Adrienne Shulby, Superintendent, for the term July 1, 2023 to June 30, 2028 to be reviewed and approved by the Atlantic County Executive Superintendent.

Ms. Leeds-Smith asked about submitting contracts to the county and the process was explained.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XI. Student Items

Motion: Ms. Rogers

Second: Mr. Bouchard

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*
- b. **APPROVE (roll call):** Admitting homeless student 20371831 from Atlantic City Board of Education for the 2022-2023 school year with a tentative start date of April 18, 2023 at a tuition rate of \$4,445.31 (\$108.42 per diem).
- c. **APPROVE (roll call):** The following student enrichment trips.
 - i. 3rd grade students to visit the Wetlands Institute in Stone Harbor, NJ on May 30, 2023. *Attachment*
 - ii. Kindergarten students to visit the Cape May County Zoo in Cape May Court House, NJ on June 7, 2023. *Attachment*
 - iii. 7th grade students to visit Cedar Creek High School in Egg Harbor City, NJ on May 12, 2023. *Attachment*
 - iv. 1st grade students to visit Lucy the Elephant in Margate, NJ on May 31, 2023. *Attachment*

Ms. Rogers asked about the procedure if a parent cannot be reached regarding a discipline issue.

Dr. Forester responded there is follow up when a parent cannot be reached.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XII. Program Items

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **APPROVE (roll call):** To approve the operation of the Special Education Extended School Year summer program from 7/5/23 to 7/28/23.
- b. **APPROVE (roll call):** To approve the operation of REACH Program from 7/5/23 to 7/28/23.
- c. **APPROVE (roll call):** To approve the operation of the K-2 Summer School Program from 7/5/23 to 7/28/23.

Mrs. DiGiacomo asked if all summer program students will be at the Community School. Mrs. Shulby responded that due to the roof project at CLS, all programs will be held at the Community School.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XIII. Professional Development

Motion: Ms. Rogers

Second: Ms.. Cramer

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2022-2023 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XIV. Policies / Regulations Items

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **APPROVE (roll call):** Second reading and adoption of New/Revised Policies/Bylaws/Regulations as follows:

- | | | |
|-------|--|-------------------|
| i. | Policy 3542.2 School Meal Program Arrears | <i>Attachment</i> |
| ii. | Policy 4111.2/4211.2 Domestic Violence | <i>Attachment</i> |
| iii. | Policy 5113 Attendance, Absences, Excuses | <i>Attachment</i> |
| iv. | Policy 5141 Health | <i>Attachment</i> |
| v. | Policy 5141.4 Missing, Abused and Neglected Children | <i>Attachment</i> |
| vi. | Regulation 5141.4 Missing, Abused and Neglected Children | <i>Attachment</i> |
| vii. | Policy 5141.21 Administering Medication | <i>Attachment</i> |
| viii. | Regulation 5141.21 Administering Medication | <i>Attachment</i> |
| ix. | Policy 5145.7 Gender Identity and Expression | <i>Attachment</i> |
| x. | Policy 6161.1 Guidelines for the Evaluation and Selection of Instructional Materials | <i>Attachment</i> |

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

XV. New Business

None

XVI. Informational Items

4/3/2023 EHCCS Student Council Event - students vs. staff basketball game
4/21/2023 Districtwide Go Blue for CASA Day
4/21/2023 EHCCS Glow Dance- 4th & 5th grades
4/28/2023 Districtwide Light it Up Blue for Autism Awareness
5/3/2023 CLS Preschool "Books in Your Backyard" Event 5-7pm

XVII. Open to Public

Ms. DiPiero from the Community School wanted to express how well Pi Day went. The gym was packed and when Dr. Forester announced the arrival of a special guest, the Mascot appeared and the students were very excited. It was a surprise to all. Dr. Forested explained the process of selecting the Mascot who is a secret to the students and staff.

Mr. Torres from Spragg asked a question about the letter he received, translated by Ms. Fuentes. Mr. Sahli said he would be allowed to speak during the executive session.

XVIII. Calendar Dates

April 4,5, 2023	Parent-Teacher Conferences, 12:50 Dismissal
April 6, 2023	Spring Recess Begins 12:20 Dismissal
April 7-14, 2023	Spring Recess, buildings closed
May 3, 2023	Board of Education Meeting/Public Hearing on the Budget

XIX. Executive Session

Motion: Mr. Bouchard

Second: Ms. Rogers

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on April 5, 2023 at 7:23 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel**
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

All in favor:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

Motion: Ms. Rogers

Second: Mr. Bouchard

APPROVE (roll call): To non-renew contract for employee # 5793 as discussed in Executive Session for the 2023-2024 school year. The contract will expire on June 30, 2023.

Roll Call:

Mr. Bouchard ('25)- Y

Ms. Caudo ('23)- Y

Ms. Cramer ('24)- Y

Mrs. DiGiacomo ('23)- Y

Ms. Fuentes ('25)- N

Ms. Leeds-Smith ('24)- N

Ms. Rogers ('25)- Y

XX. Adjournment Time

Motion: Mr. Bouchard

Second: Ms. Rogers

All in favor:

Mr. Bouchard ('25)- Y

Ms. Caudo ('23)- Y

Ms. Cramer ('24)- Y

Mrs. DiGiacomo ('23)- Y

Ms. Fuentes ('25)- Y

Ms. Leeds-Smith ('24)- Y

Ms. Rogers ('25)- Y

Time: 8:48 pm