

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**MINUTES**

Public Hearing on the 2024-2025 Budget

Regular Meeting

May 1, 2024

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

**I. Regular Meeting**

Mrs. DiGiacomo called the meeting to order at 6:00 PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Mr. Bouchard ('25)-P  
Ms. Fuentes ('25)-P

Ms. Cramer ('24)-Absent  
Mr. Guercioni ('26)-P  
Ms. Rogers ('25)-Absent

Mrs. DiGiacomo ('26)-P  
Ms. Leeds-Smith ('24)-P

Also present was Superintendent Adrienne Shulby, Business Administrator Allyson Milazzo and Administrative/Board Secretary Angela Gibney.

**IV. Governor's Educators of the Year Award Recipients by Adrienne Shulby and Gina Forester**

- a. Mrs. Shulby recognized CLS recipient, Kelly Vendetti
- b. Dr. Forester recognized EHCCS recipient, Caitlin Stewart.

**V. Public Hearing on the Budget by Adrienne Shulby and Allyson Milazzo**

**VI. Open Floor to Public**

Mr. Andrew Ross wanted to make note that we are budgeting \$30,000 each year for travel, but we are not spending that amount. Prior years have noted what was spent as well. Ms. Milazzo commented that the motion was written as required but will keep his comments in mind in future budgets.

**VII. Comments for the Good of the Board**

None

**VIII. Monthly Reports**

- a. Administrative Reports
  - i. Superintendent / Principal Report *Attachment*  
Mrs. Shulby brought to the attention of the Board, Finance item “s,” this is a motion in support of the K-9 unit for Atlantic County. The agenda also includes approvals to renew staff, Ms. Milazzo’s contract, and summer staff assignments. The agenda also includes many informational items.
  - ii. Business Administrator Report  
Ms. Milazzo noted the budget as well as the Maintenance position appointment and many professional appointments.
  - iii. Director of Special Projects Report *Attachment*  
Ms. Garcia spoke of both Teacher of the Year recipients being especially proud that both are Special Education teachers. The Title 1 school-wide meetings continue. She also spoke about the sports program Second and Seven where the boy’s lacrosse team from St. Joe came and spoke with our second grade students.
  - iv. EHCCS Principal Report *Attachment*

Dr. Forester spoke of the social emotional learning/wellness assemblies from last month and other assemblies coming up. She also pointed out specific items on the informational items and asked if any Board members were interested in handing out diplomas, to contact her. We are also in the process of completing staff evaluations.

- v. Supervisor of Early Childhood/LDTC Report *Attachment*  
Ms. Macchione spoke of all the events during last week's Week of the Young Child ending on Friday with a parents visit that included a presentation to parents on the importance of play and then parents played with their children during centers. Upcoming is the Books in our Backyard event.
- vi. Board Solicitor's Report

- b. Board Committee Reports
  - i. Personnel
  - ii. Curriculum/Programs
  - iii. Finance
  - iv. Policy
  - v. Buildings/Grounds

## IX. Board Minutes

**Motion:** Ms. Leeds-Smith

**Second:** Mr. Bouchard

- a. **APPROVE (roll call):**
  - i. April 10, 2024 Regular *Attachment*

### **Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

## X. Financial Items

**Motion:** Mr. Guercioni

**Second:** Mr. Bouchard

- a. **APPROVE (roll call):**
  - i. Board Secretary Report – March 2024 *Attachment*
  - ii. Treasurer of School Moneys Report – March 2024 *Attachment*
- b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 3/31/24 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Attachment*

Bills to be Approved for Payment	\$301,574.95
Checks to be Ratified	\$62,087.92
Payroll to be Ratified	\$716,635.70

- d. **APPROVE (roll call):** Budget transfers for the 2023-2024 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
- i. May 1, 2024 Fund 10 - \$8,327 *Attachment*

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

- e. **APPROVE (roll call):** The 2024-2025 School Budget as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 588

BE IT RESOLVED, to approve the 2024-2025 School Budget as follows:

	Budget
General Fund	\$13,559,409
Special Revenue Fund	\$2,866,310
Debt Service Fund	\$604,332

Total \$17,030,051

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2024-2025 School Budget

BE IT FURTHER RESOLVED to acknowledge that the 2024-2025 School Budget as described above will result in the following:

General Fund Tax Levy	\$2,886,917
Debt Service Tax Levy	\$604,166
Total Tax Levy	\$3,491,083

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 6A:23A-7.3, in each pre-budget year, the Egg Harbor City Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Egg Harbor City Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by Federal, State, and Local funds; and

WHEREAS, the Egg Harbor City Board of Education had previously established a maximum amount in the pre-budget year 2023-2024 as \$30,000; and

WHEREAS, the Egg Harbor City Board of Education has expensed \$1,774 of the maximum amount for the 2023-2024 year to date; and

RESOLVED, that the Egg Harbor City Board of Education hereby establishes the maximum travel expenditure amount for the 2024-2025 school year as \$30,000; and

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for professional services have been established and are detailed in the appropriations section of the 2024-2025 Budget

*Attachment*

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Guercioni

**Second:** Mr. Bouchard

- f. **APPROVE (roll call):** Pursuant to PL 2015, Chapter 47 the Egg Harbor City Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR Part 200. Compliance with new contracts, not listed here, will be addressed prior to board action.

*Attachment*

- g. **APPROVE (roll call):** Contract with Preferred Home Health Care & Nursing Services, Inc. in the amount of \$59/hour for an LPN and \$64/hour for an RN to provide one-on-one nursing services to special education student #5161304106 during the 2024-2025 school year.

*Attachment*

- h. **APPROVE (roll call):** Agreement with Laurie Derringer to provide Preschool Instructional Coach/Community and Family Involvement Specialist services at a rate of \$516/per diem not to exceed 5 days for the 2024-2025 school year (to be paid for with Preschool Education State Aid).

*Attachment*

- i. **APPROVE (roll call):** Contract with Ford, Scott & Associates, LLC to provide auditing services for the year ending June 30, 2024 in the amount not to exceed \$23,000 and accept their Peer Review letter dated January 10, 2023.

*Attachment*

- j. **APPROVE (roll call):** Allyson Milazzo as the Qualified Purchasing Agent for the 2024-2025 school year.

- k. **APPROVE (roll call):** Establishing the bidding threshold as \$44,000 for the 2024-2025 school year.

- l. **APPROVE (roll call):** The Purchasing Manual for the 2024-2025 school year.

*Attachment*

- m. **APPROVE (roll call):** Phoenix Advisors as the Continuing Disclosure Agent and Independent Registered Municipal Advisor. *Attachment*
- n. **APPROVE (roll call):** An agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District. *Attachment*
- o. **APPROVE (roll call):** Appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2024-2025 school year. *Attachment*
- p. **APPROVE (roll call):** The removal of asset #00323 from the fixed asset report.

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Guercioni

**Second:** Mr. Bouchard

- q. **APPROVE (roll call):** Agreement with Kroll, LLC to update the fixed asset accounting ledger for accounting and financial reporting as of June 30, 2024 at a cost of \$2,100. *Attachment*

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	
Ms. Leeds-Smith ('24)-Abstain		Ms. Rogers ('25)-Absent

**Motion:** Mr. Guercioni

**Second:** Mr. Bouchard

- r. **APPROVE (roll call):** Acceptance of Atlanticare's Turn Your School Wellness Into Wealth Program award in the amount of \$300 for the Egg Harbor City Community School. *Attachment*
- s. **APPROVE (roll call):** A resolution in support of the Atlantic County Sheriff's Office Local Efficiency Achievement Program (LEAP) FY2024 Grant Application for K-9 Services. *Attachment*
- t. **APPROVE (roll call):** Submission of Amendment 1 of the ESEA Consolidated Grant application for Title IIA and Title I SIA Part A for the FY2024 grant period.

- u. **APPROVE (roll call):** Submission of renewal of the Food Service Management Company Cost Reimbursable Contract for the 2024-2025 school year with Maschio's Food Services, Inc. to the Department of Agriculture Child Nutrition Program:
- FSMC Fee (Cost Reimbursable) of \$33,330 per annum per one school calendar year;
  - Guarantee - Return: \$20,000
  - Total Cost of Contract: \$494,060.43 *Attachment*
- v. **APPROVE (roll call):** Contract in the amount of \$1,830,204 with Horizon Blue Cross and Blue Shield of New Jersey as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Insurance Plan for the district during the 2024-2025 school year (estimated figure based on current enrollment; amount subject to change).
- w. **APPROVE (roll call):** Contract in the amount of \$97,790 with HealthNow Administrative Services as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide Employee Stop-Loss Medical Insurance for the district during the 2024-2025 school year (estimated figure based on current enrollment; amount subject to change).
- x. **APPROVE (roll call):** Contract in the amount of \$20,059 (medical/prescription claim administration fee) with EB Employee Solutions, LLC as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Copayment Plan for the district during the 2024-2025 school year. Additional claim costs will be funded on an incurred and paid basis (estimated figure based on current enrollment; amount subject to change).
- y. **APPROVE (roll call):** Contract in the amount of \$81,945 with Delta Dental of New Jersey as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Dental Copayment Plan for the district during the 2024-2025 school year (estimated figure based on current enrollment; amount subject to change).

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		



## **XI. Non-instructional Operations Items**

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

a. Transportation

- i. **APPROVE (roll call):** School Bus Emergency Evacuation Drill Report  
for April 18, 2024. *Attachment*

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

## **XII. Personnel Items – as recommended by the Superintendent of Schools**

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

- a. **RATIFY and AFFIRM (roll call):** Family Medical Leave of Absence for SMID  
# 96892369 from April 12, 2024 through the anticipated end date of May 3,  
2024.

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

- b. **APPROVE (roll call):** Rehiring of certificated, non-certificated, and  
independent staff for the 2024-2025 school year. *Attachment*

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	
Ms. Leeds-Smith ('24)-Recuse Heather Crosson, Y all other staff		
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

- c. **APPROVE (roll call):** The contract for Allyson Milazzo, School Business Administrator, for the term July 1, 2024 to June 30, 2025. *Attachment*
- d. **APPROVE (roll call):** Appointment of Gianna Miranda as Child Study Team Member, Learning Disabilities Teacher Consultant, for the 2024-2025 school year at an annual salary of \$66,886.00, MA Step 9.
- e. **APPROVE (roll call):** Appointment of Tyrah Andrews, School Psychologist, for up to 80 hours of Summer of 2024 work at the contractual rate.
- f. **APPROVE (roll call):** Appointment of Jen Connelly, School Social Worker, for up to 80 hours of Summer of 2024 work at the contractual rate.
- g. **APPROVE (roll call):** Appointment of Gianna Miranda, Learning Disabilities Teacher Consultant, for up to 80 hours of Summer of 2024 work at the contractual rate.
- h. **APPROVE (roll call):** Appointment of Stacy Bagstrom, School Nurse, for up to 25 hours of Summer of 2024 work at the contractual rate.
- i. **APPROVE (roll call):** Appointment of Lorie Walsh, School Nurse, for up to 25 hours of Summer of 2024 work at the contractual rate.
- j. **APPROVE (roll call):** Appointment of Tina Hennaut, Guidance Counselor, for up to 15 hours of Summer of 2024 work at the contractual rate.
- k. **APPROVE (roll call):** Appointment of Leah Gaston, Guidance Counselor, for up to 45 hours of Summer of 2024 work at the contractual rate.
- l. **APPROVE (roll call):** Appointment of Heather Grasso, Art Teacher, for up to 25 hours of Summer of 2024 work at the contractual rate.
- m. **APPROVE (roll call):** Appointment to the following positions as listed:
  - i. Special Education Extended School Year Program (July 1, 2024 to July 26, 2024), 4.5 hours per day x 19 days, at the contractual rate, funded by ARP ESSER.
    - 1. Madison Rogers      Instructor
    - 2. Kelly Vendetti      Instructor
    - 3. Deanna Walker      Instructor
    - 4. Chrystal Merrigan      Instructor
    - 5. Emily Rheault      Reading Specialist Instructor Grades K-7
    - 6. Tiffany Ljoka      Speech/Language Specialist

- ii. Special Education Extended School Year Program (July 1, 2024 to July 26, 2024), 4 hours per day x 19 days, at the contractual rate, funded by ARP ESSER.

1. Corine Lenzi Aide
2. Tara Caprioli Aide
3. Lesette Jackson Aide
4. Linda Schromsky Aide

- iii. K-2 Summer School Year Program (July 1, 2024 to July 26 2024), 4.5 hours per day x 19 days, at the contractual rate, funded by ARP ESSER.

1. Stacey Mohr Instructor
2. Pam Clouser Instructor

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

3. Heather Crosson Instructor

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	
Ms. Leeds-Smith ('24)-Recuse		Ms. Rogers ('25)-Absent

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

4. Stacy Baggstrom Nurse (7/1/2024 - 7/12/2024)
5. Lorie Walsh Nurse (7/15/2024 - 7/26/2024)

- iv. 21st CCLC REACH Program (July 1, 2024 to July 26, 2024), 4 hours per day x 19 days, at the contractual rate unless otherwise indicated, funded by the 21st CCLC Grant:

1. Allyson Summerset-Mobley Instructor
2. Heather Cullen Instructor
3. Nicolette Gramlick Instructor
4. Andrew Ross Instructor
5. Amanda Klapatch Instructor
6. Patrick Barry Instructor

- 7. Simon Mohr                      Instructor
- 8. Cindi Craig                     Program Coordinator 4 hours per day x 19 days x \$43.00 per hour
- 9. Yvette Ortiz                    Data Entry Clerk/Administrative Assistant  
4 hours per day x 19 days x \$17.00 per hour

- n. **APPROVE (roll call):** Appointment of all district certificated staff as substitutes for all Summer Programs.
- o. **APPROVE (roll call):** Appointment of Yvette Ortiz as the Free and Reduced Lunch Applications Coordinator for 2024-2025 school year, at the contractual rate.
- p. **APPROVE (roll call):** Appointment of Stacy Snavelly as District Substitute Call Person for the 2024-2025 school year, at the contractual rate.
- q. **APPROVE (roll call):** Appointment of Toni Michel as District Registrar for the 2024-2025 school year, at the contractual rate.
- r. **RATIFY and AFFIRM (roll call):** Posting for the following position for the 2024-2025 school year, at the contractual rate:
  - i. 1 full-time middle school Intervention Coach at EHCCS
- s. **APPROVE (roll call):** Appointment of Kimberly Weigle as Middle School Intervention Coach for the 2024-2025 school year at an annual salary of \$66,445, MA+45 Step 6.
- t. **APPROVE (roll call):** Reassignment of Stacey Mohr to CLS PSI Aide, for the 2024-2025 school year at an annual salary of \$33,450, Aides BA Step 6.
- u. **APPROVE (roll call):** Reassignment of Kelsey Wertz to CLS Teacher, for the 2024-2025 school year at an annual salary of \$71,597, MA+15 Step 10.
- v. **APPROVE (roll call):** Reassignment of Amelia Devone to CLS PK Aide .85 FTE, for the 2024-2025 school year at an annual salary of \$24,693, Aides BA Step 2.
- w. **APPROVE (roll call):** To accept, with regret, resignation of Rachel Wronko effective June 30, 2024. *Attachment*
- x. **APPROVE (roll call):** To accept, with regret, resignation of Becky Rubinfine effective June 30, 2024. *Attachment*

- y. **APPROVE (roll call):** Posting for the following positions for the 2024-2025 school year, at the contractual rate:
- i. 1 Middle School Science teacher at EHCCS
  - ii. 1 Middle School Math teacher at EHCCS
  - iii. 1 Middle School Special Education teacher at EHCCS
  - iv. 1 teacher aide, .85 FTE, at EHCCS
  - v. 1 Preschool teacher at CLS
  - vi. 1 Preschool Floater teacher .85 FTE at CLS
  - vii. 1 long-term Special Education substitute teacher at EHCCS
- z. **APPROVE (roll call):** Posting of the following EHCCS extracurricular/coaching positions for the 2024-2025 at the contractual rate:
- i. Student Council Advisor
  - ii. Band Advisor
  - iii. Office Detention Teacher
  - iv. Long Detention Teacher
  - v. Yearbook Club Advisor
  - vi. National Junior Honor Society Advisor
  - vii. Drama Club Advisor
  - viii. Media Club Advisor
  - ix. Art Club Advisor
  - x. Athletic Coordinator
  - xi. Athletic Chaperones
  - xii. Boys' Basketball Coach
  - xiii. Girls' Basketball Coach
  - xiv. AM/PM Duty Teachers (10)
  - xv. Safety Patrol
  - xvi. Girls/Boys Cross Country Coach

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

- aa. **APPROVE (roll call):** Posting for CLS extra-curricular activity positions for the 2024-2025 school year at the contractual rate as follows:
- i. Art Club Advisor
  - ii. Safety Patrol Advisor

- iii. Reading Club
  - iv. After School Program (6)
  - v. AM/PM Duty Teachers (7)
- bb. **APPROVE (roll call):** Posting for District extra-curricular activity positions for the 2024-2025 school year at the contractual rate as follows:
- i. Homeless Liaison
  - ii. Child Advocacy Liaison
  - iii. Public Relations
- cc. **APPROVE (roll call):** The posting for EHCCS School Management Team members for the 2024-2025 school year:
- i. Twelve (12) certificated staff, not to exceed 30 hours (summer 20 hours and school year 10 hours) each at the contractual rate.
- dd. **APPROVE (roll call):** The posting for eight (8) CLS Climate Committee members for the 2024-2025 school year, not to exceed 30 hours (including summer) each at the contractual rate.
- ee. **APPROVE (roll call):** Posting for the following summer 2024 curriculum writing positions at the contractual rate:
- i. CLS ELA - Up to 2 staff members, up to 24 hours total
  - ii. EHCCS ELA - Up to 2 staff members, up to 24 hours total
  - iii. CLS Math - Up to 2 staff members, up to 24 hours total
  - iv. EHCCS Math - Up to 2 staff members, up to 24 hours total
  - v. CLS Special Education - Up to 2 staff members, up to 8 hours total
  - vi. EHCCS Special Education - Up to 2 staff members, up to 8 hours total
- ff. **APPROVE (roll call):** Posting for the following summer 2024 report card writing positions at the contractual rate.
- i. CLS K-3 Report Card Writing - 4 staff up to 25 hours each
- gg. **APPROVE (roll call):** Fernanda Bonilla as substitute teacher for the remainder of the 2023-2024 school year.
- hh. **APPROVE (roll call):** Appointment of Cieran McGreevy as Maintenance for the Egg Harbor City School District for the 2024-2025 school year at an annual salary of \$52,195.00, Maintenance Step 4, pending criminal history clearance.

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

### **XIII. Student Items**

**Motion:** Mr. Guercioni

**Second:** Mr. Bouchard

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **APPROVE (roll call):** The following student enrichment trips.
  - i. National Junior Honor Society walking trip to Lincoln Park, Egg Harbor City, NJ, for a community volunteering event on May 20, 2024 from 11:30-1:30.

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

### **XIV. Program Items**

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

- a. **APPROVE (roll call):** The District Mentoring Plan for the 2024-2025 school year. *Attachment*
- b. **APPROVE (roll call):** Approve the five-year curriculum evaluation schedule. *Attachment*
- c. **APPROVE (roll call):** Approve the district record of textbooks for the 2024-2025 school year. *Attachment*
- d. **APPROVE (roll call):** Visitation of Louie, a therapy dog, to the Egg Harbor City Public School District. This visit is through Bright and Beautiful Therapy Dogs, Inc. at no cost to the district.
- e. **RATIFY and AFFIRM (roll call):** Submission of the Bilingual Program Waiver Request for the 2024-2025 school year.

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

- f. **APPROVE (roll call):** CLS Intermediate Fieldwork placement from September 9, 2024 to December 17, 2024 and Student Teaching/Final Clinical Practice Placement from January 2, 2025 to May 9, 2025 for Stockton University student:

i. Jessica Sromovsky - Heather Crosson (Grade 3)

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	
Ms. Leeds-Smith ('24)-Recuse		Ms. Rogers ('25)-Absent

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

ii. Edith Hoerner - Pam Clouser (Grade 3)

- g. **APPROVE (roll call):** EHCCS Intermediate Fieldwork placement from September 9, 2024 to December 17, 2024 and Student Teaching/Final Clinical Practice Placement from January 2, 2025 to May 9, 2025 for Stockton University students:

- i. Alexandra Iacolina - Jordan Melchionni (Grade 7)  
ii. Madison Kenny - Andrew Ross (Grade 8)

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

## **XV. Professional Development**

**Motion:** Mr. Bouchard

**Second:** Mr. Guercioni

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.



- a. **APPROVE (roll call):** Professional Development Workshops for the 2023-2024 school year. *Attachment*

**Roll Call:**

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Absent	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Absent		

**XVI. Policies / Regulations Items**

**XVII. New Business**

**XVIII. Informational Items**

- 5/2/2024 Preschool Books in Your Backyard 5:30 -6:30 PM
- 5/3/2024 EHCCS ACPO Mental Health Awareness Assembly
- 5/6/2024 - 5/10/2024 CLS NJSLA Testing
- 5/6/2024 EHCCS NJSLA Testing ELA & Math Grades 4-8
- 5/7/2024 CLS Family Meal Prep Series 3:30 - 5:00 PM
- 5/8/2024 District Bike/Roll to School Day
- 5/8/2024 Grade 1 Field Trip to Philadelphia Zoo
- 5/8/2024 Preschool Atlantic County Library Visitation
- 5/10/2024 National Junior Honor Society Field Trip to Six Flags
- 5/13/2024 - 5/17/2024 CLS NJSLA make-Up Testing
- 5/13/2024 EHCCS NJSLA Science Grades 5 & 8
- 5/13/2024 CLS Storytime & Create Your Own Book Event 5 - 7:30 PM
- 5/14/2024 Grade 7 Field Trip to Cedar Creek
- 5/15/2024 Preschool Atlantic County Library Visitation
- 5/16/2024 - 5/24/2024 CLS Scholastic Book Fair - during school hours
- 5/17/2024 CLS PTO Luau Dance
- 5/17/2024 EHCCS Band Concert
- 5/21/2024 CLS Reading Rocks Magic Show
- 5/21/2024 CLS Family Meal Prep Series 3:30 - 5:00 PM
- 5/22/2024 Preschool Atlantic County Library Visitation
- 5/22/2024 CLS Book Fair Family Night 5-7:30 PM
- 5/23/2024 Grade 5 Field Trip to The Franklin Institute
- 5/23/2024 CLS Careers on Wheels
- 5/24/2024 Grade 3 Step Up Day
- 5/29/2024 EHCCS Field Day
- 5/29/2024 Preschool Field Trip to Storybook Land
- 5/30/2024 Grade 4 Field Trip to Marine Mammal Stranding Center
- 5/31/2024 Grade 6 Field Trip to Ric and Jean Edelman Planetarium

- 5/31/2024 EHCCS Career Day
- 6/4/2024 Grade 3 Field Trip to the Cape May Zoo
- 6/5/2024 Preschool Atlantic County Library Visitation
- 6/6/2024 Grade 8 Field Trip to Wildwood
- 6/7/2024 EHCCS Student Assembly
- 6/7/2024 Grade 8 Dance 6-8 PM
- 6/12/2024 Grade 8 Award Ceremony 1:30 PM
- 6/12/2024 Grade 8 Graduation Picture Day
- 6/13/2024 Grade 8 Graduation 6 PM

## **XIX. Open to Public**

Jessica Nava, parent in the district, commented on the School Preparedness visit with regard to the Community School. A comment she has heard more than once from teachers and her children is that when students are picked up from REACH, at the cafeteria door, it is like being in a fishbowl. You can't see who is coming to pick up students until they are right at the door and this could pose a risk. Ms. Nava asked if this was evaluated by the team that came to visit. Mrs. Shulby responded that the team that visited did not mention this but we can bring this up to our Supervisor of Buildings and grounds. Ms. Nava then spoke about the Friday event for parents during the Week of the Young Child. The presentation on the Importance of Play was excellent and very helpful as well as actually being with her child at centers and participating and what they can do at home. Ms. Nava had some questions about the REACH program. She was under the impression Fun Fridays are to include families but there were some events where they were the only family. Ms. Garcia stated that families are invited. Ms. Garcia also answered Ms. Nava's questions about the REACH basketball program.

Mr. Andrew Ross commented that we are looking to hire a lot of new staff and would like to see us get more seasoned people, but hiring at Step 1 can be a deterrent. He understands we don't want to be unfair to others but at some point we should consider hiring above Step 1 or we just end up with all brand new people. Ms. Tina Scibilia also commented that classroom management is a hard thing to come by and if we brought people in with a couple of years experience this would help with classroom management. Ms. Milazzo and Mrs. Shulby commented that we are aware of the concerns and look to hire the best person and also try not to offend current staff.

## **XX. Calendar Dates**

May 15, 2024	Staff Development, 12:50 Dismissal
May 27, 2024	Memorial Day, buildings closed
June 5, 2024	Board of Education Meeting (changed from June 12, 2024)

Mrs. DiGiacomo reminded Board members that the June meeting will also include the CSA evaluation.

## **XXI. Adjournment Time**

**Motion:** Mr. Guercioni

**Second:** Mr. Bouchard

Time: 6:51 PM

### **All in Favor:**

Mr. Bouchard ('25)-Y

Ms. Cramer ('24)-Absent

Mrs. DiGiacomo ('26)-Y

Ms. Fuentes ('25)-Y

Mr. Guercioni ('26)-Y

Ms. Leeds-Smith ('24)-Y

Ms. Rogers ('25)-Absent