

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**MINUTES**

Regular Meeting

Public Hearing on Superintendent Contract

June 14, 2023

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

**I. Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Mr. Bouchard ('25)- P

Mrs. DiGiacomo ('23) -P

Ms. Caudo ('23)- P

Ms. Fuentes ('25) -P

Ms. Rogers ('25) -P

Ms. Cramer ('24)- Absent

Ms. Leeds-Smith ('24) -P

#### **IV. Presentation of District End of Year Assessment Data, SMART Goals Update and 2023-2024 Strategies by Kelsey Wertz**

#### **V. Open Floor to Public**

No comments

#### **VI. Comments for the Good of the Board**

No comments

#### **VII. Monthly Reports**

##### **a. Administrative Reports**

##### **i. Superintendent / Principal Report *Attachment***

Mrs. Shulby reported to the Board on events that have occurred since the last Board meeting. The Spragg School Spring Concert went well and was well attended. She has attended the Teacher of the Year the Academic Excellence luncheons. Eighth Grade graduation was a fantastic event. Mrs. Shulby thanks administration for a successful school year. She completed training by NJASA and is now a certified new administration mentor. Today's agenda has a lot of personnel items and it will be broken down in sections to answer any questions. .

##### **ii. Business Administrator Report**

Ms. Milazzo reported on the Spragg School roof/HVAC project. Contractors were here today, the project is on schedule with the exception of the four units needed for the roof, due to supply chain issues, those units are not expected until October. The business office is in the process of closing out the old year and starting the new year and preparing for the auditors. The posting for the Accounting/Payroll Specialist position will go out June 15th.

##### **iii. Director of Special Projects Report *Attachment***

Ms. Garcia reported on several events including the concerts at both schools, the author's tea and the walking trip. The REACH program monitoring visit went well and had good feedback. The summer programs are ready to start July 5th.

##### **iv. EHCCS Principal Report *Attachment***

##### **v. Supervisor of Early Childhood/LDTC Report *Attachment***

Mrs. Macchione reported on the visit by Barnyard Friends and the Pre-K step up program/picnic. The agenda has the new hire for the new Pre-K classroom.

vi. Board Solicitor's Report

b. Board Committee Reports

i. Personnel

ii. Curriculum/Programs

Mrs. Shulby reported the curriculum committee met and discussed the Health and Physical Education curriculum.

iii. Finance

iv. Policy

v. Buildings/Grounds

## **VIII. Annual Appointments (Roll Call)**

**Motion:** Mr. Bouchard

**Second:** Ms. Caudo

a. Business Administrator/Asst. Board Secretary

Motion to appoint Allyson Milazzo

b. Treasurer of School Moneys

Motion to appoint Susan Palaia

c. Public School Auditor

Motion to appoint Ford, Scott & Associates, L.L.C.

d. Board Attorney

Motion to appoint Sahli & Padovani

e. Board Architect

Motion to appoint Becica Associates, LLC, Architect of Record

f. Medical, Prescription and Dental Benefits Broker – My Benefit Advisor, LLC  
James Whittaker

g. Authorization to Procure Goods and Services through State Contracts

h. Motion to set the bid threshold at \$44,000

i. Affirmative Action Officer N.J.A.C. 6:4-1.3(c)

Motion to appoint the EHCCS Principal Gina Forester, School & Classroom Practices

j. Practices & Public Agency Compliance Officer

Motion to appoint Allyson Milazzo

k. CEPA (Conscientious Employee Protection Act) Officer N.J.S.A. 34:19-1

Motion to appoint Allyson Milazzo

l. Executive Safety Committee

Motion to appoint Alysha Garcia, Lorie Walsh, Stacy Baggstrom,

- J. Scott Wheeler and Allyson Milazzo
- m. Title IX Coordinator 34 CFR 106.8(c)  
Motion to appoint Adrienne Shulby
- n. Custodian of School Records  
Motion to appoint Allyson Milazzo
- o. Section 504 Compliance Officer – Grievance Procedure 34 CFR 104.7(a)  
Motion to appoint Alysha Garcia
- p. ADA Coordinator 28 CFR 35.107(a)  
Motion to appoint Alysha Garcia
- q. Homeless Liaison per N.J.S.A. 18A:39-1 et seq.; N.J.A.C. 6:20-3.1 et seq.  
Motion to appoint Jennifer Connelly
- r. Integrated Pest Management Coordinator  
Motion to appoint J. Scott Wheeler
- s. Right to Know Officer  
Motion to appoint J. Scott Wheeler
- t. Chemical Hygiene Officer  
Motion to appoint J. Scott Wheeler
- u. AHERA Coordinator  
Motion to appoint J. Scott Wheeler
- v. Bond Counsel  
Motion to appoint Wilentz, Goldman & Spitzer, P.A.
- w. Financial Advisors of Record  
Motion to appoint Phoenix Advisors, LLC
- x. Issuing Officer  
Motion to appoint Gina Forester or designee as “Issuing Officer” of certificates or permits in accordance with the provisions of the Child Labor Act N.J.S.A 34:2-21.1 et seq. (working papers)

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## IX. Annual Motions and Designations (Roll Call)

**Motion:** Ms. Rogers

**Second:** Mr. Bouchard

- a. Motion to approve Depositories for School Funds

Depositories: OceanFirst Bank or any GUDPA or federally approved depository in the State of New Jersey

b. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 3 required)

Board President

Treasurer of School Moneys

Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer

Board President

Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Board Treasurer

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator

Board Treasurer

Signatories – Lunch Account (1 of 2 required)

Business Administrator

Board Treasurer

Signatories – CAP Reserve (1 of 2 required)

Business Administrator

Board Treasurer

Signatories – Debt Service (1 of 2 required)

Business Administrator

Board Treasurer

Signatories – Health Benefit Account (1 of 2 required)

Business Administrator

Board Treasurer

c. Motion to approve Tax Sheltered Annuity Administrator

i. TSA Consulting

- d. Motion to approve Tax Sheltered Annuity Companies
  - i. The Equitable
  - ii. Siracusa Benefits Program
  - iii. Lincoln Investment Planning, Inc.
  - iv. Metropolitan Life
- e. Motion to approve private insurance providers
  - i. Aflac
  - ii. Colonial
  - iii. Prudential
  - iv. American General
- f. Motion to approve Government Money Market Funds as permissible investments by the Egg Harbor City Board of Education, as outlined in N.J.S.A. 18A:20-37(d); and that the Business Administrator or the Board Secretary could transfer funds between the money market fund account and the general account.
- g. Motion to approve facsimile signatures on checks/contracts with at least one original signature on each.
- h. Motion to approve Newspaper/Community Sources for Notice of Public Meetings
  - i. The Press of Atlantic City
- i. Motion to approve district curriculum for all grades pending New Jersey Student Learning Standards adoptions/revisions.
- j. Motion to readopt District Bylaws and Policies.
- k. Motion to direct Administration to collect pupil information as permitted by N.J.A.C. 6:3-6.3.
- l. Motion to recognize the EHCEA as Official Bargaining Unit for Egg Harbor City School Professional Staff.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## **X. Board Minutes**

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

a. **APPROVE (roll call):**

i. May 3, 2023

Regular

*Attachment*

Ms. Leeds-Smith asked that her vote in Personnel, item o, be changed from Yes to Abstain as detailed in her email to the Board Secretary regarding the same, received within the required time after the May 3, 2023 meeting.

Roll Call:

Mr. Bouchard ('25)- Y

Ms. Caudo ('23)- Y

Ms. Cramer ('24)- Absent

Mrs. DiGiacomo ('23)- Y

Ms. Fuentes ('25)- Y

Ms. Leeds-Smith ('24)- Y

Ms. Rogers ('25)- Y

## **XI. Financial Items**

**Motion:** Ms. Rogers

**Second:** Mr. Bouchard

a. **APPROVE (roll call):**

i. Board Secretary's Report – April 2023

*Attachment*

ii. Treasurer of School Moneys Report – April 2023

*Attachment*

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 4/30/23 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b. **APPROVE (roll call):** May 2023 Bills' List

*Attachment*

1	General Account	\$587,791.75
2	Capital Account	\$0.00
3	Food Service Account	\$35,329.60
4	Payroll Account	\$662,078.93
5	Debt Service Account	\$0.00

- c. **APPROVE (roll call):** Budget transfer (Resolution #23-27) for the 2022-2023 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:  
June 14, 2023 Fund 10 - \$41,697 *Attachment*
- d. **RATIFY and AFFIRM (roll call):** Acceptance of revised Peer Review letter dated January 10, 2023 regarding auditing services for the year ending June 30, 2023 provided by Ford, Scott & Associates, LLC. *Attachment*
- e. **APPROVE (roll call):** An Architect Record Agreement with Becica Associates for the period July 1, 2023 through June 30, 2024. *Attachment*
- f. **APPROVE (roll call):** Resolution #23-28 to apply Egg Harbor City Board of Education's share of the JIF surplus, \$3,376, to the Aggregate Excess Loss Contingency Fund. *Attachment*
- g. **APPROVE (roll call):** Approve a contract with Kroll, LLC to update the fixed asset accounting ledger for accounting and financial reporting as of June 30, 2023 at a cost of \$2,000. *Attachment*
- h. **APPROVE (roll call):** Contract with Wright Choice to provide substitute nursing services for the 2023-2024 school year. *Attachment*
- i. **APPROVE (roll call):** Contract with Bayada to provide substitute nursing services for the 2023-2024 school year. *Attachment*
- j. **APPROVE (roll call):** Contract with Atlanticare Physician Group Occupational Health to provide physical examinations for the 2023-2024 school year. *Attachment*
- k. **APPROVE (roll call):** Agreement with Medford Family Psychiatry to provide psychiatric evaluations for the 2023-2024 school year. *Attachment*
- l. **APPROVE (roll call):** Contract with Evergreen Consolidated, LLC to provide lawn care for the Egg Harbor City Community School and the Charles L. Spragg Elementary School at a rate of \$450.00 per service and \$350.00 per service, respectively, for the 2023-2024 school year. *Attachment*
- m. **APPROVE (roll call):** Contract with KD National Force Security to provide School Resource Officer services for the 2023-2025 academic school years at the Egg Harbor City Community School, as well as substitutes as needed at the Egg Harbor City Community School and Charles L. Spragg Elementary School.



- n. **APPROVE (roll call):** Contract in the amount of \$1,732,855.40 with Horizon Blue Cross and Blue Shield of New Jersey as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Insurance Plan for the district during the 2023-2024 school year (estimated figure based on current enrollment; amount subject to change).
- o. **APPROVE (roll call):** Contract in the amount of \$97,146.72 with HealthNow Administrative Services as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide Employee Stop-Loss Medical Insurance for the district during the 2023-2024 school year (estimated figure based on current enrollment; amount subject to change).
- p. **APPROVE (roll call):** Contract in the amount of \$19,760.40 (medical/prescription claim administration fee) with EB Employee Solutions, LLC as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Copayment Plan for the district during the 2023-2024 school year. Additional claim costs will be funded on an incurred and paid basis (estimated figure based on current enrollment; amount subject to change).
- q. **APPROVE (roll call):** Contract in the amount of \$80,817 with Delta Dental of New Jersey as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Dental Copayment Plan for the district during the 2023-2024 school year (estimated figure based on current enrollment; amount subject to change).
- r. **APPROVE (roll call):** Renewal of Software License Agreement with Systems 3000, Inc. for Accounting and Personnel Management for the 2023-2024 school year. *Attachment*
- s. **APPROVE (roll call):** Agreement with Hamilton Township Board of Education to provide a shared service of Master Teacher, Laurie Derringer, for consultation for the district's Preschool Expansion Aid Program for two to three days per month during the 2023-2024 school year at a cost of \$545 per day. *Attachment*
- t. **APPROVE (roll call):** The Consulting Service Agreement with Educational Consortium for Telecommunications Savings to seek discounts and savings on

telecommunications, internet services, and on internal connections through E-Rate and other means.

*Attachment*

- u. **APPROVE (roll call):** Resolution #23-29 Food Service Management Company Contract;

BE IT RESOLVED, that the Egg Harbor City Board of Education, upon the recommendation of the School Business Administrator, motion to hereby award and approve the Base Year Contract with Maschio's Food Service Management Company for the 2023-2024 school year with an annual management fee of \$33,000. The management fee shall be payable in ten (10) monthly installments of \$3,300 per month commencing on September 1, 2023 and ending on June 30, 2024.

BE IF FURTHER RESOLVED, that Maschio's Food Service Management Company guarantees a profit of \$20,000 to the Local Education Agency for the 2023-2024 School Year. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative management fee) is below this amount, Maschio's Food Service Management Company shall be responsible for any shortfall.

BE IT FURTHER RESOLVED, that the total cost of the contract is \$435,596.56.

*Attachment*

- v. **APPROVE (roll call):** The submission of the updated ARP Safe Return Plan pursuant to the requirements set forth in the Federal American Rescue Plan Act.
- w. **RATIFY and AFFIRM (roll call):** The submission and subsequent acceptance of the Nita M. Lowey 21st CCLC Continuation Grant Application for the 2023-2024 school year in the amount of \$350,000.
- x. **RATIFY and AFFIRM (roll call):** The submission of the Bipartisan Safer Communities Act Stronger Connections Competitive Grant Program Application for the period 9/1/2023-9/30/2025 for an amount up to \$1,379,766.
- y. **APPROVE (roll call):** The submission and subsequent acceptance of the ESEA 2023-2024 Consolidated Grant Application as follows:
  - i. Title I A - \$289,525
  - ii. Title IIA - \$28,195

iii. Title IV - \$18,343

- z. **APPROVE (roll call):** The in-house substitute rates for the 2023-2024 school year. *Attachment*

- aa. **APPROVE (roll call):** Resolution #23-30 in support of New Jersey Senate bill S3203 and New Jersey Assembly bill A4835 which permit the holder of a Type S school bus certificate to operate a Type S school bus to transport children to and from school without obtaining a commercial driver license.

WHEREAS, school district budgets are strained from unexpected increases in transportation costs; and

WHEREAS, the costs associated with hiring, training, and retaining school bus drivers with requisite commercial driver licenses (CDLs) has also risen significantly; and

WHEREAS, there exists a national shortage of qualified drivers possessing CDLs; and

WHEREAS, the shortage of school bus drivers with CDLs has severely impacted the ability of local districts across the state to meet the demand for adequate bus services to district students.

NOW, THEREFORE, BE IT RESOLVED that the Egg Harbor City Board of Education in the County of Atlantic call upon the New Jersey State Legislature to immediately pass the aforementioned bill(s); and

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education in the County of Atlantic urge the Governor to sign this legislation upon legislative approval; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator Michael Testa, Assemblyman Antwan McClellan, Assemblyman Erik Simonsen, and the New Jersey Association of School Business Officials.

- bb. **APPROVE (roll call):** WHEREAS NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS the Board of Education of the Egg Harbor City School District wishes to deposit anticipated current year surplus into the Capital and Maintenance Reserve accounts at year end, June 30, 2023, and

WHEREAS, the Board of Education of the Egg Harbor City School District has determined that an amount *not to exceed* \$700,000 for the Capital Reserve and *not to exceed* \$300,000 for the Maintenance Reserve is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Egg Harbor City School District that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## **XII. Non-instructional Operations Items**

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- a. **APPROVE (roll call):** The following facilities use request:
- Participation in and the use of EHCCS facilities for the summer feeding program, Let Us Eat Please.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

### **XIII. Personnel Items – as recommended by the Superintendent of Schools**

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

At the recommendation of the Board attorney, Mr. Sahli, this motion is being tabled until the July 12, 2023 meeting.

a. **APPROVE (roll call):** Superintendent of Schools Contract

**WHEREAS**, Adrienne Shulby is currently employed by the Board of Education of Egg Harbor City (hereinafter referred to as "the Board") as its Superintendent of Schools, and is serving under terms and conditions of a written employment contract that took effect on July 1, 2019, and extends until June 30, 2024; and,

**WHEREAS**, it is in the best interest of the school district to provide for administrative stability and the completion of educational programs and projects and to minimize disruption to the school district;

**BE IT RESOLVED** that the current contract of Superintendent Shulby be and is hereby rescinded at 11:59 p.m. on June 30, 2023 and

**BE IT RESOLVED** that Adrienne Shulby be and is hereby appointed as Superintendent of Schools for a term beginning midnight on July 1, 2023, and ending 11:59 p.m. June 30, 2028 and,

**BE IT FURTHER RESOLVED** that the Board approves the Employment Contract between the Board and the Superintendent attached hereto and directs the Board President to sign same on its behalf. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Ms. Rogers

**Second:** Mr. Bouchard

b. **APPROVE (roll call):** To accept, with regret, the resignation letter from Kelsie Salvati dated May 19, 2023 and effective June 13, 2023. *Attachment*

- c. **APPROVE (roll call):** To accept, with regret, the resignation letter from Courtney Randik dated May 26, 2023 and effective June 13, 2023. *Attachment*
- d. **APPROVE (roll call):** To accept, with regret, the resignation letter from Nicholas Hanuscin dated June 13, 2023 and effective June 14, 2023. *Attachment*
- e. **APPROVE (roll call):** The following leave of absences for SMID # 53036695 for the 2023-2024 school year:
  - i. Three Personal days August 31, 2023 through September 5, 2023.
  - ii. Family Medical Leave of Absence anticipated effective date September 6, 2023 and end date December 5, 2023, pending receipt of doctor's note.
  - iii. NJ Family Leave Act Leave of Absence anticipated effective date December 6, 2023 and end date March 8, 2024.
  - iv. Unpaid Child Rearing Leave from March 11, 2024 through June 13, 2024.
- f. **APPROVE (roll call):** The following leave of absences for SMID # 91817411 for the 2023-2024 school year:
  - i. Three Personal days August 31, 2023 through September 5, 2023.
  - ii. Family Medical Leave of Absence anticipated effective date September 6, 2023 and end date December 5, 2023, pending receipt of doctor's note.
  - iii. NJ Family Leave Act Leave of Absence anticipated effective date December 6, 2023 and end date March 8, 2024.
  - iv. Unpaid Child Rearing Leave from March 11, 2024 through June 13, 2024.

**Roll Call:**

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- g. **APPROVE (roll call):** Approve the job description for the District Technology Assistant position. *Attachment*
- h. **APPROVE (roll call):** The posting of the following positions for the 2023-2024 school year:
  - i. Accounting/Payroll Specialist
  - ii. CLS Special Education, Self-Contained, Teacher
  - iii. Teacher aide, 85% FTE, at EHCCS
  - iv. Leave Replacement Teacher - EHCCS Health and Physical Education
  - v. Leave Replacement Teacher - EHCCS Intervention Coach
  - vi. Anticipated - Leave Replacement Teacher - CLS In-Class Resource

- vii. District Technology Assistant
- viii. EHCCS Special Education Teacher
- ix. Substitute Teachers
- x. Substitute Nurses
- xi. Substitute Custodians

**Roll Call:**

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- i. **APPROVE (roll call):** Leah Gaston as EHCCS Guidance Counselor, for the 2023-2024 school year at an annual salary of \$57,209.00, MA Step 1, effective July 1, 2023, pending proper certification.

- j. **APPROVE (roll call):** Appointment of Leah Gaston, Guidance Counselor, for up to 45 hours of Summer of 2023 work at the contractual rate.

**Roll Call:**

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- k. **APPROVE (roll call):** Tyrah Andrews as School Psychologist, for the 2023-2024 school year at an annual salary of \$58,465.00, MA+30 Step 1, effective July 1, 2023, pending criminal history clearance.

- l. **APPROVE (roll call):** Appointment of Tyrah Andrews, School Psychologist, for up to 80 hours of Summer of 2023 work at the contractual rate.

**Roll Call:**

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- N	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- m. **APPROVE (roll call):** Allison Summerset Mobley as EHCCS Health and Physical Education Teacher, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance.
- n. **APPROVE (roll call):** Nicolette Gramlick as EHCCS Science Teacher, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance and proper certification.
- o. **APPROVE (roll call):** LaRissa Sykes as CLS Pre-K Aide, for the 2023-2024 school year at an annual salary of \$20,843.00, Step 1 HS+60 .85 FTE, pending criminal history clearance.
- p. **APPROVE (roll call):** Amelia Devone as CLS Aide, for the 2023-2024 school year at an annual salary of \$23,204.00, Step 1 Aides BA .85 FTE, pending criminal history clearance.
- q. **APPROVE (roll call):** Julie Batten as Pre-K Special Education Teacher at CLS, for the 2023-2024 school year at an annual salary of \$56,267.00, BA+30 Step 1, pending criminal history clearance.
- r. **APPROVE (roll call):** Danielle DiFrancesco as Leave Replacement In-Class Resource Teacher at CLS, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pro-rated for the period of the leave, pending criminal history clearance and proper certification.
- s. **APPROVE (roll call):** Kelly Safranek as Elementary Special Education, In-Class Resource Teacher at CLS, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Ms. Caudo

**Second:** Ms. Rogers

- t. **APPROVE (roll call):** EHCCS extra-curricular activity assignments for the 2023-2024 school year at the contractual rate:
  - i. Student Council Advisor - Patrick Barry
  - ii. Office Detention Teacher - Tom D'Attilio, Tina Scibilia
  - iii. Long Detention Teacher - Tom D'Attilio, Tina Scibilia



- iv. Yearbook Club Advisor - Andrew Ross
- v. National Junior Honor Society Advisor - Andrew Ross
- vi. Drama Club Advisor - (Split) Kyleene Farnan, Natalia Bessa
- vii. Media Club Advisor - Elizabeth Glass
- viii. Art Club Advisor - Kelly Roberts
- ix. Athletic Coordinator - Jennifer Connelly
- x. Athletic Chaperones - All staff
- xi. Boys' Basketball Coach - Jordan Melchionni
- xii. Safety Patrol - Simon Mohr
- xiii. AM/PM Duty Teachers (10)
  - 1. Gianna Miranda
  - 2. Amanda Klapatch
  - 3. Lorie Walsh
  - 4. Katherine Hillblom
  - 5. Karina D'Eletto
  - 6. Jennifer Connelly
  - 7. Tom D'Attilio
  - 8. Heather Cullen
  - 9. Matt Wira
  - 10. Gabrielle Elefante

**Roll Call:**

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Ms. Caudo

**Second:** Ms. Rogers

- u. **APPROVE (roll call):** CLS extra-curricular activity assignments for the 2023-2024 school year at the contractual rate:
  - i. Art Club Advisor - Heather Camillo
  - ii. Safety Patrol Advisor - Cindi Craig
  - iii. Reading Club Advisor - Heather Crosson
  - iv. After School Program
    - 1. Emily Rheault
    - 2. Deanna Walker
    - 3. Danielle Broomhead
    - 4. Kelly Vendetti
    - 5. Rebecca Sartorio
  - v. AM/PM Duty Teachers (6)
    - 1. Cindi Craig

2. Stacy Bagstrom
3. Rebecca Sartorio
4. Chrystal Merrigan
5. Tina Hennaut
6. Victoria Weniger/Brittany Griffin (split)

**Roll Call:**

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	
Ms. Leeds-Smith ('24)- Recuse		Ms. Rogers ('25)- Y

**Motion:** Ms. Caudo

**Second:** Ms. Rogers

- v. **APPROVE (roll call):** Approve the following EHCCS School Management Team staff for the 2023-2024 school year:
  - i. Ten (10) certificated staff, not to exceed 30 hours (including summer) each at the contractual rate.
    1. Lori-Beth Silver
    2. Katherine Hillblom
    3. Ashley Popa
    4. Natalia Bessa
    5. Andrew Ross
    6. Gianna Miranda
    7. Matt Wira
    8. Leah Gaston
    9. Lorie Walsh
    10. Gabrielle Elefante
  - ii. Three (3) certificated staff, not to exceed 5 hours (summer only) each at the contractual rate
    1. Andrew Ross
    2. Natalia Bessa
    3. Katherine Hillblom
- w. **APPROVE (roll call):** Approve the following CLS Climate Committee staff for the 2023-2024 school year:
  - i. Seven (7) certificated staff, not to exceed 30 hours (including summer) each at the contractual rate.
    1. Emily Rheault
    2. Cindi Craig
    3. Lauren Leising

4. Tina Hennaut
5. Deanna Walker
6. Stacy Baggstrom
7. Sarah Ramos

- x. **APPROVE (roll call):** Appointment of all district staff as substitutes in all extracurricular activities and hourly activities for the 2023-2024 school year at the contractual rate.

Ms. Leeds-Smith asked if v.ii was for 5 hours or 5 days, Mrs. Shulby confirmed it was 5 hours.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- y. **APPROVE (roll call):** Appointment of the following substitutes for the 2023-2024 school year to be paid in accordance with the board approved in-house substitute rates:
- i. **Custodian**
    1. Angel Rodriguez
    2. Robert Rifkin
  - ii. **Nurse**
    1. Judy Fern
  - iii. **Secretary**
    1. Yvette Ortiz
    2. Shannon Myers
  - iv. **Teacher**
    1. Ruth Ann Marsh
    2. Joseph Bertero
    3. Alexandra Machinski
    4. Oralia Mejia
    5. Dominique Simmons
- z. **RATIFY and AFFIRM (roll call):** Jamahl Williams as 21st CCLC/REACH Project Director from April 4, 2023 to August 31, 2023 at an annual salary of \$65,000, prorated to start date of April 4, 2023, vacation allotment updated.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- aa. **RATIFY and AFFIRM (roll call):** Kathryn Thurlow as substitute for am/pm duty at the Charles L. Spragg School for the 2022-2023 school year at the contractual rate.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Recuse	

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- bb. **APPROVE (roll call):** Appointment to the following positions as listed:

- i. Special Education Extended School Year Program (July 5, 2023 to July 28, 2023), 4 hours per day x 18 days, at the contractual rate, funded by ESSER II.
  1. Jamie Osborne Aide

- cc. **APPROVE (roll call):** Lateral movement for Katherine Hillblom to MA Step 3 at a salary of \$58,260.00 for the 2023-2024 school year.

- dd. **APPROVE (roll call):** Authorization for the Superintendent to hire the following staff for the 2023-2024 school year subject to Board ratification:

- i. 3 Teacher Aides, 85% FTE
- ii. Accounting/Payroll Specialist
- iii. Elementary Special Education Self-Contained Teacher at CLS
- v. Leave Replacement Teacher - EHCCS Health and Physical Education
- vi. Leave Replacement Teacher - EHCCS Intervention Coach
- vii. District Technology Assistant
- viii. Custodian - CLS
- ix. Middle School Special Education Teacher at EHCCS

Ms. Leeds-Smith asked about item dd, Mrs. Shulby explained that this is authorization for her to hire staff prior to the Board meeting.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

#### **XIV. Student Items**

**Motion:** Ms. Caudo

**Second:** Mr. Bouchard

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*
- b. **APPROVE (roll call):** The Out of District Extended School Year and Regular School Year Tuition Contracts with Galloway Township Board of Education for students #1671367182 (\$29,292) and #3553753593 (\$26,492) for the 2023-2024 fiscal year.
- c. **APPROVE (roll call):** The Out of District Extended School Year Program Agreement with Atlantic County Special Services School District for a per week tuition charge of \$460/per pupil and a per week personal aide charge (if deemed necessary) of \$460/per pupil for the 2023-2024 fiscal year.

Ms. Rogers asked about the pending investigations on the HIB report. Mrs. Shulby replied she would look into that.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

#### **XV. Program Items**

**Motion:** Ms. Rogers

**Second:** Ms. Leeds-Smith

- a. **RATIFY and AFFIRM (roll call):** Submission of the revised 2023-2024 Preschool Expansion Aid (PEA) One Year Program Budget Workbook to the New Jersey Department of Education Division of Early Childhood Services comprised of the following:
  - i. State Aid - \$1,071,450

- ii. PEA Fund Balance - \$167,272
- iii. Local Contribution for Special Education - \$114,288 *Attachment*

- b. **APPROVE (roll call):** CLS fall clinical practice placement and spring clinical practice placement for Stockton University student from September 5, 2023 to May 3, 2024:
  - i. Fernanda Bonilla – Brittany Griffin (PreK)
- c. **APPROVE (roll call):** Submission of the School Security Drill Statement of Assurance. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## XVI. Professional Development

**Motion:** Ms. Rogers

**Second:** Mr. Bouchard

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2022-2023 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## XVII. Policies / Regulations Items

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

- a. **APPROVE (roll call):** Second reading and adoption of New/Revised Policies/Bylaws/Regulations as follows:

- i. Policy 3327 Relations with Vendors *Attachment*
- ii. Policy 3542.2 School Meal Program Arrears *Attachment*
- iii. Policy 3542.31 Free or Reduced-Price Lunches/Milk *Attachment*
- iv. Policy 6145.3 Publication *Attachment*
- v. Policy 6164.1 Intervention and Referral *Attachment*

b. **APPROVE (roll call):** First reading of New/Revised Policies/Bylaws/Regulations as follows:

- i. Policy 5131.5 Vandalism/Violence *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## **XVIII. New Business**

None

## **XIX. Informational Items**

## **XX. Open to Public**

Mr. Ross asked if the Leave Replacement teachers are tenure track positions. Mrs. Shulby explained they are not tenure track positions but all would be paid a salary. Mr. Ross mentioned that he was a leave replacement teacher and it was a tenure track for him. Mrs. Shulby explained the process had changed a few years ago.

Mr. Ross congratulated all the new hires and is looking forward to meeting with them.

Ms. DePiero commented that it was a great school year.

## **XXI. Calendar Dates**

July 4, 2023	4th of July, buildings closed
July 12, 2023	Board of Education Meeting - location changed to EHCCS

## XXII. Executive Session

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on June 14, 2023 at 7:30 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

(1) Litigation

**(2) Personnel**

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## XXIII. Misc.

**Motion:** Ms. Rogers

**Second:** Mr. Bouchard

- a. **APPROVE (roll call):** The adoption of the annual Superintendent evaluation as presented in executive session.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	
Ms. Leeds-Smith ('24)- Recuse		Ms. Rogers ('25)- Recuse

**Motion:** Ms. Leeds-Smith

**Second:** Ms. Rogers



- b. **APPROVE (roll call):** The adoption of the board self-evaluation as presented in executive session.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	

## **XXIV. Adjournment Time**

**Motion:** Mr. Bouchard

**Second:** Ms. Rogers

Time: 8:17p.m.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Absent
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
	Ms. Rogers ('25)- Y	