

Regulation

INCOME FROM PRIVATE GRANTS

The Egg Harbor City Board of Education encourages and will accept funding from private sources, in accordance with policy 3280 Gifts, Grants and Bequests. The following regulations shall govern funding proposals from private grants.

Sources

The chief school administrator or designee shall research sources of private funding through individuals and foundations. he or she shall prepare a list of appropriate funding sources in the community and state.

All district employees are encouraged to be alert to the possibilities for private resources for school aid, financial as well as in-kind, from community members and organizations. Any such possibility should be reported to the chief school administrator or designee for further investigation.

The chief school administrator or designee should visit the directors of foundations interested in educational progress and research to explore areas of mutual interest. He or she should determine whether the foundations would support specific program grants, graduate work for teaching staff members, the construction or improvement of facilities, etc.

The staff, in consultation with the chief school administrator should identify specific district needs and formulate proposals for funding to meet those needs.

Approvals

The acceptance (or refusal) of grants shall be according to the following procedures:

- A. Any proposal for private funding must be submitted to the chief school administrator for review;
- B. The proposal shall include:
 - 1. The rationale for the proposal and a description of the project, activity or other purpose for which the funding is dedicated;
 - 2. The scope and duration of the project being funded;
 - 3. The project budget and/or procedures for handling the funds;
 - 4. Other information as appropriate to justify the acceptance of the grant;
- C. The chief school administrator shall review the proposal and recommend to the board to either accept or refuse the proposal;
- D. The board will only approve those proposals that do not have a negative impact on the operating budget and for which clear evaluative criteria for success have been developed.
- E. All grant funds received by the district shall be managed by the business administrator according to board policies and regulations for accountable business practices.

Adopted:	July 14, 2004
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