

Regulation

DISORDER AND DEMONSTRATIONS

The Egg Harbor City Board of Education values the orderly expression of student opinions in the daily operation of the schools of the district.

Student demonstrations or actions that create disorder have the potential to become dangerous to the health and safety of the students and staff. In such circumstances where student demonstrations become disorderly and interfere with, threaten to stop, or stop the regular functioning of any part of the school program (academic, extra-curricular) or ancillary services (cafeteria, transportation, etc.), the following procedures shall apply:

- A. All potential disorders will be brought to the attention of the principal as soon as there is the slightest indication of a problem;
- B. The chief school administrator or designee will be notified immediately;
- C. Teachers within the school building will be alerted as needed and will be directly responsible for the order and supervision of their individual classes. Guidance personnel and/or the school psychologist will give assistance as circumstances may require;
- D. All students shall be asked to return to classes by intercom announcement with a statement such as:

"The Administration requests all students not in class to return to their regularly scheduled classes immediately. A late tone will be sounded in five minutes. After the late tone, a procedure will be initiated to notify parents of students not in their regularly scheduled classes to come to school."
- E. If the intercom is unavailable, the above announcement shall be made several times by any means available (use of a loud speaking voice or with amplification device is available);
- F. The time the announcement was made shall be noted;
- G. Parents/guardians may be contacted to remove their child from the school.

Dispersing Students

Following the five minute late bell, staff present and supervising the students shall:

- A. Request those students in their area, who are still out of class to please return to class. Staff members shall document the time of the request.
- B. Repeat the request to return to class and note time of second request;
- C. Repeat the request to return to class and note time of third request;
- D. The chief school administrator or the principal as appropriate will contact the local police if, in his/her judgment, the situation requires their assistance;
- E. The principal shall designate a staff member who shall make a reasonable attempt to notify the parents/guardians of children involved prior to police action;
- F. The local police have the responsibility to enforce the law. Careful evaluation and due consideration will

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be given before action is taken, if any, as to its effect on the school system and the individual children involved.

Recording the Incident

The principal shall consult with staff following the incident and compile the following documentation:

- A. Date and time of the incident;
- B. The names of student involved;
- C. The names of students actively participating and instigating disorder;
- D. A description of incidents witnessed and detailing the names of the participants;
- E. A description of staff actions taken.

Implementation of consequences

- A. Charges shall be brought against any students who are found guilty of criminal behavior including assault, threat of violence, violence and destruction of property;
- B. The parents/guardians of any student involved in a disturbance shall be notified of their child's participation in the disturbance and may be required meet with the principal and shall be required to make restitution for damages (if any);
- C. Disciplinary measures shall be assigned and may include in and out of school suspension and expulsion depending on the severity of the incident and the student's involvement.

Extreme Circumstances

- A. The chief school administrator or the building principal as appropriate shall notify the police when there is any actual or perceived threat to the safety or wellbeing the staff, students or any individual on school property;
- B. Make every effort to control and maintain office communications center (phones, intercom, fire alarm) shall be made;
- C. If students threatens staff or school facilities and the crisis is beyond control and/or violence is imminent a staff member may pull the main fuse to fire alarm system and sound the fire alarm.

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