

Regulation

CURRICULUM ADOPTION

The chief school administrator will recommend the new or revised course of study to the board. The chief school administrator shall include the following when recommending new or revised courses of study to the board:

A. Heading

Identification of the course of study by subject and grade level.

B. Description

A brief statement which includes at a minimum, the purpose and general content of the course as well as the characteristics of the pupil for whom it is intended. This should be a descriptive statement about the course, not an outline of the course.

C. Goals and Objectives

A listing of goals (skill statements that relate a topic/unit of knowledge) followed by a listing of objectives (skill statements that are elements of a goal and can be accomplished within a fraction of the time that it would take to accomplish the goal to which they relate). These goals and objectives will be segmented into skill areas as appropriate.

D. Mapping

A listing of skill objectives in terms of their level of presentation; for example, a skill objective could be introduced, developed, or reinforced. Mapping will include differentiation between courses of varying "tracks" within the same grade level as well as courses of the same "track" within differing grade levels made by properly certified teaching staff members.

E. Scope and Sequence

A listing of topics/units to be covered during the course of the year to be listed in the order in which they will be presented with delineation of those topics/units.

F. Standards

A statement of evaluation measurements that assesses the degree to which each pupil has achieved the goals and objectives of the course. This should be a brief statement directly related to the New Jersey Core Curriculum Content Standards.

G. Materials

A bibliographical reference listing materials used in the course.

H. Cost Analysis

A list of any costs (if any) that will be added to the district budget. The list may include staffing costs, anticipated field trip or travel costs, personnel costs, equipment and technology costs and educational materials costs.

CURRICULUM ADOPTION (regulation continued)

The chief school administrator shall maintain a current list of all courses of study offered by this district and shall provide each member of the board with a current list of all courses of study annually.

Adopted:	November 10, 2004
NJSBA Review/Update:	June 2015
Readopted:	August 12, 2015