

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting

July 17, 2024

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

**I. Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Mr. Bouchard ('25)  
Ms. Fuentes ('25)

Ms. Cramer ('24)  
Mr. Guercioni ('26)  
Ms. Rogers ('25)

Mrs. DiGiacomo ('26)  
Ms. Leeds-Smith ('24)

#### **IV. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on July 17, 2024 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

#### **V. Retirement Presentation by Mrs. Shulby, Ms. Garcia and Ms. Milazzo**

- a. Marie Hunter
- b. Ana Cabral
- c. Scott Wheeler

#### **VI. District Update and SSDS Reporting Presentation by Mrs. Shulby, Ms. Garcia and Dr. Forester and EHCPD Chief of Police, Marcella Aywin**

#### **VII. Open Floor to Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

#### **VIII. Comments for the Good of the Board**

#### **IX. Monthly Reports**

- a. Administrative Reports
  - i. Superintendent / Principal Report *Attachment*
  - ii. Business Administrator Report
  - iii. Director of Special Projects Report *Attachment*
  - iv. EHCCS Principal Report *Attachment*
  - v. Supervisor of Early Childhood/LDTC Report *Attachment*

- vi. Board Solicitor’s Report
- b. Board Committee Reports
  - i. Personnel
  - ii. Curriculum/Programs
  - iii. Finance
  - iv. Policy
  - v. Buildings/Grounds

**X. Board Minutes**

- a. **APPROVE (roll call):**
  - i. June 5, 2024 Regular Meeting *Attachment*
  - ii. June 5, 2024 Executive Session I *Attachment*
  - iii. June 5, 2024 Executive Session II *Attachment*
  - iv. June 5, 2024 Executive Session III *Attachment*

**XI. Financial Items**

- a. **APPROVE (roll call):**
  - i. Board Secretary Report – May 2024 *Attachment*
  - ii. Treasurer of School Moneys Report – May 2024 *Attachment*

b. **APPROVE (roll call):** Board Certification  
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 5/31/24 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Handout*

Bills to be Approved for Payment	\$
Checks to be Ratified	\$
Payroll to be Ratified	\$

- d. **APPROVE (roll call):** Budget transfers for the 2023-2024 and 2024-2025 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
  - i. July 17, 2024 (2023-2024) Fund 10 - \$82,824 *Attachment*
  - ii. July 17, 2024 (2024-2025) Fund 10 - \$216 *Attachment*
  
- e. **APPROVE (roll call):** The Business Administrator to place a legal advertisement to solicit formal bids for the Chiller project at the Egg Harbor City Community School.
  
- f. **RATIFY and AFFIRM (roll call):** Renewal of the Software License Agreement with Systems 3000, Inc. for Accounting and Personnel Management for the 2024-2025 school year. *Attachment*
  
- g. **APPROVE (roll call):** Services Agreement with Voyce, Inc. for remote interpretation management services to be used during IEP meetings at a rate of \$0.99 per minute for video services for the 2024-2025 school year. *Attachment*
  
- h. **APPROVE (roll call):** The submission and subsequent acceptance of the ESEA 2024-2025 Consolidated Grant Application as follows:
  - i. Title I A - \$316,962
  - ii. Title I SIA Part A - \$90,500
  - iii. Title IIA - \$25,394
  - iv. Title IV - \$21,930
  
- i. **APPROVE (roll call):** The submission and subsequent acceptance of the IDEA 2024-2025 Consolidated Grant Application as follows:
  - i. IDEA Basic - \$194,764
  - ii. IDEA Preschool - \$8,493
  
- j. **RATIFY and AFFIRM (roll call):** The submission and subsequent acceptance of the Nita M. Lowey 21st CCLC Continuation Grant Application for the 2024-2025 school year in the revised amount of \$400,000.
  
- k. **RATIFY and AFFIRM (roll call):** The Revised Federal Funding Salary Schedule for the 2023-2024 school year. *Attachment*
  
- l. **APPROVE (roll call):** Contract with Interactive Kids for districtwide Behavior Consultation Services for approximately 20 hours per week. *Attachment*
  
- m. **RATIFY and AFFIRM (roll call):** Submission of the application to the New Jersey Department of Community Affairs for the FY24 Local Recreation

Improvement Grant and acceptance of the terms and conditions of the grant. The district intends to construct a playground at the Charles L. Spragg School.

*Attachment*

- n. **APPROVE (roll call):** Acceptance of the New Jersey Department of Community Affairs FY24 Local Recreation Improvement Grant for \$72,000. The district intends to construct a playground at the Charles L. Spragg School.

*Attachment*

## **XII. Non-instructional Operations Items.**

- a. **APPROVE (roll call):** Approve the Board Goals for the 2024-2025 school year.  
*Attachment*
- b. **APPROVE (roll call):** Contract with Heartland Payment Solutions for Cafeteria Point-of-Sale Subscription for the 2024-2025 school year in the amount of \$2,329.
- c. **APPROVE (roll call):** Meal prices for the 2024-2025 school year as follows:
  - i. Breakfast - free for all students
  - ii. Lunch - \$3.75 each

## **XIII. Personnel Items – as recommended by the Superintendent of Schools**

- a. **APPROVE (roll call):** Appointment of Heather Crosson to summer 2024 CLS Math curriculum writing, up to 2 staff members (previously appointed Deanna Walker), up to 24 hours total at the contractual rate.
- b. **RATIFY and AFFIRM (roll call):** Appointment of Hayley Oliver as EHCCS Middle School Special Education Teacher, for the 2024-2025 school year at an annual salary of \$58,910, BA Step 2.
- c. **RATIFY and AFFIRM (roll call):** Appointment of Hayley Oliver to Special Education Extended School Year Program (July 1, 2024 to July 26, 2024), 4.5 hours per day x 19 days, at the contractual rate, funded by ARP ESSER.
- d. **APPROVE (roll call):** Hayley Oliver as EHCCS extracurricular Drama Club Advisor for the 2024-2025 school year at the contractual rate:
- e. **RATIFY and AFFIRM (roll call):** Appointment of Alexandra Boschetti as EHCCS Middle School Science Teacher, for the 2024-2025 school year at an annual salary of \$58,410.00, BA Step 1.
- f. **RATIFY and AFFIRM (roll call):** Appointment of Gia Murphy as EHCCS Middle School Math Teacher, for the 2024-2025 school year at an annual salary of \$58,410.00, BA Step 1.

- g. **RATIFY and AFFIRM (roll call):** Appointment of Jaelyn Williscroft as Director of Special Projects, for the 2024-2025 school year at an annual salary of \$95,000.00, anticipated start date of July 29, 2024.
- h. **APPROVE (roll call):** Lateral movement for Heather Haggerty Woolslayer to MA+15 Step 4 at a salary of \$63,180.00 effective August 28, 2024.
- i. **RATIFY and AFFIRM (roll call):** To accept, with regret, resignation of Kelly Vendetti effective June 30, 2024.
- j. **RESCIND (roll call):** Appointment of Kelly Vendetti to the Summer 2024 Special Education Extended School Year Program.
- k. **RESCIND (roll call):** Appointment of Kelly Vendetti to the CLS 2024-2025 After School Program.
- l. **APPROVE (roll call):** Appointment of Heather Crosson and Cari Ragona to split CLS 2024-2025 After School Program at the contractual rate.
- m. **RATIFY and AFFIRM (roll call):** To accept, with regret, resignation of Kelsey Wertz effective June 30, 2024.
- n. **APPROVE (roll call):** To accept, with regret, resignation of Amanda Klapatch effective July 26, 2024.
- o. **RESCIND (roll call):** Appointment of Amanda Klapatch to the EHCCS 2024-2025 School Management Team.
- p. **APPROVE (roll call):** Appointment of Kristen Polisano to EHCCS School Management Team for the 2024-2025 school year, not to exceed 30 hours (summer 20 hours and school year 10 hours) at the contractual rate.
- q. **RESCIND (roll call):** Appointment of Amanda Klapatch to the EHCCS 2024-2025 AM/PM Duty.
- r. **APPROVE (roll call):** Appointment of Patrick Barry to EHCCS Extracurricular AM/PM Duty at the contractual rate.
- s. **APPROVE (roll call):** Reassignment of Stacey Mohr to EHCCS Teacher, for the 2024-2025 school year at an annual salary of \$59,410.00, BA Step 3.
- t. **APPROVE (roll call):** Reassignment of Kathryn Thurlow to CLS full-time Aide, for the 2024-2025 school year at an annual salary of \$28,472.00, Aides HS+60, Step 4.

- u. **RATIFY and AFFIRM (roll call):** Posting for the 2024-2025 school year for up to 5 staff members to chaperone the 8th Grade Dance on June 7, 2024, up to 3 hours each, at the contractual rate.
- v. **RATIFY and AFFIRM (roll call):** Appointment of the following staff as 8th Grade Dance Chaperones on June 7, 2024, 3 hours each at the contractual rate:
  - i. Patrick Barry
  - ii. Gabrielle Elefante
  - iii. Elizabeth Glass
  - iv. Andrew Ross
  - v. Tina Scibilia
- w. **APPROVE (roll call):** Appointment of the following substitutes for the 2024-2025 school year to be paid in accordance with the board approved in-house substitute rates:
  - i. Teacher
    - 1. Alexandra Machinski
    - 2. Ruth Ann Marsh
    - 3. Michelle Wood
  - ii. Nurse
    - 1. Michele Alberts
    - 2. Jill Cestaro
    - 3. Rebecca VanFossen
  - iii. Secretary
    - 1. Yvette Ortiz
    - 2. Shannon Myers
  - iv. Board Office Secretary
    - 1. Marie Hunter
- x. **RATIFY and AFFIRM (roll call):** Posting for the following position for the 2024-2025 school year, at the contractual rate:
  - i. CLS Special Education Teacher
  - ii. CLS Elementary Teacher
- y. **APPROVE (roll call):** Appointment of Samantha Nandal as CLS Aide .85 FTE, for the 2024-2025 school year at an annual salary of \$23,756.00, Aides BA Step 1.
- z. **APPROVE (roll call):** Appointment of Anna Dillier as Preschool Teacher .85 FTE , for the 2024-2025 school year at an annual salary of \$49,648.00, BA Step 1.

- aa. **APPROVE (roll call)**: Appointment of Amanda Burchell as CLS Elementary Teacher, for the 2024-2025 school year at an annual salary of \$58,410.00, BA Step 1, pending criminal history clearance.
- bb. **APPROVE (roll call)**: Appointment of John Woolston as CLS Special Education Teacher, for the 2024-2025 school year at an annual salary of \$58,410.00, BA Step 1, pending proper certification and criminal history clearance.
- cc. **APPROVE (roll call)**: Appointment of \_\_\_\_\_ as CLS Partial Year, Leave Replacement Teacher, for the 2024-2025 school year at an annual salary of \$\_\_\_\_\_, \_\_ Step 1, pending criminal history clearance.
- dd. **APPROVE (roll call)**: Appointment of \_\_\_\_\_ as CLS Partial Year, Leave Replacement Teacher, for the 2024-2025 school year at an annual salary of \$\_\_\_\_\_, \_\_ Step 1, pending criminal history clearance.
- ee. **APPROVE (roll call)**: The following leave of absences for SMID #41160599 for the 2024-2025 school year:
  - i. Family Medical Leave of Absence anticipated effective date September 16, 2024 through anticipated end date December 6, 2024.
  - ii. Concurrent Family Medical Leave of Absence and NJ Family Leave Act Leave of Absence from anticipated effective date December 9, 2024 through anticipated end date of December 16, 2024.
  - iii. NJ Family Leave Act Leave of Absence anticipated effective date December 17, 2024 through anticipated end date December 20, 2024
- ff. **APPROVE (roll call)**: Posting for the following positions for the 2024-2025 school year, at the contractual rate:
  - i. New Teacher Mentors
  - ii. Teacher Aide .85 FTE
  - iii. Substitute Teachers
  - iv. Substitute Nurses
  - v. Substitute Custodians
- gg. **APPROVE (roll call)**: Posting for Full-Time Program Coordinator for the 21st CCLC REACH Program, pending 21st CCLC Continuation Grant approval, for the period September 2024 to August 2025 funded by the 21st CCLC Grant, FY 2025.
- hh. **APPROVE (roll call)**: Authorization for the Superintendent to hire the following staff for the 2024-2025 school year subject to Board ratification:
  - i. CLS Special Education Teacher
  - ii. Teacher Aide .85 FTE



- iii. Program Coordinator for the 21st CCLC REACH Program

#### **XIV. Annual Appointments - Revised (Roll Call)**

- a. Executive Safety Committee  
Motion to appoint Jaclyn Williscroft, Lorie Walsh, Stacy Baggstrom, Ryan Heriegel and Allyson Milazzo
- b. Section 504 Compliance Officer – Grievance Procedure 34 CFR 104.7(a)  
Motion to appoint Jaclyn Williscroft
- c. ADA Coordinator 28 CFR 35.107(a)  
Motion to appoint Jaclyn Williscroft

#### **XV. Student Items**

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Attachment*
- b. **RATIFY and AFFIRM (roll call):** Submission of the Student Safety Data System report to the NJDOE for 2023-2024 School Year. *Attachment*
- c. **RATIFY and AFFIRM (roll call):** Out of District Tuition and Extraordinary Services Contract for the extended school year and regular school year at YALE School East, Inc. for student #20311567 for the period 7/1/2024-6/30/2025 at a tuition cost of \$82,175.10 (\$391.31/day), and an extraordinary services cost of \$60,900 (\$290/day).
- d. **RATIFY and AFFIRM (roll call):** The following student enrichment trips..
  - i. 21st CCLC students to visit LWG Laser Tag, Egg Harbor Township NJ, on July 5, 2024. *Attachment*
- e. **APPROVE (roll call):** The following student enrichment trips..
  - i. 21st CCLC students to visit Cape May Zoo, Cape May Court House NJ, on July 19, 2024. *Attachment*
  - ii. 21st CCLC students to visit Egg Harbor City Lake, Egg Harbor City NJ, on July 26, 2024. *Attachment*
- f. **APPROVE (roll call):** Services contracts between Egg Harbor City Board of Education and The State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired for student # 20310997 for \$2,420 for the period 9/1/2024-6/30/2025. Costs will be offset with State Aid.

#### **XVI. Program Items**

- a. **APPROVE (roll call):** CLS Introductory 50- Hour Clinical Experience placement from September 9, 2024 to December 17, 2024 for Stockton University student:
  - i. Ella Gillespie - Lauren Leising (Grade 1)
- b. **APPROVE (roll call):** EHCCS Introductory 50- Hour Clinical Experience placement from September 9, 2024 to December 17, 2024 for Stockton University student:
  - i. Abhiyah Paily - Ashley Popa (Grade 6 Math)
- c. **RATIFY & AFFIRM (roll call):** Submission of the School Security Drill Statement of Assurance. *Attachment*
- d. **APPROVE (roll call):** The submission of the Annual Toilet Room Facilities for Pre-Kindergarten Classrooms to the County Office for alternate method of compliance of toilet room facilities at the Charles L. Spragg Elementary School for the 2024-2025 school year. *Attachment*
- e. **APPROVE (roll call):** The submission of the Annual Dual Use Application for two small simultaneous instruction groups (Speech & ELL) at the Charles L. Spragg Elementary School for the 2024-2025 school year. *Attachment*
- f. **APPROVE (roll call):** The partnership with Rowan-Virtua School of Osteopathic Medicine for the 2024-2025 school year to provide Grade 4-8 students with virtual problem based Science preventative health information and activities. *Attachment*
- g. **APPROVE (roll call):** Standing Orders for Egg Harbor City Public School District Nurses 2024-2025 school year. *Attachment*
- h. **APPROVE (roll call):** Submission of the extension of the Comprehensive Equity Plan Statement of Assurance for 2024-2025 to the Atlantic County Office of Education. *Attachment*
- i. **APPROVE (roll call):** Submission of the Virtual/Remote Learning Plan for the 2024-2025 school year to the Atlantic County Office of Education. *Attachment*

## **XVII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA),

local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2024-2025 school year. *Attachment*

**XVIII. Policies / Regulations Items**

- a. **APPROVE (roll call):** First reading of New/Revised/Policies/Bylaws/Regulations as follows:
  - i. Policy 3542.2 School Meal Program Arrears *Attachment*
  - ii. Policy 3571.4 Audit *Attachment*
  - iii. Policy 5113 Attendance, Absences and Excuses *Attachment*
  - iv. Policy 5141.8 Sports Concussion *Attachment*
  - v. Policy 6114 Emergencies and Disaster Preparedness *Attachment*
  - vi. Policy 6140 Curriculum Adoption *Attachment*
  - vii. Policy 6146 Graduation Requirements *Attachment*

**XIX. New Business**

**XX. Informational Items**

- Thank you letter from Avanzar for Women’s History Month Donation *Attachment*
- 8/20/2024 CLS Back to School Event, 5:30 - 6:30 PM
- 8/22/2024 EHCCS Back to School Carnival 4-6 PM

**XXI. Open to Public**

**XXII. Calendar Dates**

August 14, 2024 Board of Education Meeting

**XXIII. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on July 17, 2024 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings

Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

#### **XXIV. Adjournment Time**

Time: \_\_\_\_\_