

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

MINUTES

Regular Meeting
September 11, 2024
Charles L. Spragg School
Library
601 Buffalo Avenue
6:00 PM

I. Regular Meeting

Mrs. DiGiacomo called the meeting to order at 6:00 PM. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Moment of Silence for 9/11 and staff and families of Apalachee High School, GA.

III. Flag Salute

IV. Roll Call

Mr. Bouchard ('25)-P
Ms. Fuentes ('25)-P

Ms. Cramer ('24)-P
Mr. Guercioni ('26)-P
Ms. Rogers ('25)-P

Mrs. DiGiacomo ('26)-P
Ms. Leeds-Smith ('24)-P

Also present was Superintendent Adrienne Shulby, Board Attorney Ron Sahli, Business Administrator Allyson Milazzo and Administrative/Board Secretary Angela Gibney.

IV. Presentation of Spring 2024 Statewide Assessment Results: ACCESS for ELLS by Mrs. Williscroft

VI. Open Floor to Public

Jessica Nava asked about the presentation, how do you determine the levels of Free and Reduced Lunch? Is it based on the ELL program? Mrs. Williscroft explained that section of the report is showing what students that are in the ELL program that are also Free and Reduced Lunch. Ms. Nava then asked what percent of the total student population are ELL? Ms. Williscroft would have to get back to her.

VII. Comments for the Good of the Board

None.

VIII. Monthly Reports

a. Administrative Reports

i. Superintendent / Principal Report

Mrs. Shulby pointed out the new chart format on the agenda for some items. She also mentioned that the Spragg Back to School event went well and the grant we received helped with adding activities. This grant will also increase activities at Fall Family Night. Back to School night at Spragg will be an open house with students and families welcome. Mrs. Shulby also reported on school enrollment, it is currently very fluid as we have many new enrollments. She also noted that there is an addendum to the agenda that the Board was notified by email.

ii. Business Administrator Report

Ms. Milazzo reported on the resignation of our Maintenance person, and interviews are in progress. Next week the exterior doors are scheduled to be installed at Spragg, the visitor management system will follow. We are placing the ad for the Chiller project, it is on track to be appointed on the October agenda.

iii. Director of Special Projects Report

Mrs. Williscroft reported on the new staff and mentor process. She has been touring classrooms and getting to know staff. Let's Go Learn and Link-it assessments will start soon. Curriculum we are focusing on a new coding program as well as other programs. We are moving forward to create Math focus groups. Mrs. Williscroft will be at both Back to School nights and have a table with family resources. The REACH program has high enrollment and we have selected a Program Coordinator.

iv. EHCCS Principal Report

Dr. Forester reported that the Community School Carnival was a great success. Students received their schedules and this had a great impact on the first day of school running smoothly. She has had a great start to the school year and met with each grade level and had them sign a contract that is hung in the cafeteria. The first School Management Team meeting took place, focusing on the goals for the school and students' needs. Back to School night information will be going out next week. October 4th will be the first assembly with the prosecutor's office.

v. Supervisor of Early Childhood/LDTC Report

Mrs. Macchione reported on new staff getting acclimated to where they are with support from other teachers. Preschool enrollment was low last year but this year we are currently at 85% full and we will start pulling students off the waitlist, leaving some spots open for early intervention students. We also have a relief teacher in preschool and this has been beneficial to staff both in preschool and throughout the school.

vi. Board Solicitor's Report

b. Board Committee Reports

- i. Personnel
- ii. Curriculum/Programs
- iii. Finance
- iv. Policy
- v. Buildings/Grounds

IX. Board Minutes

Motion: Ms. Leeds-Smith

Second: Mr. Bouchard

a. **APPROVE (roll call):**

- i. August 14, 2024 Regular Meeting

Attachment

Roll Call:

Mr. Bouchard ('25)-Y
Ms. Fuentes ('25)-Y
Ms. Rogers ('25)-Y

Ms. Cramer ('24)-Y
Mr. Guercioni ('26)-Y

Mrs. DiGiacomo ('26)-Y
Ms. Leeds-Smith ('24)-Y

X. Financial Items

Motion: Mr. Bouchard

Second: Ms. Rogers

a. **APPROVE (roll call):**

- i. Board Secretary Report – July 2024 *Attachment*
- ii. Report of Receipts and Disbursements – July 2024 *Attachment*

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 7/31/24 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Attachment*

Bills to be Approved for Payment	\$609,138.08
Checks to be Ratified	\$207,723.03
Payroll to be Ratified	\$225,159.34

d. **APPROVE (roll call):** Budget transfers for the 2024-2025 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

- i. September 11, 2024 (2024-2025) Fund 10 - \$70,364 *Attachment*

e. **APPROVE (roll call):** Acceptance of funds for the 21st Century Community Learning Centers Continuation Grant for Fiscal Year 2025.

f. **RATIFY and AFFIRM (roll call):** Interlocal Services Agreement with Egg Harbor City to provide services for a School Resource Officer for the 2024-2025 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y

XI. Non-instructional Operations Items.

Motion: Mr. Bouchard

Second: Ms. Cramer

- a. **APPROVE (roll call):** Routing Chart for the 2024-2025 school year. *Attachment*
- b. **RATIFY and AFFIRM (roll call):** Contract with Bolt Courier Service in the amount of \$27 per delivery to provide pickup and delivery of bank deposits for the 2024-2025 school year. *Attachment*

- c. **APPROVE (roll call):** The following Cedar Creek High School Students to volunteer to assist with the REACH program/21st CCLC grant through the end of the 2024-2025 school year:

- | | |
|------------------------|-------------------------|
| i. Daizhae' Brown | xvi. Brayden Parker |
| ii. Avery Ciambrone | xvii. Hailey Parker |
| iii. Abigail Dougherty | xviii. Sania Patel |
| iv. Francesca Franzosi | xix. Lauren Rhodes |
| v. Emily Gubbins | xx. Colin Rueckert |
| vi. Keniyah Johnson | xxi. Arjun Sarkar |
| vii. Bailey Kurtz | xxii. Alexander Scalice |
| viii. Skylar Lee | xxiii. Mia Simone |
| ix. Kamryn McEvoy | xxiv. Wynnfield Simpson |
| x. Mara Melita | xxv. Carley Thompson |
| xi. Josiah Morales | xxvi. Presley Thurlow |
| xii. Arielle Neals | xxvii. Ava Ulland |
| xiii. Alea Nelson | xxviii. Carter Wilson |
| xiv. Michelle Nguyen | xxix. Zoey Zabelsk |
| xv. Andrew Parker | |

- d. **APPROVE (roll call):** The following Stockton University Students to volunteer to assist with the REACH program/21st CCLC grant through the end of the 2024-2025 school year:

- | | |
|-----------------------|----------------------|
| i. Stephanie Gonzalez | v. Jamie Montenegro |
| ii. Sierra Hicks | vi. Nahid Rahman |
| iii. Michelle Lerman | vii. Tristan Serrano |
| iv. Zachary Maikisch | viii. Tyler Therman |

ix. David Ventura

x. Sharissa Walsh

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Recuse c.xxvi, Y all others

XII. Personnel Items – as recommended by the Superintendent of Schools

Motion: Mr. Bouchard

Second: Ms. Cramer

a. **RESCIND (roll call):** Appointments of the following personnel:

	Name	Position	Location	Effective Date
1	Brian Johnson	Substitute Teacher	District	2024-2025

b. **APPROVE (roll call):** The resignation/retirement of the following personnel:

	Name	Position	Location	Effective Date	Resignation / Retirement
1	Cieran McGreevy	Maintenance	District	10-28-2024	Resignation

c. **RATIFY and AFFIRM (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
1	Lori-Beth Silver	Mentor for Kelsey Kern	EHCCS	2024-2025	N/A	CE mentor rate \$1,000 for 30 weeks	Prorated to weeks needed to complete mentoring
2	Dylan Lee	Art Teacher	EHCCS	2024-2025	BA Step 2	\$58,910	Change to 100% EHCCS
3	Andrew Ross	Math Teacher	EHCCS	2024-2025	MA+15 Step 14	\$91,583	Lateral move MA to MA+15

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
4	Kayla Rasmussen	Partial Year Leave Replacement Elementary Teacher	CLS	8/28/24	BA Step 1	\$58,410	Salary prorated for the length of leave, does not count toward tenure
5	Rebecca Sartorio	Mentor for Kayla Rasmussen	CLS	2024-2025	N/A	CEAS mentor rate \$550 for 30 weeks	Prorated to the length of the leave
6	Shannon Balsley	Preschool Orientation	CLS	8/5/24, 8/12/24	N/A	Contractual Rate	4 hours each day for a total of 8 hours
7	Michele Bauers	Preschool Orientation	CLS	8/5/24, 8/12/24	N/A	Contractual Rate	4 hours each day for a total of 8 hours
8	Fernanda Bonilla	Preschool Orientation	CLS	8/5/24, 8/12/24	N/A	Contractual Rate	4 hours each day for a total of 8 hours
9	Denise DiGerolamo	Preschool Orientation	CLS	8/5/24, 8/12/24	N/A	Contractual Rate	4 hours each day for a total of 8 hours
10	Brittany Griffin	Preschool Orientation	CLS	8/5/24, 8/12/24	N/A	Contractual Rate	4 hours each day for a total of 8 hours
11	Anna Dillier	Preschool Orientation	CLS	8/12/24	N/A	Contractual Rate	4 hours total
12	Tyrah Andrews	School Psychologist	District	2024-2025	MA+45 Step 2	\$63,645	Lateral move MA+30 to MA+45

- d. **RATIFY and AFFIRM (roll call):** Appointment of the following staff to the 21st CCLC REACH Program, for the period September 2024 to June 2025 at the contractual rate unless otherwise indicated, funded by the 21st CCLC Grant, FY 2025.

- i. Program Coordinator - Up to 15 hours per week at \$43 per hour, until the full-time program coordinator starts
 - 1. Cindi Craig
- ii. Data Entry Clerk - Up to 15 hours per week at \$17 per hour
 - 1. Yvette Ortiz
- iii. AM REACH Staff - Up to 5 hours per week at \$39 per hour (3 staff daily)
 - 1. Tina Scibilia
 - 2. Tom D'Attilio
 - 3. Leah Gaston
 - 4. Allison Summerset
 - 5. Gianna Miranda
 - 6. Lorie Walsh
- iv. 7 - PM REACH staff Monday - Thursday - Up to 12 hours per week at \$39 (7 staff daily)
 - 1. Allison Summerset
 - 2. Katherine Minutella
 - 3. Stacey Mohr
 - 4. Heather Cullen
 - 5. Patrick Barry
 - 6. Hayley Oliver
 - 7. Simon Mohr
 - 8. Gia Murphy
 - 9. Pam Clouser
 - 10. Alexander Boschetti
 - 11. Chrystal Merrigan
 - 12. Nicolette Gramlick
 - 13. Jordan Melchionni
 - 14. Leah Gaston Mason
 - 15. Brian Mathews
 - 16. Andrew Ross
- v. PM REACH staff Fridays - Up to 3 hours per week at \$39 (4 staff daily)
 - 1. Jordan Melchionni
 - 2. Tom D'Attilio
 - 3. Pam Clouser
 - 4. Gianna Miranda
- vi. PM REACH Academic Specialist Instructor Monday - Thursday, up to 5 hours per week at \$39 per hour (1 staff daily)
 - 1. Andrew Ross
 - 2. Pam Clouser
 - 3. Elizabeth Glass
 - 4. Katie Minutella

- e. **APPROVE (roll call):** Sidebar to the Agreement between the Egg Harbor City Board of Education and the Egg Harbor City Education Association to establish a new extra-curricular positions in the 2022-2025 agreement to become effective in the 2024-2025 school year, Afterschool Snack Club, at an annual stipend of \$793 paid at 50% in the first year per Article XIV.C: Teacher Proposed New Activities.

Attachment

- f. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
1	Olivia Wood	Substitute Teacher	District	2024-2025	N/A	Sub per diem rate	Start date pending paperwork
2	Rasmiyyah Ali	Substitute Teacher	District	2024-2025	N/A	Sub per diem rate	Start date pending paperwork
3	Michele Bauers	Afterschool Snack Club	CLS	2024-2025	N/A	\$396.50	Stipend - half paid in December, half paid in June

- g. **APPROVE (roll call):** The resignation/retirement of the following personnel:

	Name	Position	Location	Effective Date	Resignation / Retirement
1	Austin Gray	21st Century Community Learning Centers Project Director	District	12-4-2024, or whenever a replacement is found	Resignation

- h. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
1	Knikeem Lewis	21st Century Community Learning Centers Project Coordinator	District	Pending fingerprint approval	N/A	\$45,000	Start date also pending receipt of on-boarding paperwork

Ms. Rogers asked for clarity on the Afterschool Snack Club. Mrs. Shulby explained it is a new initiative to meet with select grade levels and provide lessons on healthy snack alternatives.

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y		

XIII. Student Items

Motion: Ms. Cramer

Second: Mr. Bouchard

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*
- b. **RATIFY AND AFFIRM (roll call):** The following Out of District Tuition contracts with Atlantic County Special Services School District for the 2024-2025 school year:

Student Number	Tuition Amount
20310997	\$45,500
20300984	\$38,500
20321086	\$40,500
20290867	\$39,000
20301694	\$39,000
20371810	\$40,500

Student Number	Tuition Amount
20381874	\$43,000
20361616	\$40,500

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
 Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y
 Ms. Rogers ('25)-Y

XIV. Program Items

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

- a. **APPROVE (roll call):** Visitation of therapy dog(s) to the Egg Harbor City Public School District throughout the 2024-2025 school year. This visit is through Bright and Beautiful Therapy Dogs, Inc. at no cost to the district.
- b. **RATIFY AND AFFIRM (roll call):** CLS Introductory 50-Hour Clinical Experience placement from September 9, 2024 to December 17, 2024 for Stockton University students:
 - i. Camryn Zelig -Michele Bauers (Pre-K)
 - ii. Kelly Akras - Madison Rogers (SC K-1)
 - iii. Stephanie Bradley - Emily Tomasello (1st grade)

Roll Call:

Mr. Bouchard ('25)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('26)-Y
 Ms. Fuentes ('25)-Y Mr. Guercioni ('26)-Y Ms. Leeds-Smith ('24)-Y
 Ms. Rogers ('25)-Y

XV. Professional Development

Motion: Ms. Cramer

Second: Mr. Bouchard

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2024-2025 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('26)-Y
Ms. Fuentes ('25)-Y	Mr. Guercioni ('26)-Y	Ms. Leeds-Smith ('24)-Y
Ms. Rogers ('25)-Y		

XVI. Policies / Regulations Items

XVII. New Business

XVIII. Informational Items

- 9/19/2024 - EHCCS Rowan-Virtua School of Osteopathic Medicine Grade 4 Science Lesson
- 10/4/2024 - EHCCS ACPO Student Assemblies

XIX. Open to Public

Ms. Jessica Nava wanted to follow up on security issues addressed at a prior meeting and noticed there is a new security guard at the Community School and wondered where we stood with changing the current set up and hiring people through the police department who have more reach. Mrs. Shulby responded last she heard there were no applicants through the city for a class 3 officer. Our contract with the current company is through the 2024-2025 school year and we are locked into this contract. Ms. Nava commented that there seems to be more safety incidents at the community school and since Officer Ed has the reach to handle that, why isn't he stationed at the community school. Mrs. Shulby responded that initially when Officer Ed was hired we had two class 3 officers, one in each building. Office Ed has established a great relationship at Spragg and is phenomenal with the younger students. There is the concern that Officer Ed would not stay if he wasn't at Spragg. The current company, K.D. National Force Security was hired when we were looking for a replacement to the officer we lost. That company can only handle incidents on school grounds and the problem occurred last year was not on school grounds, and Officer Ed was out on a medical leave. Dr Forester also pointed out that of 14 incidents last year, 13 were off school grounds. Mrs. Shulby also pointed out an advantage of the company we use is that they can do searches of suspected weapons or drugs where the class 3 officers cannot. Ms. Milazzo also noted that K.D. can provide substitutes when the police department cannot and this was very helpful when Office Ed was out. Kasey Attienese stated that there have not been any class 3 applicants to the city.

XX. Calendar Dates

September 18, 2024	EHCCS Back to School Night, 12:50 dismissal
September 25, 2024	CLS Back to School Night, 12:50 dismissal
October 9, 2024	Board of Education Meeting

XXI. Adjournment Time

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

Time: 6:36 PM

All in Favor:

Mr. Bouchard ('25)-Y
Ms. Fuentes ('25)-Y
Ms. Rogers ('25)-Y

Ms. Cramer ('24)-Y
Mr. Guercioni ('26)-Y

Mrs. DiGiacomo ('26)-Y
Ms. Leeds-Smith ('24)-Y